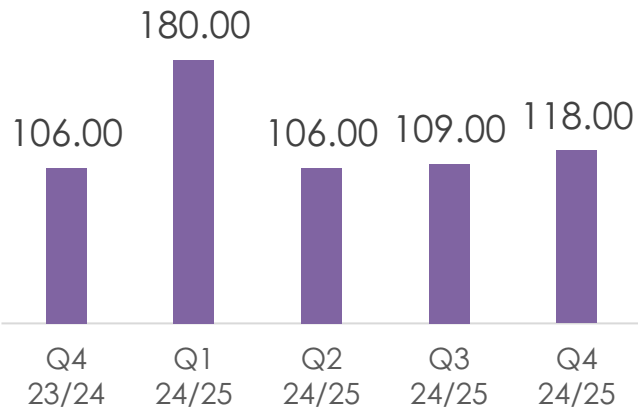


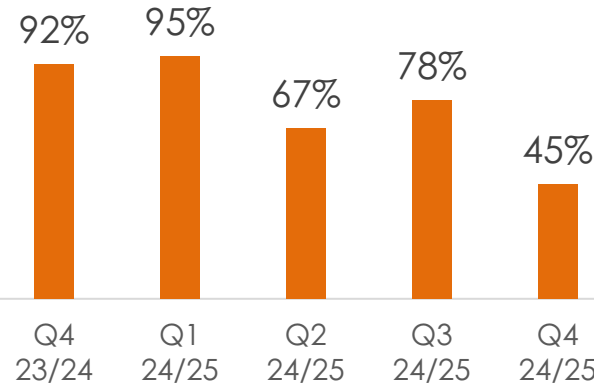
Protective Services - Police and Fire Board Quarter 4 report

Licensing

Number of Liquor Licence app



Percentage of Civic Governm

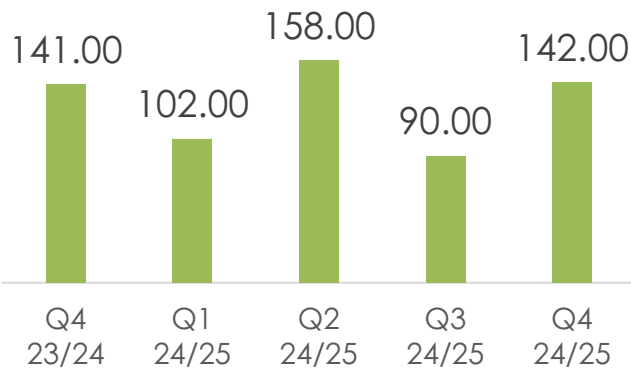


96% of liquor licence applications were determined this year.

Other civic licences applied for during Q4:

- Liquor Licensing Applications - 105 granted
- Knife Dealer - 1 granted
- Metal Dealer - 1 granted
- Public Charitable Collections - 1 granted
- Public Processions - 2 granted
- Second Hand Dealer – 1 granted
- Street Trader – Roving -1 granted
- Street Trader – Static – 1 granted
- Street Trader – Wheelie Bin - 1 granted
- Window Cleaner - 1 granted
- Temporary Public Entertainment Licence - 1 granted
- Taxi Licence - 2 granted
- Taxi Driver's Licence - 4 granted
- Private Hire Car - 22 granted
- Private Hire Car Driver - 26 granted

