

South East Alliance

South East Improvement Collaborative

Role Descriptor for Regional Improvement Lead

JOB TITLE : Regional Improvement Lead

Note that this is a position on an interim basis to progress plans to get SEIC up and running and will require to be agreed with Education Scotland. Future arrangements will be made at a later date on a more permanent basis.

MAIN FUNCTIONS

The model of the South East Improvement Collaborative is one of distributive leadership and will be developed according to progress made and lessons learned. The role of the Regional Improvement Lead is to support this model in the following areas:

- Facilitate collaborative working across the region, sharing good practice and maintaining partnership approaches
- Oversee and support the consultation and development of the improvement plan for SEIC
- Ensure strategic and operational governance and financial accountability
- Take responsibility for good communication across the South East Improvement Collaborative
- Develop a workforce plan to support professional development and practice for SEIC
- Provide leadership with all relevant Directors/or equivalent for the South East Improvement Collaborative
- To provide reports on the progress and performance of the Collaborative to the SEIC oversight group and SEIC Board
- Be the key link with Education Scotland, securing support from specialists as appropriate for the Collaborative's Improvement Plan
- To provide a coherent focus on the wider context of GIRFEC and taking account of Children's Services Plans across SEIC

INITIAL JOB ACTIVITIES

Taking account of the paper produced by Scottish Government and agreed by COSLA on Friday 29 October. The initial activities to develop our work further would include the following:

- Co-ordinate the work of the Collaborative, maintaining an overview of activities within the Improvement Plan
- Ensure effective chairing of SEIC Board
- Work with members of the Collaborative and Education Scotland to identify best practice, how to share best practice and development needs across the region
- Use data effectively to support improvement activities and to measure progress across the Collaborative

- Work within the Collaborative to allocate shared resources to support and challenge schools to improve
- Seek reports from Directors / or equivalent on the impact of the Collaborative's activities
- Oversee the consultation and subsequent production of the Collaborative's Improvement Plan and report on its impact and progress
- Promote the work of the Collaborative and be the key link for any media enquiries, linking with individual local authority media officers, as appropriate
- Report on the Collaborative's progress to the Chief Executive of Education Scotland