



Midlothian Integration Joint Board

Date	Time	Venue
Thursday 20 April 2017	2pm	Conference Room, Melville Housing, The Corn Exchange, 200 High Street, Dalkeith, EH22 1AZ.

Present (voting members):

Cllr Catherine Johnstone (Chair)	Alex Joyce
Cllr Bryan Pottinger	John Oates
	Mike Ash (substitute for Alison McCallum)

Present (non voting members):

Eibhlin McHugh (Chief Officer)	Alison White (Chief Social Work Officer)
David King (Chief Finance Officer)	Hamish Reid (GP/Clinical Director)
Caroline Myles (Chief Nurse)	Patsy Eccles (Staff side representative)
Aileen Currie (Staff side representative)	Margaret Kane (User/Carer)
Keith Chapman (User/Carer)	Ruth McCabe (Third Sector)

In attendance:

Ewan Aitken (Cyrenians)	Fiona Huffer (NHS Lothian)
Allister Short (Head of Primary Care & Older People's Services)	Jamie Megaw (Strategic Programme Manager)
Mike Broadway (Clerk)	

Apologies:

Cllr Bob Constable	Cllr Derek Milligan
Peter Johnston (Vice Chair)	Alison McCallum
Dave Caesar (Medical Practitioner)	

Midlothian Integration Joint Board

Thursday 20 April 2017

1. Welcome and introductions

The Chair, Catherine Johnstone, welcomed everyone to this Meeting of the Midlothian Integration Joint Board in particular Ewan Aitken, who was taking over for Ruth McCabe as the Third Sector representative; Fiona Huffer, who would be acting as a substitute for Caroline Myles (Chief Nurse); and Mike Ash who was substituting for Alison McCallum.

The Board then joined the Chair in thanking Third Sector representative Ruth McCabe, for all her hard work in support of the Midlothian Integration Joint Board.

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

3. Declarations of interest

No declarations of interest were received.

4. Minutes of Previous Meetings

- 4.1 The Minutes of (i) Meeting of the Midlothian Integration Joint Board held on Thursday 9 February 2017 and (ii) Special Meeting of the Midlothian Integration Joint Board held on Thursday 16 March 2017 were submitted and approved as correct records.

- 4.2 Matters Arising from previous Minutes:

With regards to paragraph 4.3 of the Special Meeting of the Midlothian Integration Joint Board held on Thursday 16 March 2017, the Chief Officer confirmed that the 2017/18 Directions had been issued to both Midlothian Council and NHS Lothian and that dialogue regarding their implementation was ongoing with both organisations. An update on any issues would be fed back to the June Board meeting.

- 4.3 The Minutes of Meeting of the Midlothian Integration Joint Board Audit and Risk Committee held on Thursday 15 December 2016 was submitted and noted.

5. Public Reports

Report No.	Report Title	Presented by:
5.1	2017/18 Financial Recovery Programmes Outline	David King

Midlothian Integration Joint Board

Thursday 20 April 2017

Executive Summary of Report

With reference to paragraph 4.1 of the Special Meeting of 16 March 2017, there was submitted an update on the financial recovery plans that had been prepared by the IJB and its Partners for 2017/18. The report also considered if these plans impacted on the IJB's Strategic Plan and the outstanding recovery actions that had yet to be identified.

Summary of discussion

The Chief Finance Officer in presenting the report reminded Members that in accepting the budgetary propositions from Midlothian Council and NHS Lothian, it had been noted that these budgets contained a significant financial challenge in that they were underpinned by an assumption of c. £4.8m of recovery actions for which c. £2.8m of plans had been developed leaving a projected financial gap of c. £2.0. It was clear from the current analysis that the projected gap had yet to be closed and the Chief Officer and the Chief Financial Officer would require to bring back further information to the IJB at its June meeting. That said, the encouraging thing was that the current plans did not appear to adversely impact on the IJB's ability to deliver its Strategic Plan.

The Board, in considering the current financial position and likely financial pressures, discussed the importance of affecting a positive shift in both expectations and also the models of service delivery in order to help deliver the savings required to close the projected financial gap. The protocols for sharing of additional NHS funding and the possible provision of current pan-Lothian services locally were also discussed.

