

# Minute of Meeting



## Cabinet

Date	Time	Venue
27 February 2018	11.00 am	Council Chambers, Midlothian House, Buccleuch Street, Dalkeith

### Present:

Councillor Milligan - Convener	
Councillor Muirhead – Depute Convener	
Councillor Imrie	
Councillor Curran	
Councillor Hackett	

### Religious Representatives:

Victor Bourne	

## 1 Apologies

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Apologies were received from Mr Matin Khan.

## 2 Order of Business

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The Clerk advised that Item No 8.1 on the Agenda with regard to “KEE Electrical Testing Services Limited: Application for Loan Assistance from Business Loans Scotland” had been withdrawn from consideration at this meeting. He also advised that the Convener had agreed that the remaining Order of Business be adjusted as follows.

## 3 Declarations of interest

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No declarations of interest were received.

## 4 Minutes of Previous Meetings

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The Minutes of Meeting of the Cabinet held on 16 January 2018 were submitted and approved as a correct record.

## 5. Reports

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Agenda No	Report Title	Presented by:
6.3	Children's Services Quarter 3 Performance Report 2017/18	Head of Children's Services
Outline of report and summary of discussion		
<p>The Quarter 3 2017/18 Performance Report for Children's Services was submitted. The Head of Children's Services highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p> <p>Thereafter the Head of Children's Services responded to questions and comments raised by members of the Cabinet.</p>		
Decision		
To note the report.		

Agenda No	Report Title	Presented by:
6.4	Communities and Economy Quarter 3 Performance Report 2017/18	Head of Communities and Economy
Outline of report and summary of discussion		
<p>The Quarter 3 Performance Report 2017/18 for Communities and Economy was submitted. The Head of Communities and Economy highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p> <p>Thereafter the Head of Communities and Economy responded to questions and comments raised by the members of the Cabinet.</p>		

Decision
To note the report.

Agenda No	Report Title	Presented by:
6.5	Education Q3 Performance Report 2017/18	Head of Education
Outline of report and summary of discussion		
<p>The Quarter 3 Performance Report 2017/18 for Education was submitted. The Head of Education highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p> <p>Thereafter the Head of Education responded to questions and comments raised by members of the Cabinet.</p>		
Decision		
To note the report.		

Agenda No	Report Title	Presented by:
6.1	Adult Social Care Quarter 3 Performance Report 2017/18	Head of Customer and Housing Services
Outline of report and summary of discussion		
<p>The Quarter 3 Performance Report 2017/18 for Adult Social Care was submitted. The Head of Customer and Housing Services highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p>		
Decision		
To note the report.		

Agenda No	Report Title	Presented by:
6.2	Customer and Housing Services Quarter 3 Performance Report 2017/18	Head of Customer and Housing Services
Outline of report and summary of discussion		
<p>The Quarter 3 Performance Report 2017/18 for Customer and Housing Services was submitted. The Head of Customer and Housing Services highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p>		
Decision		
To note the report.		

Agenda No	Report Title	Presented by:
6.6	Commercial Operations Q3 Performance Report 2017/18	Director, Resources
<b>Outline of report and summary of discussion</b>		
The Quarter 3 Performance Report 2017/18 for Commercial Operations was submitted. The Director, Resources highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.		
<b>Decision</b>		
To note the report.		

Agenda No	Report Title	Presented by:
6.7	Finance and Integrated Service Support Quarter 3 Performance Report 2017/18	Director, Resources
<b>Outline of report and summary of discussion</b>		
The Quarter 3 Performance Report 2017/18 for Finance and Integrated Service Support was submitted. The Director, Resources highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.		
<b>Decision</b>		
To note the report.		

Agenda No	Report Title	Presented by:
6.8	Property and Facilities Management Quarter 3 Performance Report 2017/18	Director, Resources
<b>Outline of report and summary of discussion</b>		
The Quarter 3 Performance Report 2017/18 for Properties and Facilities Management was submitted. The Director, Resources highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.		
Thereafter the Director Resources responded to questions and comments raised by members of the Cabinet during which he confirmed that consideration would be given to holding a Seminar to discuss the future Business Case relating to Hillend Ski Centre.		
<b>Decision</b>		
To note the report.		
<b>Action</b>		
Director, Resources		

Agenda No	Report Title	Presented by:
6.9	Midlothian Council Quarter 3 Performance Report 2017/18	Chief Executive
<b>Outline of report and summary of discussion</b>		
The Quarter 3 Performance Report 2017/18 for Midlothian Council was submitted detailing the delivery of Midlothian Council's priorities through the Community Planning Partnership and the Single Midlothian Plan. The Council Transformation Strategy and Individual Service Plans outlined how Midlothian Council would deliver its contribution to the Single Midlothian Plan.		
<b>Decision</b>		
To note the report.		

### **Exclusion of Members of the Public**

In view of the nature of the business to be transacted, the Cabinet agreed that the public be excluded from the meeting during discussion of the undernoted items, as contained in the Addendum hereto, as there might be disclosed exempt information as defined in paragraphs 4, 6 and 11 of Part I of Schedule 7A to the Local Government (Scotland) Act 1973:-

Agenda No	Report Title
7.1	Minute of the Meeting of the Joint Consultative Group of 12 December 2017 –
<b>Decision</b>	
Noted and Approved.	

Agenda No	Report Title	Presented by:
8.2	Application for Loan Assistance from Business Loans Scotland – Healthy Nibbles Limited -	Head of Communities and Economy.
<b>Decision</b>		
To approve the recommendations		

Agenda No	Report Title	Presented by:
8.3	Irrecoverable Debt Write-Off - Revenue Accounts for Housing Rent - Former Tenants and Non Domestic Rates	Head of Customer and Housing Services
<b>Decision</b>		
To authorise the recommendations		

Agenda No	Report Title	Presented by:
8.4	Irrecoverable Debt Write-Off – Sundry Debts	Head of Finance and Integrated Service Support
<b>Decision</b>		
To agree the recommendations		

The Cabinet thereafter agreed to proceed as detailed in the Addendum hereto.

The meeting terminated at 12.08 pm.