

Note of Meeting



Meeting of Group Leaders

Date	Time	Venue
11 August 2020	11.00 am	Via MS Teams

Present:

Councillor Milligan	Councillor Johnstone
Councillor Smail	

In attendance:

Dr Grace Vickers, Chief Executive	Kevin Anderson, Executive Director Place
Alan Turpie, Legal Services Manager	Verona MacDonald, Democratic Services Team Leader

1. Wave 2 Resilience Preparations – Update by Chief Executive

The Chief Executive explained the meeting had been arranged to discuss resilience planning should there be a further national, local or any future “lockdown”. She referred to the meeting of Group Leaders on 16 March 2020 where critical service delivery and governance arrangements were approved and noted it would be useful to agree in advance of any further lockdown the governance arrangements required. She then shared and spoke to a powerpoint presentation she had prepared – Wave 2 Resilience Preparations.

Following discussion, the following were agreed in the event of a “lockdown” –

- (a) Noted the Scottish Government had not yet advised in relation to whether the provisions of the Coronavirus (Scotland) Act (including in relation to the holding of meetings) will be extended beyond 30 September;

- (b) Agreed Standing Order 19.2 be utilised as the decision-making process in the event of time critical emergency decisions
- (c) Agreed the full meetings cycle will proceed by way of virtual meetings with officers ensuring only matters which require a decision are included on agendas;
- (d) Agreed the weekly Group Leader meetings will re-commence, as will the offer by the Chief Executive to meet individually with the 3 political parties on a weekly basis (excluding the week of full Council meetings);
- (e) Agreed to recommend to Council that a Seminar be held, ideally during September or early October, to discuss winter planning and emergency food should this be required in light of the pandemic;
- (f) Agreed that a Note of this meeting be included on the agenda for the Council meeting on 25 August 2020.

The meeting concluded at 12.00 noon