

# Minute of Meeting

Performance, Review and Scrutiny Committee  
Tuesday 17 March 2020  
Item No: 4.1



## Performance, Review and Scrutiny Committee

Date	Time	Venue
10 December 2019	11.00am	Council Chambers, Midlothian House, Buccleuch Street, Dalkeith

### Present:

Councillor Johnstone	Chair
Councillor Alexander	
Councillor Cassidy	
Councillor Munro	
Councillor Wallace	

### Also in Attendance:

Grace Vickers	Chief Executive
Kevin Anderson	Executive Director: Place
Mary Smith	Director Education, Communities and Economy
Morag Barrow	Joint Director, Health and Social Care
Joan Tranent	Chief Officer, Children's Services, Partnerships and Communities
Simon Bain	Housing Services Manager
Janet Ritchie	Democratic Services Officer

## 1 Apologies

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Apologies were received from Councillor Hardie, Councillor Lay-Douglas, Councillor McCall, Councillor Smail and Councillor Winchester.

## 2 Order of Business

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The Order of Business was as set out in the Agenda.

## 3 Declarations of Interest

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No declarations of interest were intimated.

## 4 Minutes of Previous Meetings

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The minute of the meeting of 17 September 2019 was submitted and approved as a correct record.

Councillor Johnstone highlighted that at the last meeting she had requested for additional information on the number of educational need 'Good to be 2' children getting early learning and also an update on Saltersgate playground works. Mary Smith confirmed that the 'Good to be 2' information was included within the Education report, however she would provide this information to Councillor Johnstone.

## 5 Public Reports

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Agenda No	Title	Presented by:
<b>5.1</b>	<b>Adult and Social Care Q2 Performance Report</b>	<b>Joint Director Health and Social Care</b>
<b>Outline and summary of item</b>		
The Q2 Performance Report 2019/20 for Adult Social Care provided a summary of the progress in the delivery of strategic outcomes and a summary of the Challenges and Risks.		
The Joint Director in presenting this report highlighted the positive progress of some of the key outcomes and the main challenges for this service following which various Members of the Committee commented on this being a good report and in particular Improving the Cancer Journey Programme.		
<b>Decision</b>		
The Performance Review and Scrutiny Committee in noting the content of the report congratulated the Service on this report.		

Agenda No	Title	Presented by:
<b>5.2</b>	<b>Children's Services Q2 Performance Report</b>	<b>Chief Officer, Children's Services, Partnerships and Communities</b>
<b>Outline and summary of item</b>		
<p>The Q2 Performance Report 2019/20 for Children's Services provided a summary of the progress in the delivery of strategic outcomes and a summary of the Challenges and Risks.</p> <p>The Chief Officer in presenting this report highlighted some of the key outcomes contained within the report and some of the main challenges.</p>		
<b>Decision</b>		
The Performance Review and Scrutiny Committee on noting the content of the report, praised the staff on the high standard of work.		

Agenda No	Title	Presented by:
<b>5.3</b>	<b>Commercial Operations Q2 Performance Report</b>	<b>Executive Director: Place</b>
<b>Outline and summary of item</b>		
<p>The Q2 Performance Report 2019/20 for Commercial Operations provided a summary of the progress in the delivery of strategic outcomes and a summary of the Challenges and Risks.</p> <p>The Executive Director in presenting this report highlighted some of the key outcomes contained within the report and some of the main challenges for this service.</p> <p>Thereafter he responded to questions and comments raised by Members of the Committee and confirmed that he would provide feedback to the relevant Councillors regarding issues raised around the support provided to gardening groups and also the problems with pot holes and the gully in Roslin Glen.</p>		
<b>Decision</b>		
The Performance Review and Scrutiny Committee noted the content of the report and that feedback would be provided on the issues raised.		
<b>Action</b>		
Executive Director: Place		

Agenda No	Title	Presented by:
<b>5.4</b>	<b>Communities and Economy Q2 Performance Report</b>	<b>Director Education, Communities and Economy</b>
<b>Outline and summary of item</b>		
<p>The Q2 Performance Report 2019/20 for Communities and Economy provided a summary of the progress in the delivery of strategic outcomes and a summary of the Challenges and Risks.</p> <p>The Director in presenting the report highlighted some of the key outcomes contained within the report and the main challenges for these services in particular the vacancies within Planning and Building Control.</p> <p>Thereafter she responded to questions and comments raised by Members of the Committee which included Landlord registrations and the Council's role in this as well as the process for allocating funds from the Town Centre Capital Fund and the clear criteria which had to be followed when allocating this money. The Director advised that she was happy to have further discussion with Councillors on this matter if required.</p>		
<b>Decision</b>		
The Performance Review and Scrutiny Committee noted the content of the report.		