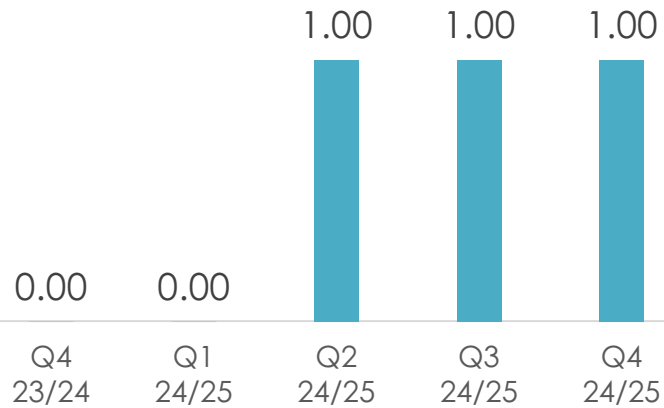
Number of Civic Governme



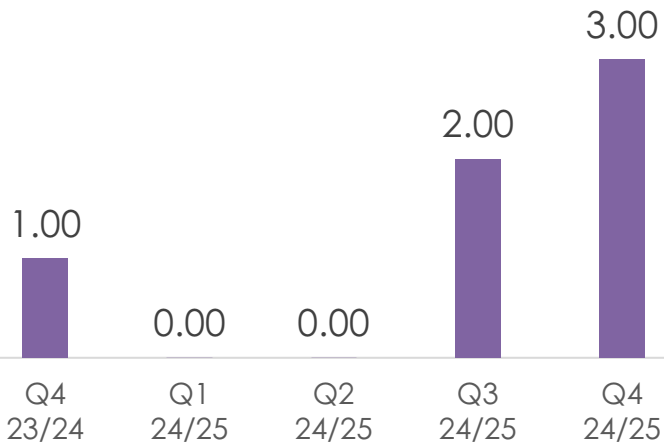
There were no Civic Government Act applications referred to the General Purposes Committee this year

Workplace Health and Safety

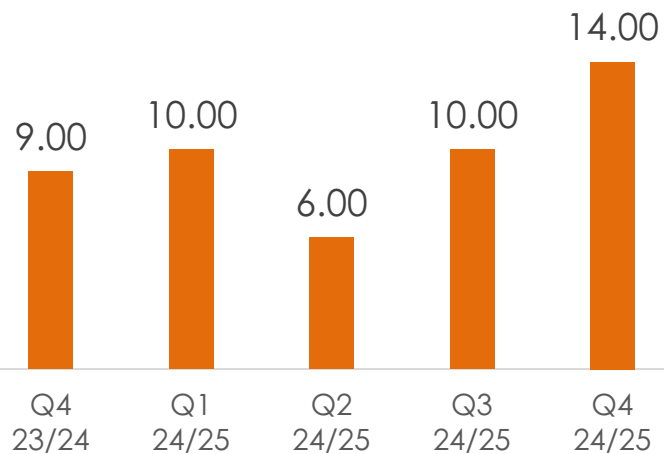
Number of Business Workplace Health and Safety Incidents



