



Midlothian Integration Joint Board

Date	Time	Venue
Thursday 5 October 2017	2pm	Conference Room, Melville Housing, The Corn Exchange, 200 High Street, Dalkeith, EH22 1AZ.

Present (voting members):

John Oates (Chair)	Cllr Catherine Johnstone
Alison McCallum	Cllr Jim Muirhead
	Cllr Pauline Winchester

Present (non voting members):

Eibhlin McHugh (Chief Officer)	Alison White (Chief Social Work Officer)
David King (Chief Finance Officer)	Caroline Myles (Chief Nurse)
Patsy Eccles (Staff side representative)	Aileen Currie (Staff side representative)
Keith Chapman (User/Carer)	Rosie McLoughlin (User/Carer)
Ewan Aitken (Third Sector)	

In attendance:

Allister Short (Head of Primary Care & Older People's Services)	Fiona Huffer (Head of Dietetics, NHS Lothian/Lead AHP Midlothian)
Jamie Megaw (Strategic Programme Manager)	Tricia Hunter (Organisational Development Consultant)
Mairi Simpson (NHS Lothian)	Rebecca Theyers (Newbattle High School)
Mike Broadway (Clerk)	

Apologies:

Cllr Derek Milligan (Vice-Chair)	Tracey Gillies
Alex Joyce	Dave Caesar (Medical Practitioner)
Hamish Reid (GP/Clinical Director)	

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1. Welcome and introductions

The Chair, John Oates, welcoming everyone to this meeting of the Midlothian Integration Joint Board.

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

3. Declarations of interest

No declarations of interest were received.

4. Minutes of Previous Meetings

4.1 The Minutes of (i) Meeting held on Thursday 24 August 2017 and (ii) Special Meeting held on Thursday 14 September 2017 were submitted and approved as correct records, subject to the correction of the spelling of the word 'note' in the Minutes of Special Meeting held on 14 September 2017 - paragraph 4.1 refers.

4.2 Matter Arising from the Minutes of Meeting held on 24 August 2017:

With reference to paragraph 5.1, the Chair advised that the issue of the workshop on the financial challenges would be picked up as part of the consideration of the Financial Update report that followed (paragraph 5.1 below refers).

4.3 Matter Arising from the Minutes of Special Meeting held on 14 September 2017:

With reference to paragraph 4.1, the Chief Finance Officer, David King provided the Board with a brief update on the progress of the Annual Accounts, confirming that they had been signed off and now appeared on the MIJB's website.

4.4 The Minutes of Meeting of the MIJB Audit and Risk Committee held on 9 March 2017 were submitted and noted.

5. Public Reports

Report No.	Report Title	Presented by:
5.1	Financial Update – 2016-17 and 2017-18	David King

Executive Summary of Report

The purpose of this report was to provide an update on the current financial out-turn forecast for 2017/18 as provided to the MIJB by its partners – NHS Lothian and Midlothian Council. These forecasts suggest that the MIJB would be overspent by c. £1.4m of which c. £1.2m was within Adult Social Care (Midlothian Council) and c. £0.2m in Set Aside (Acute health budgets delegated to the MIJB by NHS Lothian). The report also laid out the actions being taken to bring the position back to a break-even position.

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Summary of discussion

The Chief Finance Officer reminded the Board that the MIJB was required to break-even in 2017/18, which the recovery plans being implemented by the partners were designed to achieve.

In this regard, the Chief Officer explained the current position in relation to the Adult Social Care recovery plans. Whilst it was still too early to gauge fully the effects of the redesign of the delivery of services, this remained a fundamental part of the recovery process.

Thereafter, the Board discussed the ongoing financial challenges in meeting the requirement to break even, and the considerable recovery work that was being undertaken in conjunction with the Council and NHS Lothian to address these challenges. The means by which the Board and partner organisations, particularly those in the voluntary sector, could input to this process had been discussed at the previous meeting when the possibility of a workshop had been agreed. The Chief Finance Officer advised that his intention was to bring a report on financial planning forward to the December Board meeting as a precursor to a workshop early in the new year. It was suggested that it would be helpful if this report could also address what the key financial challenges were likely to be.

Decision

The Board:

- **Noted the MIJB's financial position per the current out-turn forecast for 2017/18;**
- **Noted the financial management arrangements;**
- **Noted the recovery actions in place; and**
- **Noted that a report on financial planning and the key financial challenges facing the MIJB would be brought forward to the December Board meeting as a precursor to a workshop early in the new year.**

Action

Chief Finance Officer

Report No.	Report Title	Presented by:
5.2	Measuring Performance Under Integration	Jamie Megaw

Executive Summary of Report

With reference to paragraph 5.5 of the Meeting of 20 April 2017, there was submitted a report updating the Board on progress towards achieving the Local Improvement Goals.

