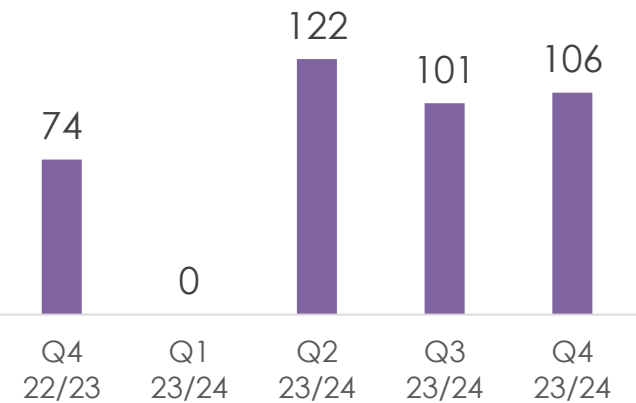


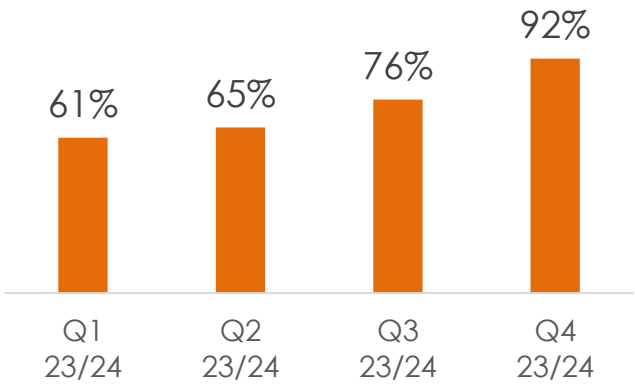
# Protective Services - Police and Fire Board Quarter 4 report

## Licensing

Number of Liquor Licence applications received

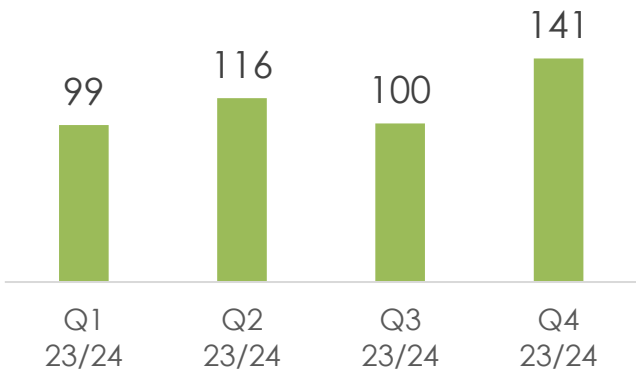


Percentage of Civic Government Licence applications determined

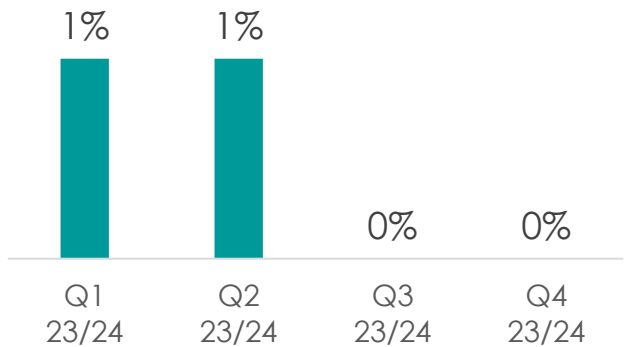


**99%** of liquor licence applications were determined this year.

Number of Civic Government Licence applications



Percentage of Civic Government Act applications referred to the General Purposes Committee