Decision

The Board:

- **Noted the contents of this report; and**
- **Agreed to receive a further report on the recovery programmes at the MIJB's meeting in June.**

Action

Chief Finance Officer

Report No.	Report Title	Presented by:
5.2	Delayed Discharge and Integrated Care Fund Update	Allister Short

Executive Summary of Report

This report provided an update on the use of the Delayed Discharge and Integrated Care Fund (ICF) in Midlothian and laid out the proposed programme for 2017/18; details of which were set out in an appendix to the report.

Midlothian Integration Joint Board

Thursday 20 April 2017

Summary of discussion

The Head of Primary Care & Older People's Services reminded the Board that in recognition of the increasing pressures that were being experienced within Delayed Discharge and with the ambition to pump-prime transformational change within the (then new) partnerships the Scottish Government had made available additional funds for delayed discharge and for an Integrated Care fund. Although these funds were initially made available to the Health Boards, they now formed part of the delegated resource to the IJB and had also been made recurrent – that is permanently in the IJB's baseline. It had been agreed that the governance around these funds would be undertaken by the IJB and a three year programme was agreed by the then Shadow IJB in 2014. The value of these funds to Midlothian IJB was £432,000 for delayed discharge and £1,440,000 for the ICF and, fundamentally, this programme had been actioned along the lines of the original agreement.

The Board, in considering the Report, discussed the potential impacts arising from the living wage and how these pressures were being addressed.

Decision

The Board:

- **Noted the contents of this report; and**
- **Support the proposed use of the fund in 2017/18.**

Action

Head of Primary Care & Older People's Services/Chief Finance Officer

Report No.	Report Title	Presented by:
5.3	Social Care Fund - Update 2016/17 and proposition for 2017/18	David King

Executive Summary of Report

This report updated the IJB on the actual use of the social care fund in 2016/17 in comparison to the agreement and made a proposition for its use in 2017/18.

Summary of discussion

The Chief Finance Officer in presenting the report reminded the Board that as part of the 2016/17 financial settlement the Scottish Government had announced the creation of the social care fund. This was a resource which was to be allocated to integration authorities to support the development and delivery of social care. The IJB had agreed with Midlothian Council on the use of this social care fund as part of their acceptance of the 2016/17 budget and this agreement was further revised at the IJB's meeting in August 2016. The 2017/18 settlement included a second tranche of the social care fund which was largely designed to tackle the issues of the delivery of the living wage which had not been fully addressed from the 2016/17 allocation.

Midlothian Integration Joint Board

Thursday 20 April 2017

The Board, in considering the report, discussed the proposed use of the social care fund in 2017/18; details of which were set out in an appendix to the report.

Decision

The Board:

- **Note the contents of this report; and**
- **Support the proposed use of the social care fund in 2017/18.**

Action

Chief Finance Officer

Report No.	Report Title	Presented by:
5.4	Developing a three year financial strategy	David King

Executive Summary of Report

The purpose of this report was to lay out a projection of the financial challenges that would face the IJB over the three years commencing 2018/19 and consider how the IJB might manage that challenge whilst delivering the ambitions articulated in its financial plan.

Summary of discussion

The Chief Finance Officer reminded the Board that the principles and themes behind its financial strategy had been considered by the IJB at its meeting in October 2016. In principle, the IJB should have a three year financial plan which would articulate both what the resources available to the IJB were and would be and how these resources would be used to deliver the IJB's Strategic Plan. There were some clear steps that would support the delivery of a three year plan – multi-year financial plans from the partners and a clear, agreed baseline – that remain to be delivered but this should not be seen as a reason why the three year plan should not be developed

The Board, in discussing the potential financial challenges, considered how these challenges could be managed whilst supporting the delivery of the strategic plan and how those partners in the voluntary and other sectors could contribute to that process.

Decision

The Board:

- **Noted the content of the report.**

Action

Chief Finance Officer

Midlothian Integration Joint Board

Thursday 20 April 2017

Report No.	Report Title	Presented by:
5.5	Measuring Performance Under Integration	Jamie Megaw

Executive Summary of Report

With reference to paragraph 4.4 of the Special Meeting of 16 March 2017, there was submitted a report the purpose of which was to recommend that the IJB agree to the local improvement goals for the indicators agreed by the Ministerial Strategic Group for Health and Community Care in December 2016.