Number of Business Workplace Health and Safety Incidents



Number of workplace safety RIDDOR related visits

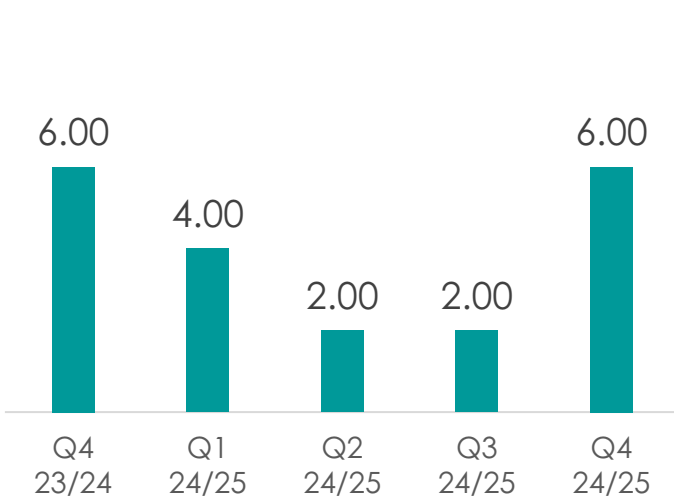


2 RIDDOR related visit took place to investigate business workplace health and safety incidents this year.

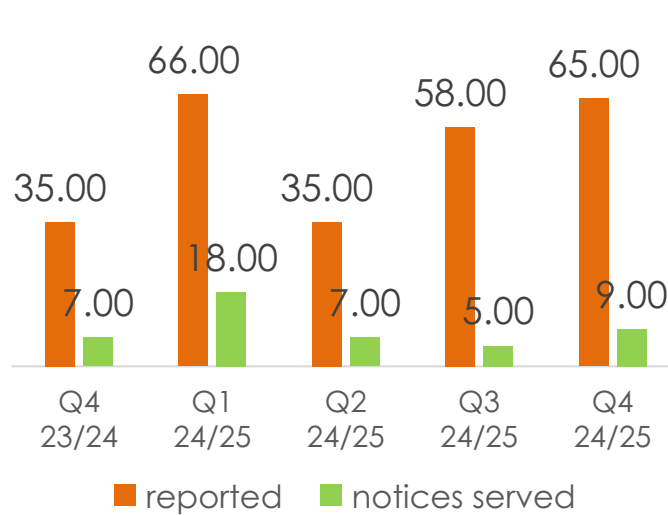
There were no business workplace health and safety proactive inspections this year.

Public Health

Number of Abandoned Vehicles



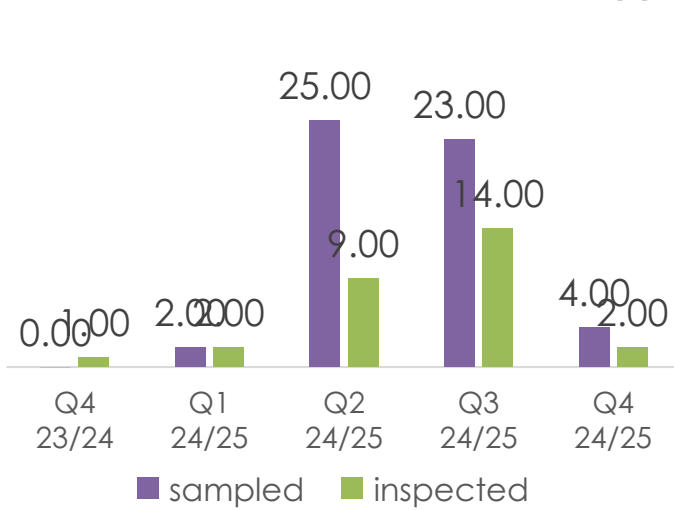
Number of Abandoned Vehicle



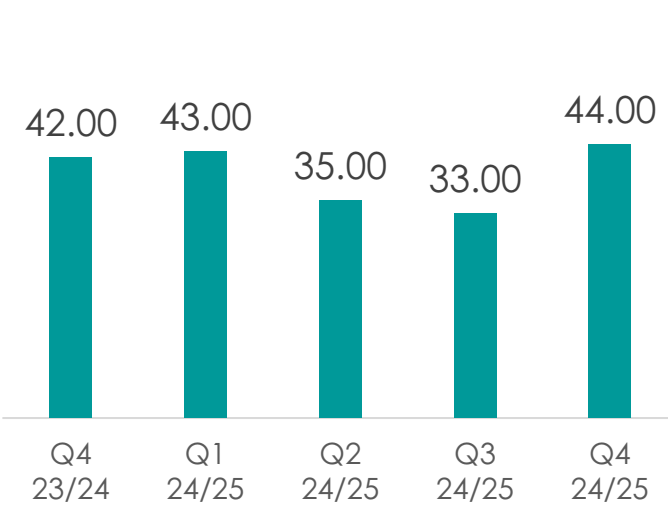
1,252 Public Health Service requests were received from Midlothian residents and businesses this year.

97% of Public Health complaints received a first response within timescales this year.

Number of Private water supplies



Number of Planning Application



381 Public Health Service requests were received from internal sources this year.

20 Environmental Protection Abatement 1990 Notice was served this year.

42 short term let Applications received this year

69 short term let Licences issued this year.

