

Midlothian Integration Joint Board



Thursday 23rd August 2018, 2.00pm

Appointment of Chief Finance Officer (S95 Officer)

Item number: 5.4

Executive summary

A paper went to the IJB at its May 2018 meeting explaining that the IJB's current Chief Finance officer would retire at the end of October 2018.

This paper laid out the process by which a new CFO would be selected by the partners and the partners are now recommending Ms Claire Flanagan for the role of Chief Finance Officer (Section 95 officer) for the IJB

Board members are asked to:

- *Approve the appointment of Ms Claire Flanagan as the Chief Finance Officer for the Midlothian Integration Joint Board with effect from 1st October 2018.*

Appointment of the Chief Finance Officer (S95 Officer)

1 Purpose

- 1.1 The report asks the IJB to appoint a new Chief Finance Officer (Section 95 officer) to replace the current CFO who is retiring at the end of September 2018.

2 Recommendations

- 2.1 Members are asked to :-

Approve the appointment of Claire Flanagan as the Chief Finance Officer for Midlothian IJB. This appointment to be effective from 1st October 2018.

3 Background and main report

- 3.1 A paper was presented to the IJB at its May 2018 meeting explaining that the current Chief Finance Officer is going to retire at the end of September 2018 and laying out the process for the selection of a candidate to be offered to the IJB to undertake the role of Chief Finance Officer for the IJB.
- 3.2 Only the IJB can appoint its own Chief Finance Officer but the Integration Scheme described a mechanism whereby the IJB's partners (Midlothian Council and NHS Lothian) can provide the IJB with a suitable candidate.
- 3.3 The IJB agreed to continue to utilise the current model to support the role of the CFO – that is that the role is not considered to be full time and that the proposed candidate will undertake the role of Chief Finance Officer for Midlothian IJB and the role of Chief Finance Officer of East Lothian IJB.
- 3.4 Following a formal recruitment process, an interview was held on 17th July 2018 with the panel including representatives from the IJB, NHS Lothian, East Lothian Council and East Lothian IJB. The panel unanimously agreed to recommend Ms Claire Flanagan for the role.
- 3.5 Ms Flanagan is current an employee of NHS Lothian and will be seconded by NHS Lothian to this role.
- 3.6 In order to ensure that the Annual Accounts are signed off by the current CFO – in the interests of continuity and governance – it is recommended that this appointment is effective from 1st October 2018. The current CFO can therefore sign off the 2017/18 annual accounts.

4 Policy Implications

- 4.1 There are no new policies proposed or described in this report.

5 Equalities Implications

- 5.1 There are no implications for equalities in this report.

6 Resource Implications

- 6.1 There are no further resources implications from this appointment. The Integration Scheme lays out that the partners will provide – at no charge – a CFO to the IJB.

7 Risk

- 7.1 The Section 95 officer is a key role in the financial governance processes of the IJB. Failure to appoint a CFO would create a significant financial governance risk for the IJB.

8 Involving people

- 8.1 The IJB is held in public and its papers are publically available.

9 Background Papers

- 9.1 None

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