

## NOTICE OF MEETING

### AUDIT COMMITTEE

**Venue:** Council Chambers  
Midlothian House  
Buccleuch Street  
Dalkeith

**Date:** Tuesday 17 March 2015

**Time:** 11.00 am

**John Blair**  
Director, Resources

**Audio Recording Notice: Please note that this meeting may be recorded. While the Council will comply with its statutory obligations under the Data Protection Act 1998 and the Freedom of Information (Scotland) Act 2002, the intention is to use the recording for internal purposes only.**

## AGENDA

- 1 Apologies.
- 2 Order of Business – including notice of new business submitted as urgent for consideration at the end of the meeting.
- 3 Declarations of Interest.
- 4 Minutes of Meeting of 3 February 2014 - For Approval  
**(Circulated: Pages 3 - 9).**
- 5 National Fraud Initiative Update 2014/15 - Report by Internal Audit Manager **(Circulated: Pages 11 - 13).**
- 6 External Audit Plan 2014/15 – Report by External Auditors (Grant Thornton). **(Circulated: Pages 15 - 39).**
- 7 Internal Audit Plan 2015/16 - Report by Internal Audit Manager  
**(Circulated: Pages 41 – 47).**
- 8 Audit Committee Meetings and Reporting Calendar - Report by Chief Executive **(Circulated: Pages 49 - 55).**
- 9 Internal Audit Report: Review of Statutory Performance Indicators  
**(Circulated: Pages 57 - 75).**

10 Internal Audit Report: Review of Controls Operating Over Petty Cash  
(Circulated: Pages 77 - 93).

**10 March 2015**