Civil Contingencies and events

Plans and Procedures:

Plans and Procedures updated this quarter:

- Emergency Contacts Directory (reflecting staff changes)

Business Continuity Planning:

The Internal Audit Team conducted an audit of Business Continuity (BC) across the organisation. There were specific recommendations for the Health, Safety and Resilience Team. Some of these actions were already in progress prior to the Audit, following a series of activities raising awareness of Business Continuity in 2024. In summary, these are to:

Revise the Corporate BC Policy

Revise the word BC template for completion by services

Explore the viability of rolling out a BC software system. The main factors for consideration are:

The current system now has a limited lifespan so an alternative would need to be sourced

Resourcing of a system – cost and staffing resource

Provide training for nominated BC leads (nominations to be done by services). This is to include an e-learning module

Establish a forum for BC leads to share good practice and ensure consistency of approach

Establish a system to monitor service compliance with BC requirements.

There are target dates associated with the Audit recommendations. The report does note that in order to meet the recommendations, additional resource may be required - as identified by the service review. As at the end of this Q4 24/25 reporting period, the outcome of the service review is still awaited. Furthermore, one of the team members will be reducing hours by 20% during Q1 of 25/26.

Other Plans/Procedures:

As well as the need to focus on the outcome of the BC Audit, generic “emergency planning” activities require to be undertaken as resources permit, including reviewing and updating existing procedures. Work is also ongoing regarding learning from Storm Éowyn. As well as considering our own procedures, liaison is taking place with neighbouring local authorities and Scottish Power Energy Networks to better understand their responsibilities towards customers and to improve communications across the piece. The results of these discussions will be reflected in documentation in due course.

CONTEST/Prevent:

Support is offered to the CONTEST and Prevent SPOC on an ongoing basis. This includes attending relevant briefing sessions, multi-agency CONTEST Groups (internal and external) and training events as applicable.

Assistance has also been given this quarter in the preparation of Midlothian Council's submission to the Prevent Assurance process carried out by the Home Office.

Ongoing monitoring and circulation of information on Martyn's Law (Terrorism (Protection of Premises) Bill).

Collaborated with Business Services (Operational Support) to have updated Prevent and Action Counters Terrorism (ACT) modules available on our e-learning platform. These are both national products. Next steps were discussed at the January CONTEST meeting and are to be introduced in Q1 of 25/26.

Undertook/facilitated:

Ongoing monitoring and circulation of information and liaison with services regarding the Public Switched Telephone Network switch-off (in conjunction with Digital Services) and assistance in securing a local briefing session for the public in Loanhead (in conjunction with the Customer Engagement Manager). Acted in a liaison and support role during Storm Éowyn.

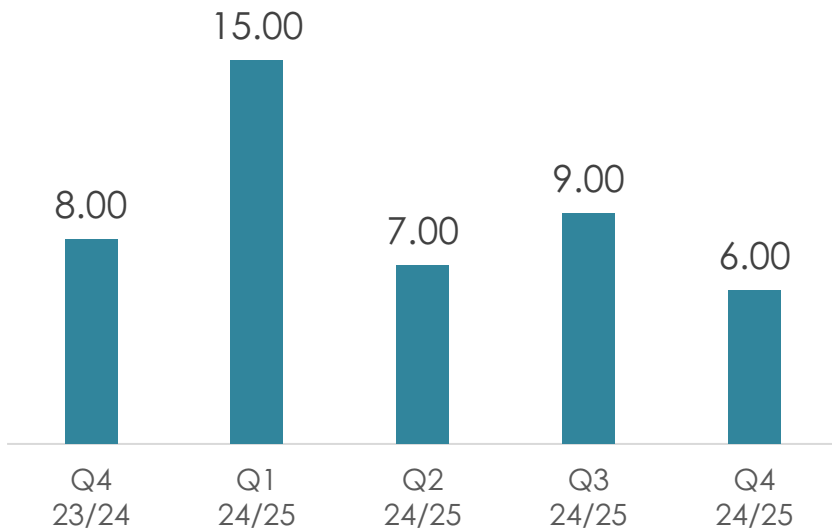
Ongoing, routine representation at/participation in:

- Local Resilience Partnership meetings
- Internal meetings requiring a Contingency Planning input, including Care for People, Estates Safety and Management Groups
- Support to services for Business Continuity activities as required
- Torness Emergency Planning Consultative Group meetings and the Annual Meeting of the Torness Local Liaison Committee
- Local Authority Resilience Group Scotland (LARGS) - networking meetings of resilience practitioners
- General resilience support to colleagues as required.

