



## Midlothian Integration Joint Board

Date	Time	Venue
Thursday 11 <sup>th</sup> January 2018	2.00pm	Conference Room, Melville Housing, The Corn Exchange, 200 High Street, Dalkeith, EH22 1AZ.

### Present (voting members):

Cllr Catherine Johnstone	John Oates (Chair)
Cllr Jim Muirhead	Tracey Gilles
Cllr Margot Russell (substitute for Cllr Derek Milligan)	Alison McCallum

### Present (non voting members):

Allister Short (Chief Officer)	Alison White (Chief Social Work Officer)
David King (Chief Finance Officer)	Caroline Myles (Chief Nurse)
Fiona Huffer (Head of Dietetics)	Patsy Eccles (Staff side representative)
Keith Chapman (User/Carer)	Pam Russell (User/Carer)
Ewan Aitken (Third Sector)	

### In attendance:

Tom Welsh (Integration Manager)	Morag Barrow (Head of Primary Care & Older People's Services)
Mike Broadway (Clerk)	Rosie Miller

### Apologies:

Cllr Derek Milligan	Cllr Pauline Winchester
Alex Joyce	Cllr Janet Lay-Douglas (substitute for Cllr Pauline Winchester)
Hamish Reid (GP/Clinical Director)	Aileen Currie (Staff side representative)

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## 1. Welcome and introductions

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The Chair, John Oates, opened the meeting by expressing the Boards condolences to the family, friends and colleagues of Midlothian Councils' Provost, Councillor Adam Montgomery, who had passed away follow a short illness.

He then went on to welcome everyone to this Meeting of the Midlothian Integration Joint Board, in particular Morag Barrow, the newly appointed Head of Primary Care & Older People's Services and Councillor Margot Russell (who was substituting for Councillor Derek Milligan), following which there was a round of introductions.

## 2. Order of Business

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The order of business was adjusted as follows - Agenda Item No 5.9 - Achieving Financial Balance in the IJB, would be taken along with Agenda Item No 5.2 - IJB 3 Three Year Financial Strategy as the first items of business. This would then be followed by Agenda Item No 5.8 - IJB Property Strategy, after that the remaining items would follow the running order as printed in the agenda.

## 3. Declarations of interest

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No declarations of interest were received.

## 4. Minutes of Previous Meetings

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- 4.1 The Minutes of Meeting of the Midlothian Integration Joint Board held on 7 December 2017 were submitted and approved.
- 4.2 The Minutes of Meeting of the MIJB Audit and Risk Committee held on 5 October 2017 were submitted and noted.
- 4.3 Arising therefrom, and in response to questions regarding how progress in the actioning of decisions made by the Board was monitored, and the governance arrangements for the Audit and Risk Committee, the Board noted that any recommendations made by the Audit and Risk Committee would be fed into the Board either through the minutes, or by way of a formal report, if this was more appropriate. With regards the monitoring of the actioning of decisions, there was no formal mechanisms currently in place, it was the responsibility of individual officers to ensure that the necessary agreed actions were timeously carried out.

## 5. Public Reports

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Report No.	Report Title	Presented by:
5.9	Achieving Financial Balance in the IJB	Allister Short

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## Executive Summary of Report

This paper set out the current challenges to achieving financial balance in 2018/19 for Midlothian IJB and set out some initial proposals for delivering efficiencies in support of a balanced budget. The report noted the challenging position and acknowledged that the scale, pace and quantum of savings that was required went beyond what had been achieved in previous years within the Partner organisations.

The report also highlighted that whilst the high-level areas for transformational change within Midlothian and acute services detailed in the report would provide savings, there remained a projected budget gap of £1m on the required levels of efficiencies within Midlothian to achieve financial balance and further work would be necessary to provide a detailed breakdown on the proposed high-level savings. A full report would be brought to the Midlothian IJB meeting in March 2018. This would also have the details of the revised settlement from Midlothian Council and NHS Lothian, which may impact on the overall budget position for the MIJB.

## Summary of discussion

The Chief Officer in presenting the report highlighted that there was a need to remain focused on the overall aim of Integration and to deliver new models of care that better supported the population of Midlothian and improved outcomes. There was also a need to ensure that data was used to drive forward service improvements and to benchmark activity both internally and externally to better understand the capacity and capability for change. Additionally, it was important that there was engagement with both the public and the voluntary sector, which was an area that it was acknowledged still required more work.

The Board, in discussing the budgetary pressures, welcomed the ongoing dialogue with NHS Lothian and Midlothian Council seeking ways to address the current position, expressed some reservations about the prospect of potentially introducing charging for some services, particularly in terms of the impact this might have, and emphasised the importance of getting the public engagement process right.

