

## **Service Plans 2018/19**

### **Report by Kenneth Lawrie, Chief Executive**

#### **1 Purpose of Report**

This report seeks approval for the Council's Service Plans for 2018/19, which were previously presented to the Council on 27<sup>th</sup> March but Council agreed to carry them forward to the meeting on 8<sup>th</sup> May.

#### **2 Background**

**2.1** Councils have a statutory duty, introduced in the Local Government (Scotland) Act 2003 to make arrangements to secure Best Value. Under this legislation each council is obliged to:

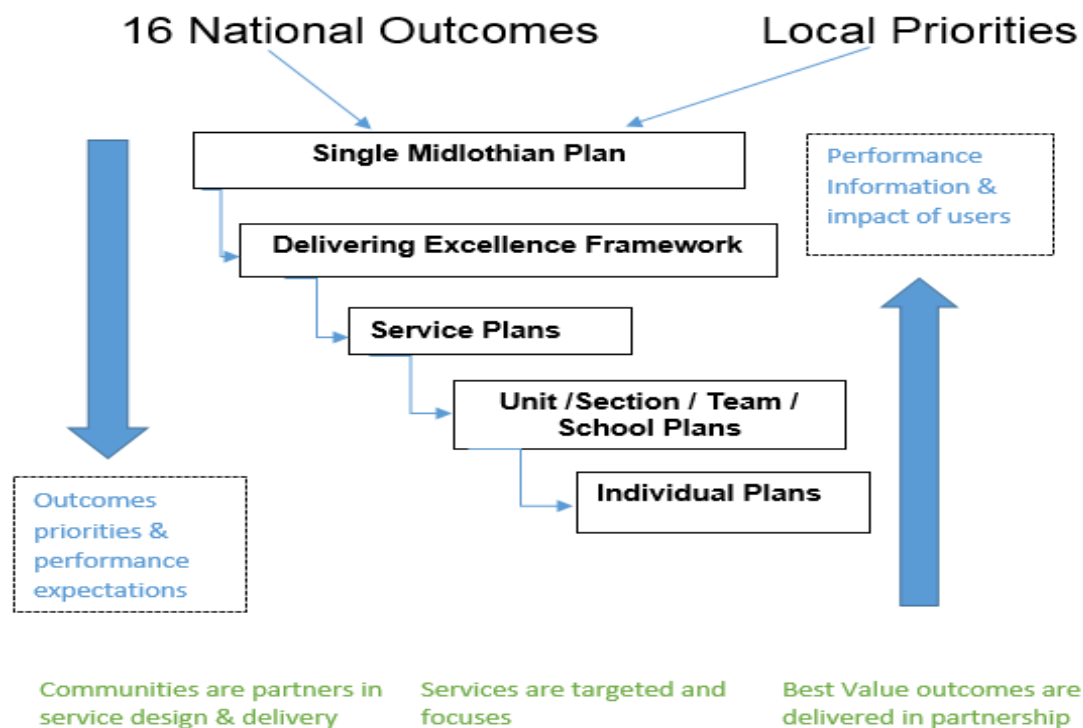
- Work with its partners to identify a clear set of priorities that respond to the needs of the local community and be organised to deliver those priorities.
- Meet and clearly demonstrate that it is meeting the community's needs.
- Operate in a way that drives continuous improvement in all of its activities.

**2.2** The Council delivers its priorities through the Community Planning Partnership and the Single Midlothian Plan, which is separately reported on the Council Agenda.

The Council's previous Transformation programme which has recently transitioned to the wider Delivering Excellence Change Programme and individual Service Plans outline how Midlothian Council will deliver its contribution to the Single Midlothian Plan. Heads of Service have developed their service plans, managers and performance officers have been working together with community planning colleagues to ensure alignment between service priorities and SMP priorities.

**2.3** Figure 1 demonstrates the approach to alignment of the Councils planning process and service plans with the Single Midlothian Plan agreed with Community Planning Partners.

Figure 1



- 2.4 The service plans will be available in the electronic Elected Members' Library within the Committee Management Information System (CMIS).

### 3 Report Implications

#### 3.1 Resource

Resource implications have been considered and identified during individual Service Plan development.

#### 3.2 Risk

This report seeks to ensure that the Council and partners have strategic and sustainable plans for future service delivery. Heads of Service will consider, on an ongoing basis possible risk exposures to the successful achievement of all priorities.

#### 3.3 Single Midlothian Plan and Business Transformation

Themes addressed in this report:

- ☐ Community safety
- ☐ Adult health, care and housing
- ☐ Getting it right for every Midlothian child
- ☐ Improving opportunities in Midlothian
- ☐ Sustainable growth
- ☒ Business transformation and Best Value
- ☐ None of the above

### **3.4 Key Priorities within the Single Midlothian Plan**

As mentioned previously the Single Midlothian Plan informs all Service Plan activity with a key requirement that all plans demonstrate the services contribution to the SMP outcomes and priorities.

### **3.5 Impact on Performance and Outcomes**

Service plans demonstrate the services contribution to the SMP outcomes and priorities and will provide the basis for ongoing performance management.

### **3.6 Adopting a Preventative Approach**

All plans consider the adoption of a preventative approach to service delivery.

### **3.7 Involving Communities and Other Stakeholders**

Service plans demonstrate the services contribution to the SMP outcomes and priorities and will provide the basis for ongoing performance management.

### **3.8 Ensuring Equalities**

Each service plan is subject to an Integrated Impact Assessment (IIA) and are available within the electronic Members' Library within CMIS.

### **3.9 Supporting Sustainable Development**

The development of the Single Midlothian Plan and service plans represents a robust approach to supporting sound planning of council services.

### **3.10 IT Issues**

Specific IT issues are considered within individual Service Plans as appropriate.

## **4 Recommendations**

Midlothian Council is asked to approve the 2018/19 Service Plans

**Date:** 12 April 2018

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### **Background Papers:**

- Service Plans 2018/19 including Integrated impact assessments (IIA's) (in the Members' Library within CMIS)
- Single Midlothian Plan 2018-19