

Minute of Meeting

Performance Review and Scrutiny Committee
Tuesday 10 December 2019
Item No: 4.1



Performance, Review and Scrutiny Committee

| Date | Time | Venue |
|-------------------|---------|--|
| 17 September 2019 | 11.00am | Council Chambers, Midlothian House, Buccleuch Street, Dalkeith |

Present:

| | |
|------------------------|-------|
| Councillor Johnstone | Chair |
| Councillor Alexander | |
| Councillor Baird | |
| Councillor Cassidy | |
| Councillor Hardie | |
| Councillor Munro | |
| Councillor Russell | |
| Councillor Lay-Douglas | |
| Councillor McCall | |
| Councillor Parry | |
| Councillor Wallace | |
| Councillor Winchester | |

Also in Attendance:

| | |
|----------------|--|
| Kevin Anderson | Acting Director, Resources |
| Gary Fairley | Head of Finance and Integrated Service Support |
| Alison White | Head of Adult and Social Care |
| Joan Tranent | Head of Children's Services |
| Garry Sheret | Head of Property and Facilities Management |
| Simon Bain | Housing Services Manager |
| Mike Broadway | Democratic Services Officer |

1 Apologies

Apologies were received from Councillor Smaill.

In the absence of the Chair, Councillor Johnstone was appointed by the Committee and took the Chair.

2 Order of Business

The Clerk advised that a request had been received from Councillor Kelly Parry asking that her formal resignation as Chair of the Performance, Review and Scrutiny Committee be recorded. As the appointment of the Chair was a matter for the membership of the Committee to determine, it was proposed to deal with the filling of the vacant position as a matter of urgency given the importance of the Committee having a Chair, such a course of action receiving the unanimous agreement of the Committee, who thereafter unanimously agreed to appoint Councillor Catherine Johnstone as Chair.

The remaining order of Business was as detailed within the Agenda.

Sederunt:- Councillors McCall and Parry joined the meeting during consideration of the foregoing item of business.

3 Declarations of Interest

No declarations of interest were intimated.

4 Minutes of Previous Meetings

- 4.1 The minute of the meeting of 11 June 2019 was submitted and approved as a correct record.

5 Public Reports

| Agenda No | Title | Submitted by: |
|--|--|-----------------------------------|
| 5.1 | Various Inspection Reports submitted to Cabinet | Acting Director, Resources |
| Outline and summary of item | | |
| <p>The purpose of this report was to bring to the Committee's attention various Inspection reports considered by the Cabinet on 3 September 2019.</p> <p>The Acting Director, Resources presented this report advising the Committee that the following reports were considered by Cabinet on 3 September 2019 and in each case the recommendations as detailed below were agreed:</p> <ul style="list-style-type: none">(i) Inspection of Midlothian Council Cowan Court Extra Care Housing Facility – Report by Joint Director, Health and Social Care.<ul style="list-style-type: none">• <i>To note the content of the report and progress made and pass forward onto PRS.</i> | | |

- (ii) A Summary of the Care Inspectorate and Education Scotland Inspections of Early Learning and Childcare, November 2018 – June 2019 – Report by Acting Head of Education
 - *Note the content of the summary of the inspection reports*
 - *Congratulate the pupils, parents and staff connected with these reports.*
 - *Pass this report to the Performance, Review and Scrutiny Committee for its consideration.*
- (iii) Further Inspection (Record of Visit ROV) of Hawthornden Primary School - Report by Acting Head of Education
 - *Note the content of the inspection report.*
 - *Congratulate the staff, pupils and parents on the very positive outcome of this further Education Scotland visit.*
 - *Note the key strengths and progress outlined in the report.*
 - *Note the areas for improvement outlined in the report.*
 - *Note that Education Scotland will not return to the school with regard to this particular inspection.*
 - *Pass this report to the Performance, Review and Scrutiny Committee for its consideration.*
- (iv) Midlothian Residential Service for Young People – Report by Head of Children’s Services
 - *Note the content of the report.*
 - *Forward the report to Performance, Review & Scrutiny*
- (v) Education Scotland Inspection Report on the External Review of Training in Modern Apprenticeships in Social Services Children and Young People – Report by Action Head of Education
 - *Note the content of the inspection report which will be part of a national report.*
 - *Pass this report to the Performance, Review and Scrutiny Committee for its consideration; and*
 - *Congratulate the Workforce Development team, SVQ team and LLE on the key strengths and areas for improvement highlighted in the report.*

Decision

The Performance Review and Scrutiny Committee considered each of the Reports and noted the agreed recommendations, adding their congratulations as appropriate.

| Agenda No | Title | Submitted by: |
|--|-----------------------------------|------------------------------------|
| 5.2 | Peer Prevent Review Report | Head of Children's Services |
| Outline and summary of item | | |
| <p>The purpose of this report was to bring to the Committee's attention to the Prevent Peer Review Report which was considered by Cabinet on 3 September 2019 when the recommendations detailed below were agreed:</p> <ul style="list-style-type: none"> • <i>Consider and note the attached peer review report and action plan.</i> • <i>Thank those who participated in this review.</i> • <i>Pass this report to the Performance Review and Scrutiny Committee.</i> | | |
| Decision | | |
| <p>The Performance Review and Scrutiny Committee, having heard from the Acting Director, Resources, noted the content of this report.</p> | | |