To note: Following attendance at meetings, seminars, presentations, training sessions, a summary of all pertinent information is forwarded to senior manager(s) and other colleagues as appropriate. Invitations are also forwarded where the subject might be of direct interest to other services/partners.

Public events

Number of organisations engaged with the

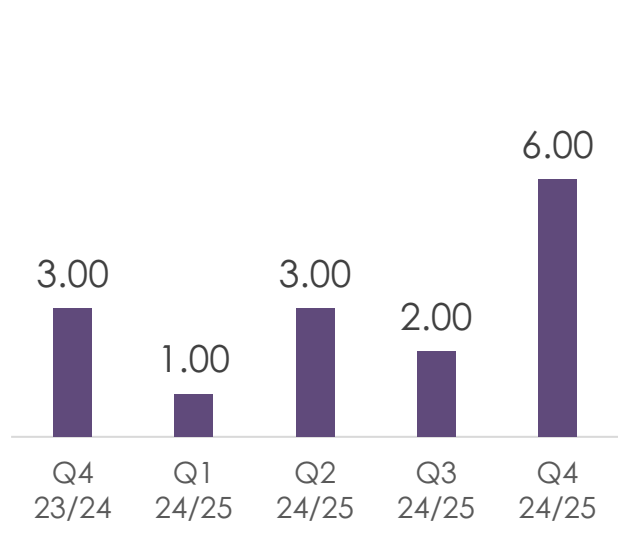


Planning for events through Spring and Summer 2025 continues. The team continue to work with event organisers and in Q4 saw 6 events at structured SAG meetings.

There were 106 Public Events in Midlothian during 2024/25, including several with additional activity days/elements. The team continue to take a proportionate, risk-based approach to attendance at formal SAG meetings.

