Proposed Change to the Schedule of Meeting of the Audit Committee

Report by Kevin Anderson, Executive Director, Place

Report for Decision

1   Recommendations

Council is recommended to approve the change of the next scheduled meeting date of the Audit Committee from 1 March 2022 at 11.00AM to 14 March 2022 at 2.00PM.

2   Purpose of Report/Executive Summary

The change of date to the previously approved Schedule of Meeting Dates is requested in order to allow the range of reports to be completed by the Internal Audit Team for the Audit Committee meeting in March 2022. This will also permit any Audit Committee recommendations at the final meeting of this term so be considered at the final meeting of this term of Midlothian Council on 29 March, 2022.

Date: 24 January 2022
Report Contact:
Name: Kevin Anderson, Executive Director – Place
Email: kevin.anderson@midlothian.gov.uk
Tel: 0131 271 3102

3   **Background**

At the Council Meeting on 17 November 2020, the Council approved the schedule of meeting dates for 2021 and 2022 recommended by the Short Life Working Group.

In order to allow the range of reports to be completed by the Internal Audit Team for the Audit Committee meeting in March 2022, the change of date to the previously approved Schedule of Meeting Dates is requested.

4   **Report Implications (Resource, Digital and Risk)**

4.1   **Resource**

None

4.2   **Digital**

None

4.3   **Risk**

The risk is that reports will not be completed in time to be presented to the Audit Committee for consideration and approval.

5.4   **Ensuring Equalities (if required a separate IIA must be completed)**

This report does not recommend any change to policy or practice and therefore does not require an Equalities Impact Assessment.

5.5   **Additional Report Implications**

None

APPENDIX A – Report Implications

A.1   Key Priorities within the Single Midlothian Plan

Not applicable

A.2   Key Drivers for Change

Key drivers addressed in this report:

☐ Holistic Working
☐ Hub and Spoke
☒ Modern
☐ Sustainable
☒ Transformational
☒ Preventative
☐ Asset-based
☒ Continuous Improvement
☐ One size fits one
☐ None of the above

A.3   Key Delivery Streams

Key delivery streams addressed in this report:

☒ One Council Working with you, for you
☒ Preventative and Sustainable
☒ Efficient and Modern
☒ Innovative and Ambitious
☐ None of the above

A.4   Delivering Best Value

The report does not directly impact on delivering Best Value

A.5   Involving Communities and Other Stakeholders

The report does not directly relate to involving communities

A.6   Impact on Performance and Outcomes

The report request is to avoid any disruption to performance and outcomes.

A.7   Adopting a Preventative Approach

Not applicable

A.8   Supporting Sustainable Development

Not applicable