

Annual Functions Report 2022/23

Report by Alan Turpie

Report for Information

1 Recommendations

The Board is asked to note the terms of the Annual Functions Report 2022/23.

2 Purpose of Report/Executive Summary

The Annual Functions Report on the Board's activities during 2022/23 has been prepared and is being presented to the Board for noting prior to being published on the Council's website.

Date 06 December 2023

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3 Background/Main Body of Report

3.1 In terms of Section 9A of the Licensing (Scotland) Act 2005 (which was introduced by section 50 of the Air Weapons and Licensing (Scotland) Act 2015) the Board has an obligation to publish an Annual Functions Report and to include the following within the Report:

- A statement explaining how the Board has had regard to the Licensing Objectives and its policy statement in the exercise of its functions;
- The Board's Policy Statement in exercise of its functions under the Licensing Act;
- A summary of decisions taken by the Board over the relevant financial year including decisions taken by officers under delegated powers;
- The number of licences held under the Licensing (Scotland) Act 2005 in the Board's area including the number of occasional licences issued during the financial year; and
- Other information as determined necessary by the Licensing Board.

The Annual Functions Report has been prepared and is attached as an Appendix to this report. Members are requested to note its terms. Following this meeting, the Annual Functions Report will be made available on the Council's website.

4 Report Implications (Resource, Digital and Risk)

4.1 Resource

There are no resource implications arising from this report.

4.2 Digital

There are no digital implications arising from this report.

4.3 Risk

There are no risk implications arising from this report.

4.4 Ensuring Equalities (if required a separate IIA must be completed)

This report does not recommend any change to policy or practice and therefore does not require an Equalities Impact Assessment.

4.5 Additional Report Implications

See Appendix A

Appendices

Appendix A – Additional Report Implications

Appendix B – Annual Functions Report

APPENDIX A – Report Implications

A.1 Key Priorities within the Single Midlothian Plan

Not applicable

A.2 Key Drivers for Change

Key drivers addressed in this report:

- Holistic Working
- Hub and Spoke
- Modern
- Sustainable
- Transformational
- Preventative
- Asset-based
- Continuous Improvement
- One size fits one
- None of the above

A.3 Key Delivery Streams

Key delivery streams addressed in this report:

- One Council Working with you, for you
- Preventative and Sustainable
- Efficient and Modern
- Innovative and Ambitious
- None of the above

A.4 Delivering Best Value

The report does not directly impact on Delivering Best Value

A.5 Involving Communities and Other Stakeholders

Not applicable

A.6 Impact on Performance and Outcomes

The report does not directly impact on Midlothian Council's performance and outcomes

A.7 Adopting a Preventative Approach

Not applicable

A.8 Supporting Sustainable Development

Not applicable

APPENDIX B

Annual Functions Report