Summary of discussion

Having heard from the Strategic Programme Manager, the Board discussed the proposed local improvement goals, in particular whether the performance goal to reduce Occupied Bed Days should be 15% or 10% by April 2019; and also retention of the 4 hour treatment targets for A&E patients.

With regards the Occupied Bed Days it was felt that it would be best to opt for 10% target, but aspire to achieve 15% rather than go for the higher 15% target and if only 12-13% was achieved it be deemed a 'failure'. The 4 hour treatment targets for A&E patients drew considerable discussion, it being felt on balance that there was perhaps a need to get away from the apparent disproportionate pressure which it created.

Decision

After further discussion, the Board:

- **Approved the following local improvement goals:**
 - **Reduce unscheduled admissions by 5% by September 2018**
 - **By April 2018 over 95% of patients attending A&E via Ambulance are treated within 4 hours by April 2018**
 - **Maintain the current number of patients using A&E (ongoing).**
 - **Reduce the delayed discharge occupied bed days by 30% by April 2018**
 - **No patients in the RIE or WGH with a delayed discharge over 72 hours by April 2018**
 - **Reduce by 10% by April 2018 the number of OBD in the RIE/WGH during the last six months of life**
- **Agree that the performance goal to reduce Occupied Bed Days should be 10% by April 2019;**
- **Note the sixth proposed goal and that further information was required in Midlothian before the IJB could agree to it;**

Midlothian Integration Joint Board

Thursday 20 April 2017

- **Agree to receive an update on progress on a quarterly-basis; and**
- **Note that the Midlothian Health and Social Care Partnership (MLH&SC partnership) would receive monthly updates at their Joint Management Team (JMT) meeting.**

Action

Strategic Programme Manager

Report No.	Report Title	Presented by:
5.6	General Practice Strategic Programme - planned actions in 2017	Jamie Megaw

Executive Summary of Report

The purpose of this report was to inform the IJB of the intended focus of work in 2017/18 to progress the Midlothian General Practice Strategic Programme to support, stabilise and develop primary care services in Midlothian.

Summary of discussion

The Board, having heard from the Strategic Programme Manager discussed the considerable capacity and sustainability challenges facing General Practice. These were caused by a combination of patient factors, system factors and supply factors. In Midlothian over half the practices were operating with restricted lists as a result of increasing demand. The Strategic Programme improvement priorities, which were outlined in the report, aimed to support and stabilise general practice in Midlothian.

Decision

The Board:

- **Noted that General Practice remained under considerable pressure as a result of national and local factors and that priority should be given by the IJB to action that supports Practices to move to a sustainable position where services were resilient to current and future demand;**
- **Approved the actions that were planned in 2017 within the strategic programme;**
- **Agreed to the H&SCP and practices contacting patients in specific areas and inviting them to consider changing practices to either Loanhead or Newtongrange; and**
- **Agreed to the financial support to Loanhead with one LEGup funded from the H&SCP budget.**

Action

Strategic Programme Manager

Midlothian Integration Joint Board

Thursday 20 April 2017

Report No.	Report Title	Presented by:
5.7	Development of Midlothian Integration Joint Board	Eibhlin McHugh

Executive Summary of Report

The purpose of this report was to consider the developmental needs of the Midlothian IJB in the light of recent and imminent changes to Board membership and the Board's evolving ambitions in relation to its expanding responsibilities and realising its potential to meet the strategic and resource challenges that lie ahead.

Summary of discussion

The Board, having heard from the Chief Officer, welcomed the opportunity to review the development programme that had been provided and use the feedback gained from this exercise to develop a refreshed programme that would incorporate the needs of new and existing members as well as enabling the Board to revisit its ambitions and strengthen its capacity to provide strategic leadership and ensure that its governance arrangements were robust.

Decision

The Board noted:

- The requirement to review the Boards development programme to take account of its changing membership and refresh the current approach to development and support.
- The Chair of the IJB will transfer to NHS Lothian for two years from August 2017.

Action

Chief Officer

6. Private Reports

No private business to be discussed at this meeting.

7. Any other business

No additional business had been notified to the Chair in advance

8. Date of next meeting

The next meeting of the Midlothian Integration Joint Board would be held on:

- Thursday 25th May 2017 2pm Development Session
- Thursday 15th June 2017 2pm **Midlothian Integration Joint Board**

The meeting terminated at 4.10 pm.