Food Hygiene and Standards

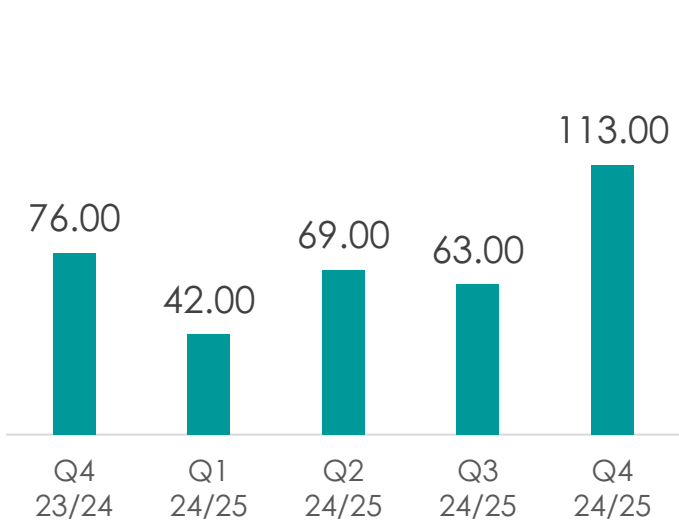
Number of Food Law Remediation Requests



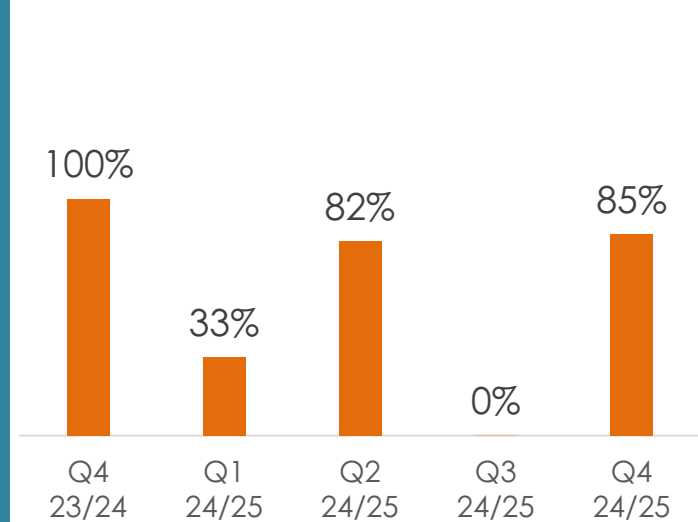
208 Food law service requests were received from Midlothian residents and businesses this year. (Includes food safety and food standards).

90% of food related service requests from Midlothian residents and businesses were responded to within the target response time of 10 working days this year. (Includes food safety and food standards).