| Agenda No | Title | Submitted by: |
|--|--|--------------------------------------|
| 5.3 | Adult and Social Care Q1 Performance Report | Head of Adult and Social Care |
| Outline and summary of item | | |
| <p>The Q1 Performance Report 2019/20 for Adult Social Care was presented by the Head of Adult and Social Care highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Thereafter the Head of Adult Services responded to questions and comments raised by the members of the Committee regarding delayed discharges and unscheduled admissions.</p> | | |
| Decision | | |
| <p>The Performance Review and Scrutiny Committee in noting the report congratulated the Services on the new Recovery Hub, No 11, which had opened in June.</p> | | |

| Agenda No | Title | Submitted by: |
|--|--|------------------------------------|
| 5.4 | Children's Services Q1 Performance Report | Head of Children's Services |
| Outline and summary of item | | |
| <p>The Quarter 1 Performance Report 2019/20 for Children's Services was presented by the Head of Children's Services highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> | | |

| Decision |
|--|
| The Performance Review and Scrutiny Committee, having heard from the Head of Children's Services who responded to Members questions, noted the report. |

| Agenda No | Title | Submitted by: |
|------------|--|-----------------------------------|
| 5.5 | Commercial Operations Q1 Performance Report | Acting Director, Resources |

Outline and summary of item

The Quarter 1 Performance Report 2019/20 for Commercial Operations was presented by the Acting Director, Resources highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.

Having heard from the Acting Director, Resources who responded to Members questions and comments, the Committee discussed the off target PIs, particularly those relating to income generation and travel costs. Consideration was also given to

- whether the Council was maximising the entrepreneurial opportunities available to it;
- the current position regarding use of weedkillers;
- expanding recycling opportunities, particularly a possible rollout of the very successful re-use cabin;
- price comparison for waste collection services;
- maintenance of the roads network; and
- improving street cleaning as a way of tackling the dirt and soil which encouraged weed growth.

| Decision |
|---|
| After further discussion, the Performance Review and Scrutiny Committee noted the report. |

| Agenda No | Title | Submitted by: |
|------------|--|--|
| 5.6 | Communities and Economy Q1 Performance Report | Director Education, Communities and Economy |

Outline and summary of item

The Quarter 1 Performance Report 2019/20 for Communities and Economy was presented by the Head of Children's Services highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.

| Decision |
|---|
| The Performance Review and Scrutiny Committee noted the report. |

| Agenda No | Title | Submitted by: |
|--|--|---|
| 5.7 | Customer and Housing Services Q1 Performance Report | Joint Director of Health and Social Care |
| Outline and summary of item | | |
| <p>The Quarter 1 Performance Report 2019/20 for Customer and Housing Services was presented by the Housing Services Manager highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Having heard from the Housing Services Manager who responded to Members questions and comments, the Committee discussed the Housing First Initiative and also the arrangements for the re-letting of void properties. With particular consideration being given to whether there was scope to recycle some of the perfectly serviceable furniture, fixtures and fittings that were currently stripped out of void properties and disposed being retained. It being pointed out that such items might potentially be of value to incoming tenants who might otherwise struggle financially to be able to afford them. The Housing Services Manager advised that this suggestion was perhaps best picked up as part of the current Housing Allocations Policy review.</p> | | |
| Decision | | |
| The Performance Review and Scrutiny Committee noted the report. | | |

| Agenda No | Title | Submitted by: |
|--|--|--|
| 5.8 | Education Q1 Performance Report | Director Education, Communities and Economy |
| Outline and summary of item | | |
| <p>The Quarter 1 Performance Report 2019/20 for Education was presented by the Head of Children's Services highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> | | |
| Decision | | |
| Having heard from the Head of Children's Services, the Performance Review and Scrutiny Committee noted the report. | | |

| Agenda No | Title | Submitted by: |
|--|---|---|
| 5.9 | Finance and Integrated Service Support Q1 Performance Report | Head of Finance and Integrated Service Support |
| Outline and summary of item | | |
| <p>The Quarter 1 Performance Report 2019/20 for Finance and Integrated Service Support was presented by the Head of Finance and Integrated Service Support highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> | | |

| Decision |
|--|
| The Performance Review and Scrutiny Committee, having heard from the Head of Finance and Integrated Service Support, noted the report. |

| Agenda No | Title | Submitted by: |
|--|---|---|
| 5.10 | Property and Facilities Management Q1 Performance Report | Head of Property and Facilities Management |
| Outline and summary of item | | |
| <p>The Quarter 1 Performance Report 2019/20 for Property and Facilities Management was presented by the Head of Property and Facilities Management highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Thereafter the Head of Property and Facilities Management responded to questions and comments raised by the members of the Committee regarding progress on a number of projects.</p> | | |
| Decision | | |
| The Performance Review and Scrutiny Committee noted the report. | | |

| Agenda No | Title | Submitted by: |
|--|---|------------------------|
| 5.11 | Midlothian Council Q1 Performance Report | Chief Executive |
| Outline and summary of item | | |
| <p>The Acting Director, Resources presented the Midlothian Council Quarter 1 Performance report detailing the delivery of Midlothian Council's priorities through the Community Planning Partnership and the Single Midlothian Plan.</p> | | |
| Decision | | |
| The Performance Review and Scrutiny Committee, having heard from the Acting Director, Resources, noted the report. | | |

6 Private Reports

No private reports were submitted for discussion.

7 Date of Next Meeting

The next meeting will be held on Tuesday 29 October 2019 at 11 am.

The meeting terminated at 12.30 pm