Agenda No	Title	Presented by:
<b>5.5</b>	<b>Customer and Housing Services Q2 Performance Report</b>	<b>The Housing Services Manager</b>
<b>Outline and summary of item</b>		
<p>The Q2 Performance Report 2019/20 for Customer and Housing Services provided a summary of the progress in the delivery of strategic outcomes and a summary of the Challenges and Risks.</p> <p>The Housing Services Manager in presenting this report highlighted some of the main outcomes as detailed in the report in particular he mentioned that detailed proposals had been developed in respect of the Council Allocation Policy and that this had been discussed at a Seminar on 26 November 2019, he also highlighted some of the main challenges for this service.</p> <p>Thereafter he responded to Members questions and comments which included the turnaround of properties and the issues faced when tenants do not maintain their properties and gardens and the impact this has for future tenants.</p>		
<b>Decision</b>		
The Performance Review and Scrutiny Committee noted the content of the report.		
<b>Action</b>		
The Housing Services Manager		

Agenda No	Title	Presented by:
<b>5.6</b>	<b>Education Q2 Performance Report</b>	<b>Chief Officer, Children's Services, Partnerships and Communities</b>
<b>Outline and summary of item</b>		
<p>The Q2 Performance Report 2019/20 for Education provided a summary of the progress in the delivery of strategic outcomes and a summary of the Challenges and Risks.</p> <p>The Chief Officer in presenting this report highlighted some of the key outcomes contained within the report and the main challenges for this service.</p>		
<b>Decision</b>		
The Performance Review and Scrutiny Committee in noting the content of the report, congratulated staff on the work with young people.		

Agenda No	Title	Presented by:
<b>5.7</b>	<b>Finance and Integrated Service Support Q2 Performance Report</b>	<b>Executive Director: Place</b>
<b>Outline and summary of item</b>		
<p>The Q2 Performance Report 2019/20 for Finance and Integrated Service Support provided a summary of the progress in the delivery of strategic outcomes and a summary of the Challenges and Risks.</p> <p>The Executive Director in presenting this report highlighted some of the key outcomes contained within the report and main challenges for this service.</p>		
<b>Decision</b>		
The Performance Review and Scrutiny Committee noted the content of the report.		

Agenda No	Title	Presented by:
<b>5.8</b>	<b>Property and Facilities Management Q2 Performance Report</b>	<b>Executive Director: Place</b>
<b>Outline and summary of item</b>		
<p>The Q2 Performance Report 2019/20 for Property and Facilities Management provided a summary of the progress in the delivery of strategic outcomes and a summary of the Challenges and Risks.</p> <p>The Executive Director in presenting this report highlighted some of the key successes achieved and some of the main challenges for these services.</p>		
<b>Decision</b>		
The Performance Review and Scrutiny Committee noted the content of the report.		

Agenda No	Title	Presented by:
<b>5.9</b>	<b>Midlothian Council Q2 Performance Report</b>	<b>Chief Executive</b>
<b>Outline and summary of item</b>		
<p>The Quarter 2 Performance Report 2019/20 for Midlothian Council details the delivery of Midlothian Council's priorities through the Community Planning Partnership and the Single Midlothian Plan. The Council Change and Transformation programme and individual Service Plans outline how Midlothian Council will deliver its contribution to the Single Midlothian Plan.</p> <p>The report highlighted the top three priorities for 2019-22:</p> <ul style="list-style-type: none"> <li>• Reducing inequalities in learning outcomes</li> <li>• Reducing inequalities in health outcomes</li> <li>• Reducing inequalities in economic circumstances</li> </ul> <p>The Chief Executive in presenting this report highlighted the 9 Key Drivers for reshaping our services and the Medium Term Financial Strategy 4 themes which emerged from the public consultation exercise.</p> <ul style="list-style-type: none"> <li>• One Council – Working with You, For You</li> <li>• Preventative and Sustainable</li> <li>• Efficient and Modern</li> <li>• Innovative and Ambitious</li> </ul> <p>The Chief Executive also provided update on the new Senior Leadership Review and an example of the sharing of excellent practice across the Council in the Customer Service Excellence Standard. After outlining the main sections of the report the Chief Executive thanked Alasdair Mathers and his team for organising a productive Community Planning Partnership Development Day in November.</p>		
<b>Decision</b>		
The Performance Review and Scrutiny Committee noted the content of the report.		

Agenda No	Title	Presented by:
<b>5.10</b>	<b>Balanced Scorecard Indicators Half Year Report 2019/20</b>	<b>Chief Executive</b>
<b>Outline and summary of item</b>		
<p>The report was presented using the Balanced Scorecard approach. The four Balanced Scorecard perspectives and key areas of focus were detailed within the report along with the associated key indicators drawn from across the Councils services.</p>		

In presenting the report The Chief Executive highlighted the main sections of the report and provided a brief update on the performance indicators which were off target.

#### Decision

The Performance Review and Scrutiny Committee noted the content of the report.

Agenda No	Report Title	Presented by:
5.14	Midlothian Council Statutory Report to Scottish Ministers on Public Bodies Climate Change Duties 2018/19	Director, Education, Communities and Economy
<b>Outline of report and summary of discussion</b>		
<p>The purpose of the report was to inform Cabinet and Performance Review and Scrutiny Committee of the Council's statement of compliance with Climate Change Duties for 2018/19, a copy of which was available in the CMIS Member's Library and to recommend its submission to Scottish Government by the due date of 29 November 2019.</p> <p>The Director, Education, Communities and Economy presented this report to the Committee highlighting the main sections contained within the report and the recommendations as outlined in section 5 of the report.</p>		
<b>Decision</b>		
<p>The Performance Review and Scrutiny Committee noted:</p> <ul style="list-style-type: none"><li>(a) That the proposed report was the Council's Report on Compliance with the Public Bodies Climate Change Duties for 2018/19;</li><li>(b) That the submission was returned to Scottish Ministers by 29 November 2019.</li></ul>		

## 6 Private Reports

No private reports were submitted for discussion.

## 7 Date of Next Meeting

The next meeting will be held on Tuesday 4 February 2019 at 11 am.

The meeting terminated at 12.07 pm