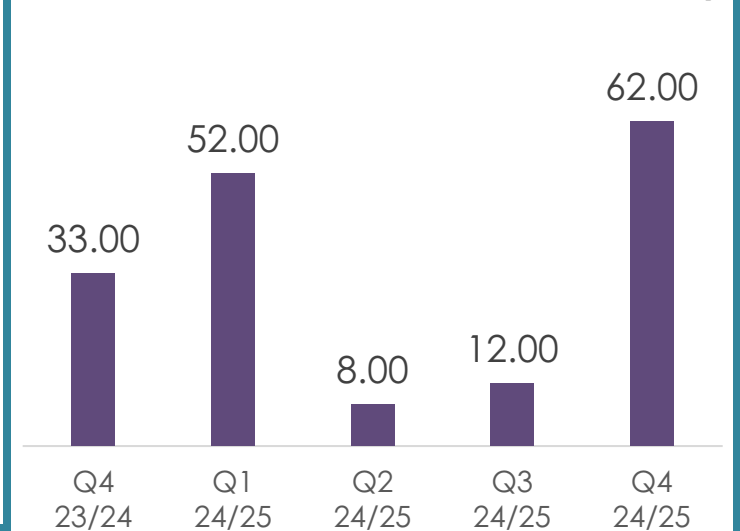
Number of Food Law interventions



Percentage of priority 1 and 2 pre-emptive visits

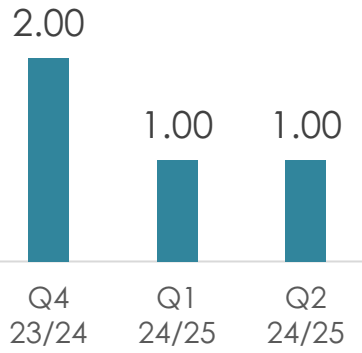


Number of Food/non-food samples

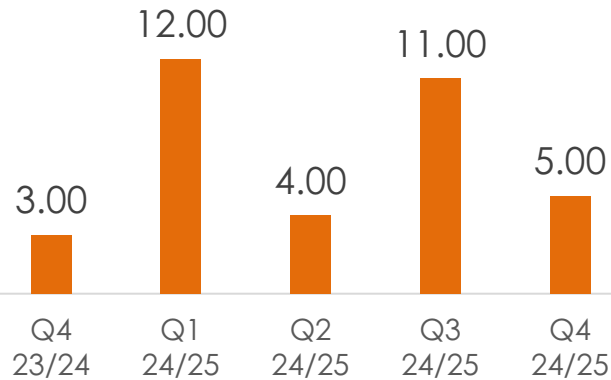


Trading Standards

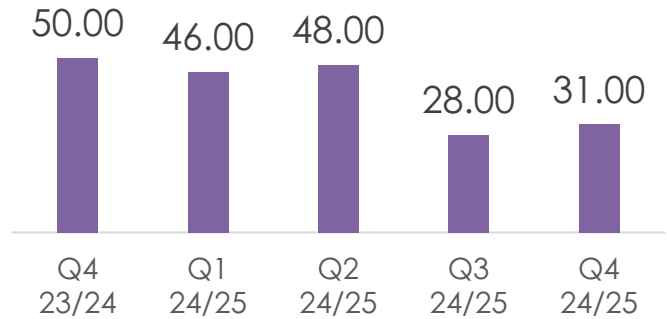
Number of case



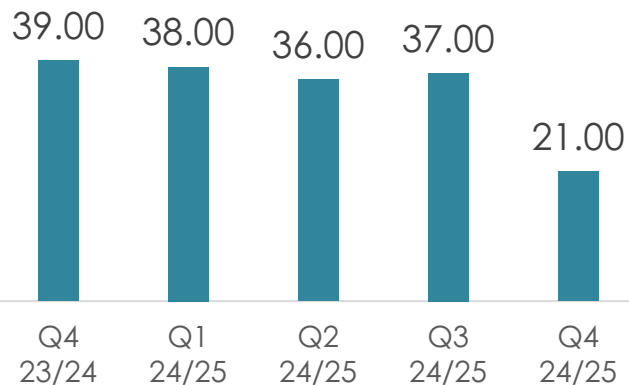
Number of business advice req



Number of consumer complai



Number of intelligence logs inp



100% of Business advice requests were responded to within 5 working days this quarter.

100% of Business advice requests were completed within 14 days this quarter.

100% of Consumer complaints were responded to within 5 working days this quarter.

88.5% of Consumer complaints were completed within 14 days this quarter.

Develop and implement a Trusted Trader Scheme:

Plans to implement this scheme are on hold due to resourcing. It is anticipated the scheme will be implemented next year.

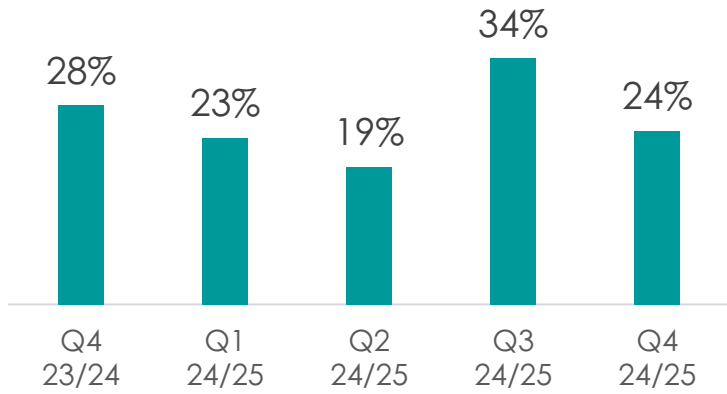
Trading Standards Campaigns/Joint working/Initiative details:

Police accompanied Trading Standards when seizing 9,580 cigarettes and 19 tobacco pouches, found by a detector dog, on two visits to a shop in Dalkeith. On both occasions, the premises was served with a Sanctions Notice on behalf of HMRC.

We have worked with Police in "integrity tests" where an adult volunteer under the age of 25 went into 33 shops to buy vapes and alcohol. 20 sold either or both products without asking for proof of age.