## Decision

### The Board:

- **Noted the projected deficit of the ‘do nothing’ option as a result of the growth and demand pressures across health and social care;**
- **Noted that the current projections are based on information provided by Midlothian Council and NHS Lothian in advance of the Scottish Government’s announcement of their financial settlement for 2018/19;**
- **Noted the options available to the MIJB and the proposed high-level areas for transformational change and disinvestment to achieve financial balance;**
- **Noted the need for greater public engagement and welcomed plans to report on this in more detail to the March 2018 MIJB meeting; and**

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- **Agreed to receive detailed information on all efficiency programmes at the March 2018 meeting of the MIJB.**

## Action

Chief Officer/Chief Finance Officer

Report No.	Report Title	Presented by:
5.2	IJB – Outline Three Year Financial Plan - 2018/19, 2019/20 and 2020/21	David King

## Executive Summary of Report

With reference to paragraph 5.1 of the Meeting of 24 August 2017, there was submitted a report which further developed the MIJB's financial strategy and provided a high level outline of the MIJB's three year financial plan that had been prepared to support the Strategic Plan.

The report advised that the multi-year outline financial plan started to lay out both the financial challenges and how these might be resolved over the next three years, and how the MIJB intended to use the financial resources available to deliver its Strategic Plan. This outline financial plan was presented both to inform the MIJB's partners of the MIJB's plans in financial terms and also to stimulate discussion around the solutions presented. It was important to note that the plan did not differentiate between which partner would deliver services, it simply took the totality of the resource available to the MIJB and employed that resource to deliver the functions delegated to the MIJB expressed in terms of 'programmes'

There were three appendices attached to this report:–

- An revision of the MIJB's financial strategy;
- An outline financial plan for the next three financial years; and
- NHS Lothian's most recent proposal on the revised MIJB budget setting process.

## Summary of discussion

Having heard from the Chief Finance Officer, who responded to Members questions/comments regarding underspends and links to community planning, the Board welcomed the ongoing development of the financial planning model and highlighted the importance of the transformation process in changing the way in which services were delivered.

## Decision

### The Board:

- **Supported the financial strategy;**

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- Supported the financial planning model; and
- Supported the continued development of the financial planning model.

## Action

Chief Officer/Chief Finance Officer

Report No.	Report Title	Presented by:
5.8	Midlothian IJB Property Strategy	Tom Welsh

## Executive Summary of Report

This report explained the case for the MIJB developing a strategy for its future property requirements. Whilst the MIJB did not have any direct control over capital or housing revenue budgets it needed to be in a position to give clear advice to Midlothian Council and NHS Lothian about investments required to enable the MIJB to fulfil its objectives regarding the delivery of health and social care. A copy of the proposed Property Strategy was appended to the report.

The report also provided an overview of current properties in use by the local Health and Social Care Partnership and an indication of the future requirements including special needs housing.

## Summary of discussion

Having heard from the Integration Manager, the Board welcomed the development of a property strategy which it was felt would offer an opportunity to input into the forward planning for facilities such as Health Centres, Dental Practices and specialist needs housing in Midlothian.

## Decision

### The Board:

- Noted this first version of a MIJB Property Strategy;
- Agreed that the issues raised in this Strategy be discussed within the relevant forums in Midlothian Council and NHS Lothian; and
- Agreed that a more developed Property Strategy be presented at a future meeting of the MIJB no later than early June 2017.

## Action

Chief Officer

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Report No.	Report Title	Presented by:
5.1	Measuring Performance Under Integration	Allister Short/Tracey Gillies

## Executive Summary of Report

With reference to paragraph 5.5 of the Meeting of 20 April 2017, there was submitted a report updating the Board on performance and improvement towards achieving the Local Improvement Goals.

## Summary of discussion

The Chief Officer provided a brief introduction to the report, following which Tracey Gillies, Medical Director, NHS Lothian updated the Board on current pressures within acute services, which had seen a steep rise in admissions.

The Board, in discussing the pressures within acute, acknowledged the particular challenges which it presented, and the work that was going on to address these pressures.

Thereafter, the progress that had been made generally was considered, along with the emerging challenges that remained to be addressed. The need to continue to challenge existing ways of delivering health and care services, and the importance of ensuring that any changes were proportionate and maximised outcomes within the resources available were acknowledged, it being accepted that a balance need to be struck between what could be achieved in the community; through community facilities such as the Community Hospital; and via acute hospital provision, as each was seen as having a role to play in the process of change.

## Decision

**After further discussion, the Board:-**

- **Noted the performance across the improvement goals;**
- **Noted the particular pressures currently being experienced with acute services;**
- **Noted the positive impact that stopping the use of Liberton Hospital had had on the overall unscheduled occupied bed days; and**
- **Noted the improvement in A&E 4 hour performance for people who were subsequently admitted into hospital.**

## Action

Chief Officer

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Report No.	Report Title	Presented by:
5.3	The General Medical Services Contract in Scotland	Allister Short

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## Executive Summary of Report

The purpose of this report was to provide the Board with a summary of the new General Medical Services (GMS) Contract proposals and timescales, and a proposal for implementation arrangements.