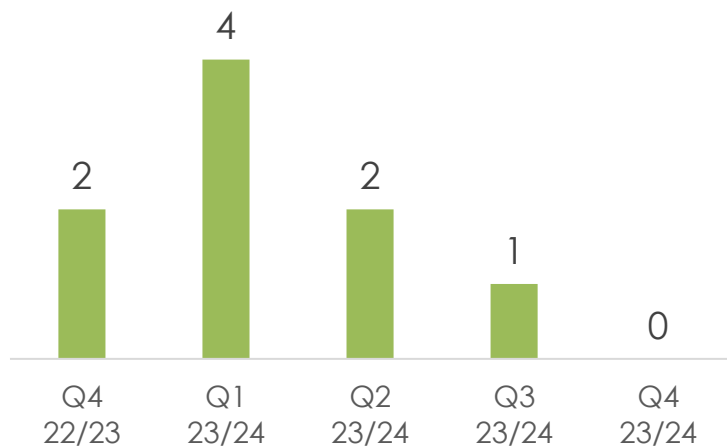


### Other civic licences applied for during Q4:

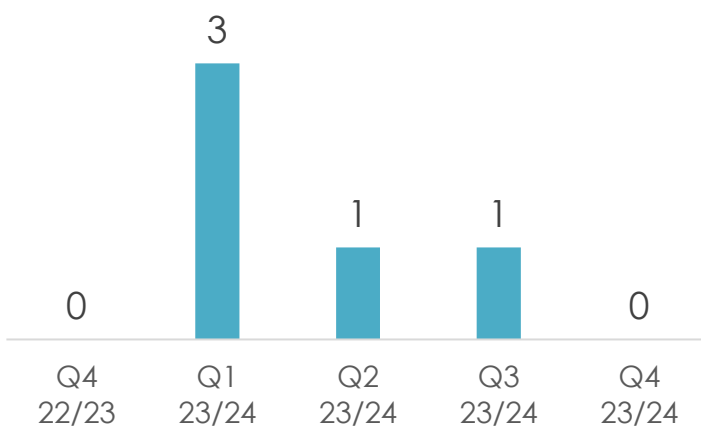
- Late Hours Catering Licence - 1
- Market Operator Licence - 2
- Metal Dealers Licence - 2
- Public Charitable Collection - 2
- Public Processions - 6
- Second Hand Car Dealers Licence - 2
- Second Hand Dealer's Licence - 2
- Street Trader Licence - Roving - 2
- Street Trader Licence - Static - 1
- Tattoo Licence - 1
- Window Cleaner's Licence - 2
- Public Entertainment Licence - 6
- Temporary Public Entertainment Licence - 13
- Public Indoor Sports Licence - 1
- Taxi Licence - 6
- Taxi Driver's Licence - 4
- Private Hire Car Licence - 52
- Private Hire Car Driver's Licence - 36

# Workplace Health and Safety

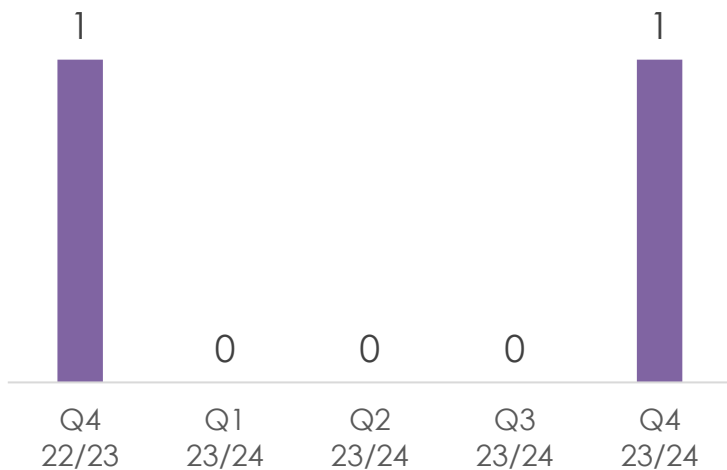
Number of Business Workplace Health and Safety proactive inspections



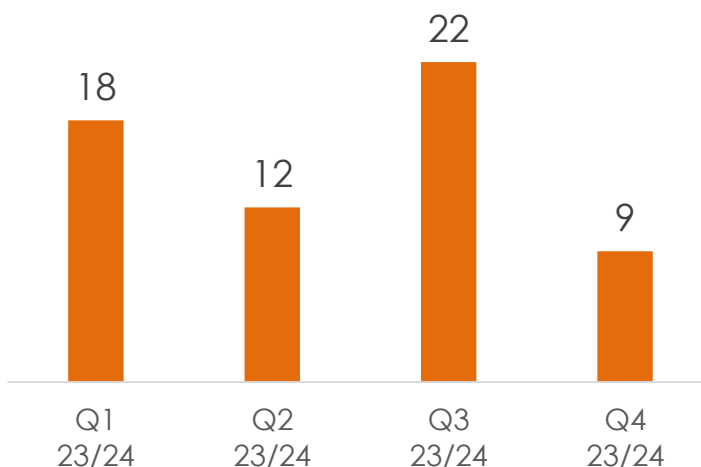
Number of Business Workplace Health and Safety Improvement notices served



