

Minute of Meeting

Performance Review and Scrutiny Committee
Tuesday 14 March 2023
Item No: 4.1



Performance Review and Scrutiny

Date	Time	Venue
Tuesday 12 December 2022	11.00 am	Council Chambers, Midlothian House

Present:

Councillor Milligan (Chair)	Councillor Drummond
Councillor McCall	Councillor McEwan
Councillor McManus	Councillor Pottinger
Councillor Russell	Councillor Winchester

In attendance:

Kevin Anderson	Executive Director Place
Fiona Robertson	Executive Director Children, Young People and Partnerships
Derek Oliver	Chief Officer Place
Saty Kaur	Chief Officer Corporate Solutions (Acting)
Nick Clater	Head of Adult and Social Care Services
Janet Ritchie	Democratic Services Officer
Andrew Henderson	Democratic Services Officer

1 Welcome, Introductions and Apologies

Apologies for absence were received on behalf of Councillor Curran, Councillor Smaill, Councillor Virgo and the Chief Executive.

2 Order of Business

The Order of Business was as detailed in the Agenda.

3 Declarations of interest

No declarations of interest were received.

4 Minutes of Previous Meetings

- 4.1 The Minute of the Meeting of the Performance Review and Scrutiny Committee held on the 20 September was submitted and approved as correct record.
- 4.2 The Action Log of the meeting of Performance Review and Scrutiny Committee held on the 20 September was submitted and noted.

5. Reports

Agenda No.	Report Title	Presented by:
5.1	Inspection of Newbyres Village Care Home	Head of Adult and Social Services
Outline of report and summary of discussion		
<p>A Report dated 9 November 2022 was submitted to provide an overview of the recent unannounced Care Inspectorate visit for Newbyres Village Care Home.</p> <p>The Head of Adult and Social Services highlighted the main sections contained within the report in particular with regards to the inspection graded areas and the key messages from the report. He further advised that this was the 6th inspection in the last two years and following a recent visit the Care Inspectorate advised that they were pleased with the progress made and indicated they would be returning either before or after the New Year.</p> <p>Thereafter in response to questions and comments raised by Elected Members the Adult Health and Social Care provided clarity on the expected ratings and that they would expect sustained improvements with each report but highlighted some of the challenges that may have an impact on that. Reference was also made to agency staff and changes in management and the Head of Adult Health and Social Care advised they now had a sustainable management team with a new Service Manager in place but he also confirmed that they do rely on agency staff and that older people services overall struggle to retain permanent staff. In responding to another question he provided clarity on the system for dispensing of medication and the reasons how errors occur, which can be due to the quality of recording, different medication given at different times of the day and medication which is very</p>		

similar in name. All these errors are taken very seriously and training and procedures are put in place to ensure this does not continue to occur.

The Chair highlighted that in the past Inspection reports had a history of previous inspections and this was useful for Elected Members to see any progress made and asked that for future reports include this.

Decision

The Performance Review and Scrutiny Committee noted the report and agreed that future Inspection Reports would include a history of any previous inspections.

Action

Joint Director Health and Social Care Partnership

Agenda No.	Report Title	Presented by:
5.2	Adult Health and Social Care Q2 Performance Report 2022/23	Head of Adult and Social Care Services

Outline of report and summary of discussion

The Head of Adult Health and Social Care provided an overview of the Q2 Performance Report 2022/23 highlighting the progress in the delivery of the strategic outcomes and provided a summary of the emerging challenges as contained within the report and thereafter responded to questions and comments raised by Elected Members.

The Head of Adult Health and Social Care confirmed that CAMHS is not delegated to Health and Social Care therefore he could not provide accurate figures on the waiting list but did comment that the waiting times remain relatively high. With regards to the number of people who have access to Buvidal, he advised that the figures were small but he would confirm the numbers for Midlothian. He then provided clarity regarding Mental Health beds and the systems in place to manage this but with the pause in the primary care funding this was a concern, he also highlighted some of the additional pressures on this service which is very challenging. He further provided some clarity on the OT targets which are set internally and confirmed that the targets are moving in the right direction. With regards to a question regarding Naloxone training he advised on the number of staff to be trained on this and that this would continue to be rolled out throughout 2023. He also advised on the publicity and the different trends and he would provide further details on this.

Decision

- a) The Head of Adult Health and Social Care Services to provide an update on the number of people who have access to Buvidal in Midlothian.
- b) The Head of Adult Health and Social Care Services to include further details on the publicity and the different trends in relation to drugs.
- c) To otherwise note the contents of the report.