The report explained that the contract was part of the Scottish Government's plans to transform primary care services in Scotland.

## Summary of discussion

Having heard from the Chief Officer, the Board discussed the likely impact of the key principles contained in the proposals, and also the proposed structural approach to the implementation of the contract.

## Decision

### The Board:

- **Noted the key content in the proposals for the new General Medical Services Contract in Scotland;**
- **Noted that a poll of the profession will inform a vote on the contract proposals, the outcome of which would be known on 18 January 2018; and**
- **Agreed to support the model for implementation as set out in the report.**

## Action

Chief Officer

Report No.	Report Title	Presented by:
5.4	Carers (Scotland) Act 2016	Allister Short

## Executive Summary of Report

The paper sets out the requirements for the need to review the Midlothian Integration Scheme as a result of the Carers (Scotland) Act 2016.

The report explained that given that the Integration scheme was submitted less than 3 years ago, the main purpose of the review would be to focus on the legislative changes brought about by the new Act rather than a systematic review of the Integration scheme itself. In line with previous arrangements, the review would be subject to public consultation and governance sign-off by each Partner.

## Summary of discussion

The Board, having heard from the Chief Officer, who responded to Members' questions, discussed the prospective timescale for the review, expressing support for the review focusing on the changes required as a result of the new legislation.

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## Decision

### The Board:

- **Noted the requirement to review the Integration scheme as a result of the Carers (Scotland) Act 2016 coming in to force on 1 April 2018, which places some new duties on Integration Joint Boards, for both adult and children's services;**
- **Noted that NHS Lothian has since written to the Chief Executive of Midlothian Council setting out the intention to work collectively to review the Integration scheme;**
- **Agreed that the focus of the review should be on the required adjustments arising from the Carers Act; and**
- **Noted and agreed that the request asking for the revised Integration schemes being presented back to Scottish Government by 2 March 2018 is not achievable and that NHS Lothian will advise Scottish Government accordingly of an appropriate timeline.**

## Action

Chief Officer

Report No.	Report Title	Presented by:
5.5	Regional Planning – Health & Social Care Delivery	Allister Short

## Executive Summary of Report

The purpose of this paper was to update the Board on the progress being made in developing a regional plan for health and social care in the East region of Scotland and to seek agreement to support a regionalised approach to diabetes prevention.

The report advised that the outline Regional Plan was due to be presented to Scottish Government shortly and further reports on progress on the regional plan would be presented to future meetings of the MIJB. The proposed regional partnership approach to diabetes prevention has been developed by the Chief Executive's from Scottish Borders Council and NHS Borders; a detailed copy of the proposals was attached as an appendix to the report.

## Summary of discussion

The Board, having heard from the Chief Officer discussed the excellent work which had already been started on addressing and preventing diabetes, with a local partnership having already been established ensuring that Midlothian was well placed to contribute and influence the proposed Partnership as well as benefitting at a local level.



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## Decision

### The Board:

- **Noted the progress to date on developing and implementing the Health & Social Care Delivery Plan in the East region in relation to primary, community and social care;**
- **Noted the work being done, led by Scottish Borders, to establish an East of Scotland Diabetes Prevention Partnership; and**
- **Agreed that Midlothian IJB supports the establishment of a regional approach to the Diabetes Prevention Partnership and to confirm our commitment to being involved in this Partnership.**

## Action

Chief Officer

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Report No.	Report Title	Presented by:
5.6	Community Payback Order Annual Report 2016/17	Alison White

## Executive Summary of Report

The purpose of this report was to bring to the IJB's attention the Community Payback Order (CPO) Annual Report 2016/17; a copy of which was appended to the report.

## Summary of discussion

The Board, having heard from the Chief Social Work Officer discussed the excellent work undertaken by the Criminal Justice team in Midlothian.

## Decision

### The Board:

- **Noted the content of the Community Payback Order Annual Report 2016/17.**

## Action

Chief Officer

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Report No.	Report Title	Presented by:
5.7	Chief Officer's Report	Allister Short

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## Executive Summary of Report

This report provided a summary of the key issues which had arisen over the past month in health and social care, highlighting in particular service pressures as well as recent service developments.

The report highlighted in particular the work that had been undertaken in partnership with all Practice in Midlothian to review practice boundaries to ensure almost universal coverage of at least 2 Practices covering every area of Midlothian, which was good for patient choice but also means that Practices were not stretched too thinly.

## Decision

**The Board, having heard from the Chief Officer:**

- **Noted the issues and updates raised in the report.**

## Action

Chief Officer

## 6. Any other business

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No additional business had been notified to the Chair in advance.

## 7. Date of next meeting

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The next meeting of the Midlothian Integration Joint Board would be held on:

- Thursday 8<sup>th</sup> February 2018      2pm    Development Workshop
- Thursday 1<sup>st</sup> March 2018      2pm    **Midlothian Integration Joint Board**

The meeting terminated at 4.17 pm.