Number of Business Workplace Health and Safety Prohibition notices served



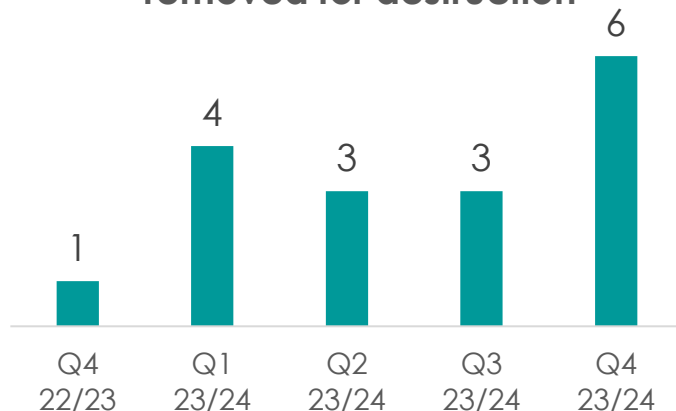
Number of workplace safety RIDDOR reports received



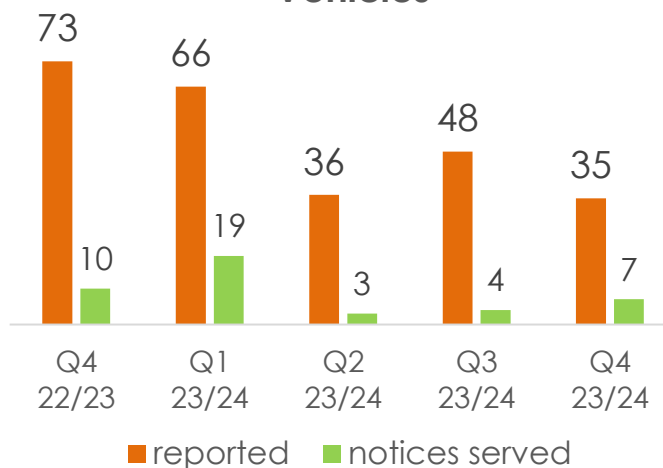
**3** RIDDOR related visits took place to investigate business workplace health and safety incidents this year.

## Public Health

Number of Abandoned Vehicles which have been removed for destruction



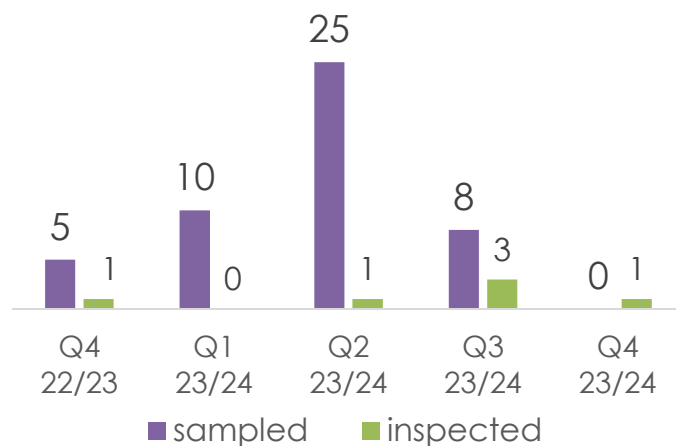
Number of Abandoned Vehicles



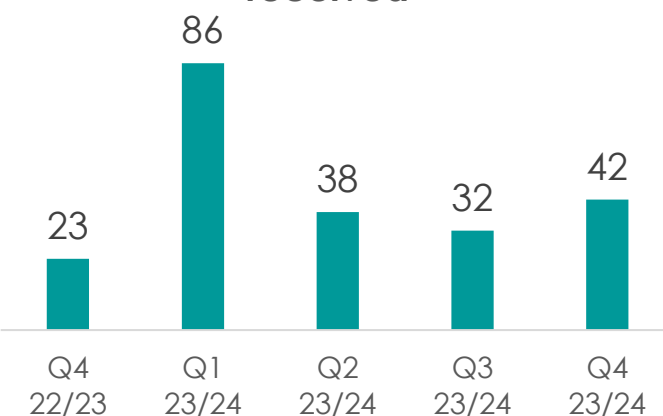
**1,121** Public Health Service requests were received from Midlothian residents and businesses this year.

**78%** of Public Health complaints received a first response within timescales this year.

Number of Private water supplies



Number of Planning Application consultations received



**412** Public Health Service requests were received from internal sources this year.

**8** Environmental Protection Abatement 1990 Notices were served this year.

**99** short term let Applications received this year.

**32** short term let Licences issued this year.

# Civil Contingencies and events

**Note:** Resources remain as they were last quarter, therefore challenges remain in progressing all necessary work streams. However, a service review is ongoing.