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Summary of discussion

Having heard from the Strategic Programme Manager, who responded to Members' questions, the Board discussed the emerging picture which in terms of the improvement goals set by the MIJB was somewhat mixed. The potential reasons for this were discussed, it being acknowledged that pressures elsewhere in the system appeared to be having a knock on effect.

Decision

After further discussion, the Board:

- **Noted the current performance against the Local Improvement Goals;**
- **Noted the actions being taken; and**
- **Noted that going forward, the MIJB would in future receive an update on progress at every Board meeting.**

Action

Strategic Programme Manager

Report No.	Report Title	Presented by:
5.3	Care at Home Review	Allister Short

Outline of report and summary of discussion

The purpose of this report was to update the Board on progress and approach to reviewing care at home services across Midlothian.

The report explained the need for a comprehensive review of care at home services across the whole of Midlothian following the light touch review; 'Care at Home is where the heart is: A service review of domiciliary care for older people in Midlothian' published in April 2017. The primary purpose of the proposed care at home review was to improve the quality, efficiency and effectiveness of in-house and external care at home services.

To support the primary purpose, the commissioning of community services would be strengthened by improvement focused service development that support IJB local priorities and, promoted a partnership approach across the third sector to reduce duplication, improve care pathways and build on community assets.

Summary of discussion

The Board, having heard from the Head of Primary Care & Older People's Services, discussed the care at home review, in particular consideration was given to the assessment process, the proposed timescales for the Action Plan and issues of sustainability and stability of care at home packages. It was suggested that there should be a single trusted assessment and that whilst the timescales need to be realistic in order to accommodate good stakeholder involvement, they also needed to allow matters to progress at an appropriate pace.

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The Board also acknowledged the need to challenge wrongly held public perceptions of the caring profession and to address other workforce related issues such as the living wage that tended to have a negative impact and discourage people from choosing caring as a profession.

Decision

After further discussion, the Board agreed:

- the steps being taken in the short term to improve delivery of the Care at Home service;
- the timescales for the action plan for change be reviewed to see if they could be accelerated; and
- the development of a collaborative approach to inform longer term service redesign within the context of an integrated locality approach.

Action

Head of Primary Care & Older People's Services/Chief Officer

Report No.	Report Title	Presented by:
5.4	Connecting Health and Care in Midlothian – Shaping our Workforce	Tricia Hunter

Executive Summary of Report

The purpose of this report was to outline the Framework for how the Partnership planned the workforce required to support the implementation of the Strategic Plan.

The report advised that the delivery of health and care services were almost entirely dependent upon the workforce which meant that staff costs accounted for the bulk of expenditure. It was critical therefore that workforce issues were the subject of careful, considered and integrated planning, particularly as there were major and growing challenges in being able to recruit and develop a workforce which delivered joined up holistic services. In this regard, a Workforce Plan had been developed to provide a starting point for this process; a copy of which was appended to the main report.

Summary of discussion

Having heard from Organisational Development Consultant, Tricia Hunter, who responded to Members' questions, the Board warmly welcomed the Workforce Plan, acknowledging the importance of continuing to invest in development and training, provide clear career pathways and listen to staff ideas for improvement. Given the critical role which the Voluntary and Independent Sector would have in the delivery of care services it was important that they were fully incorporated in the Workforce Plan and in this regard it was felt that early consultation with them would be beneficial.

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Decision

The Board agreed to:

- **Adopt and support the Workforce Planning Framework as the approach of Midlothian Health & Social Care Partnership;**
- **Note that this Workforce Framework provided a foundation for the continuous work required in response to changing priorities, national and local drivers and challenges;**
- **Support the key objectives detailed, namely the need for:-**
 - **Investment in effective workforce planning**
 - **Sustained investment in learning and development.**
 - **Continued investment in the development of new models of integrated working;**
- **Receive a further report on the action plan to support implementation of the Framework and**
- **Seeks early discussion with service providers from the Voluntary and Independent Sectors.**

Action

Chief Officer

Report No.	Report Title	Presented by:
5.5	Update on the Implementation of Self Directed Support in Midlothian	Alison White

Executive Summary of Report

The purpose of this report was to provide an update on the progress made with regards to the implementation of Self Directed Support (SDS) in Midlothian.