Action

The Head of Adult Health and Social Care Services

Agenda No.	Report Title	Presented by:
5.3	Children Services, Partnerships and Communities Q2 Performance Report 2022/23	Executive Director Children, Young People and Partnerships
Outline of report and summary of discussion		
<p>The Executive Director Children, Young People and Partnerships provided an overview of the Q2 Performance Report 2022/23 highlighting the progress in the delivery of the strategic outcomes and provided a summary of the emerging challenges as contained within the report and thereafter responded to questions and comments raised by Elected Members.</p> <p>The Executive Director confirmed that the funding for the Mental Health Service for Children and Young People was not postponed.</p>		
Decision		
To note the contents of the report.		

Agenda No.	Report Title	Presented by:
5.4	Corporate Solutions Q2 Performance Report 2022/23	Chief Officer Corporate Solutions (Acting)
Outline of report and summary of discussion		
<p>The Chief Officer Corporate Solutions (Acting) provided an overview of the Q2 Performance Report 2022/23 highlighting the progress in the delivery of the strategic outcomes and provided a summary of the emerging challenges as contained within the report and thereafter responded to questions and comments raised by Elected Members.</p> <p>The Acting Chief Officer provided clarity on the phone staff in the Contact centre and how the online services will assist in improving this service. The Executive Director Place in responding to a question regarding Scottish Welfare Fund and Self Isolation Grants and the number of successful applicants provided an update regarding the management of applications and confirmed that an analysis had been carried out and details would be provided. In responding to a question from Councillor Russell with regards to the success of the NHS 'Near Me' video, the Acting Chief Officer advised that further information on the success and roll out of this will be provided.</p>		
Decision		
<ul style="list-style-type: none"> a) The Executive Director Place to provide further details on the analysis regarding Scottish Welfare Fund and Self Isolation Grants. b) The Acting Chief Officer Corporate Solutions to provide further information regarding the success and roll out of the NHS 'Near Me' video in Libraries. c) To otherwise note the contents of the report. 		
Action		
Acting Chief Officer Corporate Solutions/Executive Director Place		

Agenda No.	Report Title	Presented by:
5.5	Education Q2 Performance Report 2022/23	Executive Director Children, Young People and Partnerships
Outline of report and summary of discussion		
<p>The Executive Director Children, Young People and Partnerships advised that not all Education performance measures were updated from Q1 to Q2 but the report outlined the significant number of improvement actions that are being taken forward in partnership with the schools and provided an overview of some of the key priorities, progress and challenges for Q2.</p> <p>Thereafter in responding to a question raised with regards to Teachers negotiations and contingency plans, the Executive Director advised that they are guided by National decisions but on a local level they will continue to work closely with Secondary Head Teachers to ensure young people have access to additional support when required. She further advised that the digital devices provided allowed young people to access learning and highlighted that the Digital services team had provided learning activities for children and young people to undertake on the days of the strike action.</p> <p>The Chair highlighted that the layout of this report was exceptionally difficult to read and if possible could this be reviewed for future reports.</p>		
Decision		
<p>a) The Executive Director Children, Young People and Partnerships to review the layout of the report for future reports.</p> <p>b) To otherwise note the contents of the report.</p>		
Action		
The Executive Director Children, Young People and Partnerships		

Agenda No.	Report Title	Presented by:
5.6	Place Q2 Performance Report 2022/23	Chief Officer Place
Outline of report and summary of discussion		
<p>The Chief Officer Place provided an overview of the Q2 Performance Report 2022/23 highlighting the progress in the delivery of the strategic outcomes and provided a summary of the emerging challenges as contained within the report and thereafter responded to questions and comments raised by Elected Members.</p> <p>With regards to the turnaround time on voids the Chief Officer advised that there had been a month on month improvement and that a voids policy was in progress and this would be reported to Council. With regards to Volunteers, the Chief Officer highlighted the importance of Volunteers and the work with the communities and highlighted some of the advantages of working with volunteers and provided a brief overview of how this is monitored and statistics obtained.</p> <p>A comment was also noted on the difficulty to read some of the pages of the report</p>		

Decision

- a) The Chief Officer Place to review the layout of the report for future reports.
- b) To otherwise note the contents of the report.

Action

Chief Officer Place

Agenda No.	Report Title	Presented by:
5.7 & 5.8	Midlothian Council Q2 Performance Report 2022/23 and Half Year Balanced Score Card	Executive Director Place
Outline of report and summary of discussion		
The Midlothian Q2 Performance Report and the half year Balanced Score Card was submitted. The Executive Direct Place in presenting this report highlighted that each of these reports provide a summary of actions in line with the Single Midlothian Plan and complement each of the reports from the individual services also presented today.		
Decision		
To note the contents of the reports.		

6 Private Reports

No items for discussion

7 Date of the Next

The next meeting will be held on Tuesday 14 March 2023 at 11.00 am

The meeting terminated at 12.05 pm