Trading Standards

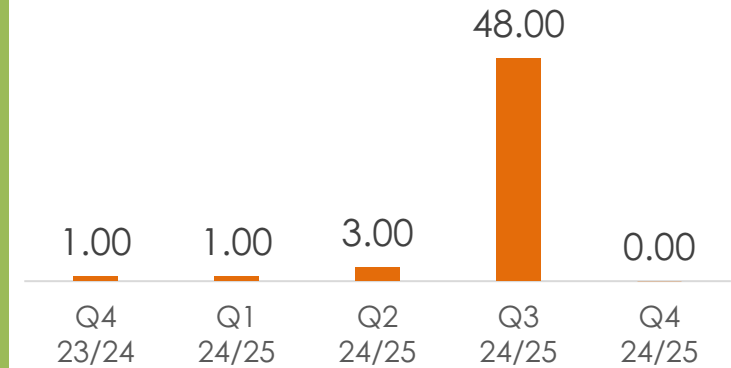
Percentage of planned inspection



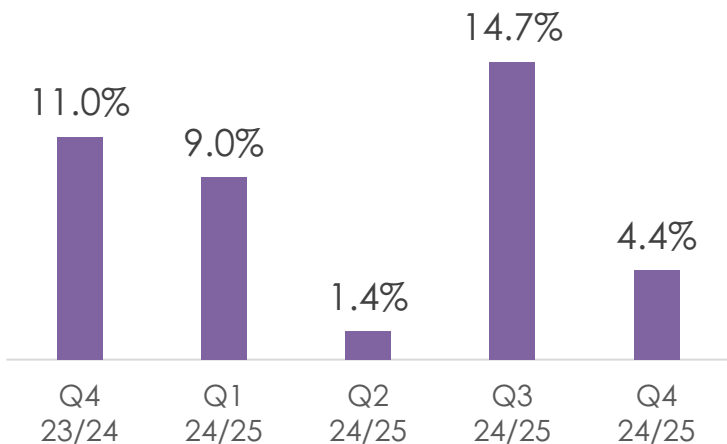
154 Trading Standards Primary Inspections were carried out this year.

Of the 145 premises to inspect this year, including 8 farms, 15 had ceased trading leaving 130 for the year. These were all inspected and in addition another 26 premises, mostly weighbridge sites.

Number of interventions carried out



Percentage of businesses registered



A total of **136** premises are believed to be registered and selling tobacco and/or vapes at 01/04/24.

40 were visited this year.

Parking – Fixed Penalty Notices (FPN) served

Parking – Fixed Penalty Notices (FPN) served	Q4 23/24	Q1 24/25	Q2 24/25	Q3 24/25	Q4 24/25
01 - Parked in a restricted street during the prescribed hours	193	165	162	121	139
01CO - Parked in a restricted street during the prescribed hours	32	23	30	24	22
02 - Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force	117	105	103	101	88
02o - Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force	0	0	1	0	0
02q - Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force	0	0	24	0	0
07 - Parked with payment made to extend the stay beyond initial time	3	2	0	0	1
100 - Section 50 Parked on a pavement	0	238	286	143	165
101 - Section 56 Parked adjacent to a dropped kerb at a known crossing point	0	17	59	51	38
102 - Section 54 Parked where no part of the vehicle is within 50 centimetres of the carriageway edge	0	2	3	3	7
11 - Parked without payment of the parking charge	0	0	1	0	0
14 - Parked in an electric vehicles charging place during restricted hours without charging	24	23	31	24	0
23 - Parked in a parking place not designated for that class of vehicle	1	0	7	2	2
23f - Parked in a parking place not designated for that class of vehicle	0	0	1	0	0
24 - Not parked correctly within the markings of the parking bay or place	50	56	48	45	36
24p - Not parked correctly within the markings of the parking bay or place	0	0	0	0	0
25 - Parked in a loading place during restricted hours without loading	96	87	85	76	62
25CO - Parked in a loading place during restricted hours without loading	4	6	8	6	8
30 - Parked for longer than permitted	253	209	212	170	133
40 - Parked in a designated disabled person's parking place without displaying a valid disabled person's badge	196	147	193	138	119
45 - Parked on a taxi rank	8	4	6	3	2
46 - Stopped where prohibited (on a red route or clearway)	0	0	0	0	0
47 - Stopped on a restricted bus stop or stand	47	38	53	39	22
48 - Parked in a restricted area outside a School	0	0	0	0	0
71 - Parked in an electric vehicle charging place during restricted hours without charging	36	46	8	29	43
81 - Parked in a restricted area in a car park				1	1
82 - Parked after the expiry of paid for time	99	95	80	48	57
83 - Parked in a car park without clearly displaying a valid pay and display ticket or voucher or parking clock	225	251	176	173	158
86 - Not parked correctly within the markings of the parking bay or place	20	25	17	15	16
87 - Parked in a designated disabled person's parking place without displaying a valid disabled person's badge	4	10	0	19	7