The report advised that the Midlothian Partnership had been making good progress in the implement of Self Directed Support that was resulting in a change in practice and culture related to the provision of social care support. Work was now focussing on ensuring that Self Directed Support was embedded within the normal working practices of Midlothian Council.

Additionally, a recently published Audit Scotland Report (August 2017) had highlighted both the successes and challenges around the implementation of Self Directed Support across Scotland. The report had included a checklist to raise awareness of the challenges experienced; details of the position from a Midlothian perspective were append to the main report.

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Summary of discussion

Having heard from the Head of Adult & Social Care, who responded to Members' questions, the Board discussed the importance of good dialogue, the potential of an advocacy role for the voluntary sector, and the possibility that the issue of the availability of resources could potentially unduly influence the outcome of the assessment process.

Decision

The Board:

- **Noted the progress with regards to the implementation of Self Directed Support across both Adult and Children's Services; and**
- **Noted the progress against Audit Scotland's report on Self Directed Support.**

Action

Head of Adult & Social Care

Report No.	Report Title	Presented by:
5.6	Type 2 Diabetes and Obesity in Midlothian	Mairi Simpson

Executive Summary of Report

This report summarised developments in relation to Type 2 Diabetes in Midlothian and plans to progress this work.

The report explained why the Health & Social Care Partnership had agreed to focus attention on Type 2 Diabetes and weight management. Both obesity and Type 2 Diabetes place a financial burden on health and other services but they also impacted on the health and wellbeing of Midlothian residents and their families.

The Health & Social Care Partnership was keen to reduce the number of people requiring acute treatment and planned to develop or promote services and facilities that could help people avoid significant weight gain and in some cases avoid the development of type 2 diabetes.

Whilst it was acknowledged that there have been a range of local activities involving health, council and voluntary sector services, developed over the past 18 months that would have a positive impact on type 2 diabetes there was still work to do. A strategic approach to this work was required.

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Summary of discussion

Having heard from Public Health Practitioner, Mairi Simpson, who responded to Members' questions, the Board discussed issues relating to type 2 diabetes and factors contributing to it. Whilst it was acknowledged that weight management wasn't always necessarily one of them, where it was early intervention was important. The proposed development of the already wide range of local activities aimed at tackling obesity and reducing the incidence of type 2 diabetes in Midlothian was warmly welcomed by the Board.

Decision

After further discussion, the Board:

- **Noted the content of the report in particular the intention to develop a strategic approach to the prevention and treatment of diabetes and obesity in Midlothian.**

Action

Chief Officer

Report No.	Report Title	Presented by:
5.7	Chief Officer's Report	Eibhlin McHugh

Executive Summary of Report

This report provided a summary of the key issues which had arisen over the past two months, highlighting in particular the progress being made on integration and key service developments as well as some of the significant pressures being faced by Health and Care.

Summary of discussion

The Board, in considering the Chief Officer's Report, welcomed the proposed development of a Property Strategy, which would set out the MIJB's future property needs and discussed how Substance Misuse Services had responded to the service pressures they had faced as a result of the reduction in core funding. In this regard, the MIJB welcomed the Scottish Government recently announced "renewed focus on alcohol and drugs" which "will be backed by additional investment of £20 million in treatment and support services."

With respect to the overall progress with Integration, the Board in welcoming the Chief Officer's comments, acknowledging that there was still some way to go before the ambition of a truly sustainable health and care service in Midlothian could be realised, however, the new development at Loanhead, the reopening of the practice list at the Newbattle Practice and the planned opening of the Newtongrange Practice, were all good examples of the progress being made.

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Decision

The Board:

- **Noted the issues raised in the report; and**
- **Congratulated all those associated with the reopening of the practice list at the Newbattle Practice for their efforts.**

Action

Chief Officer

6. Valediction

The Board joined the Chair in thanking Chief Officer, Eibhlin McHugh, for all her hard work in supporting the integration of health and care in Midlothian and more particularly for her work in supporting the Midlothian Integration Joint Board, and wished her well in her retirement.

7. Private Reports

No private business to be discussed at this meeting.

8. Any other business

No further additional business had been notified to the Chair in advance

9. Date of next meeting

The next meeting of the Midlothian Integration Joint Board would be held on:

- Thursday 16th November 2017 2pm Development Session
- Thursday 7th December 2017 2pm **Midlothian Integration Joint Board**

The meeting terminated at 4.07 pm.