## Plans and Procedures:

Plans and Procedures updated this quarter:

- Emergency Contacts Directory (reflecting staff changes)
- Response to an Incident at Torness Nuclear Power Station (guidance document for internal use)

Plans/plan updates in progress (in some cases awaiting guidance from external partners):

- Midlothian Council generic Emergency Plan. This is the most comprehensive of our arrangements and as well as outlining internal emergency management arrangements, should reflect current multi-agency partnership relationships.
- Operation UNICORN (and associated arrangements). We are in liaison with Scottish Government and the Lord-Lieutenant of Midlothian and no national guidance has been issued as yet. However, we have the basics in place, based on previous experience.
- Corporate Business Continuity (BC) Plan. An update to the Corporate Business Continuity Policy was provided to Corporate Management Team members in March. However, learning from a Cyber Security event facilitated by Scottish Government will now be incorporated into an expanded document, which will also link in with the work being done by Digital Services on cyber-security.

## Multi-agency Exercises, Training, Presentations and Work streams:

Team Members Participated in the following. Where appropriate to their areas of work, invitations were extended to colleagues in other services and partners:

- Continuing participation in planning meetings for a Torness related exercise in June 2024.
- Lothian and Borders Local Resilience Partnership and East of Scotland Regional Resilience Partnership Short Life Working Groups (SLWG) to develop multi-agency frameworks in relation to National Power Outages, Severe Weather, Care for People, Mass Fatalities, Risk Preparedness Assessment. All of these workstreams have now concluded having produced guidance documents.
- Airwave familiarisation sessions, specifically aimed at "non-blue light" services. (Handsets are available to borrow from Police Scotland colleagues.)
- Refresher session on Military Aid to the Civil Authority.

## Team Members undertook/facilitated:

- Response to Ofcom consultation relating to the mobile telephone network.
- Circulation of information and liaison with services regarding the switch off of the Public Switched Telephone Network (the analogue phone system).
- Meeting with Care for People chair and Red Cross partners to enhance rest centre response arrangements. Options still being explored.
- Obtained 9 places so far on the 2024 series of Crisis Management training, three of which were within the Q4 23/24 period. Scope for more nominations to be submitted.

### Ongoing, routine representation at/participation in:

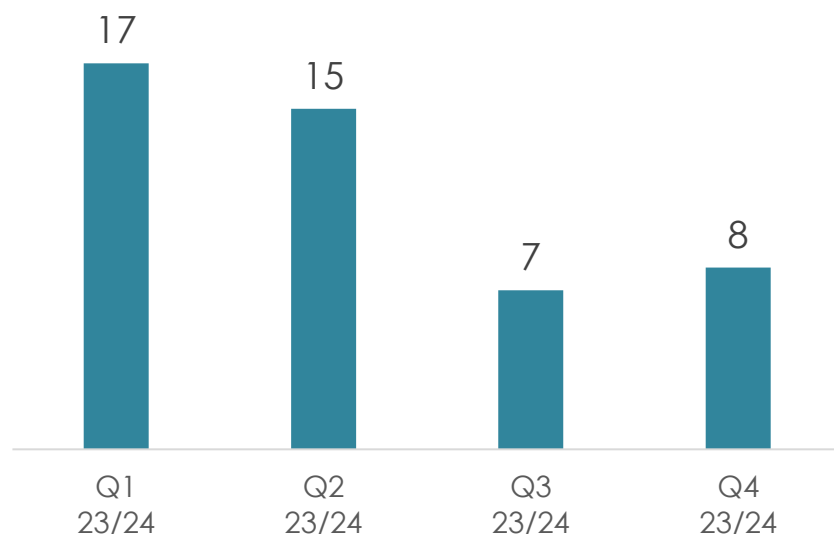
- Local Resilience Partnership meetings – core group, sub-groups and Short Life Working Groups as required (see above).
- Lothian and Borders CONTEST group meetings representing the Midlothian CONTEST and Prevent SPOC.
- Briefings/workshops relating to “Martyn’s Law” - Terrorism (Protection of Premises) Bill).
- Torness Local Liaison Committee meeting.
- Internal meetings requiring a Contingency Planning input, including Care for People, Estates Management Safety Groups, internal CONTEST Group (and providing on-going support to the Midlothian SPOC), Safety Advisory Group, support for Business Continuity activities.
- Local Authority Resilience Group Scotland (LARGS) - networking meetings of resilience practitioners.

Ongoing monitoring of events and/or live incidents – disseminating information internally and liaison with external organisations as required.

To note: Following attendance at meetings, seminars, presentations, training sessions, a summary of all pertinent information is forwarded to senior manager(s) and other colleagues as appropriate. Invitations are also forwarded where the subject might be of direct interest to other services/partners.

## Public events

**Number of organisations engaged with the Safety Advisory Group or similar**

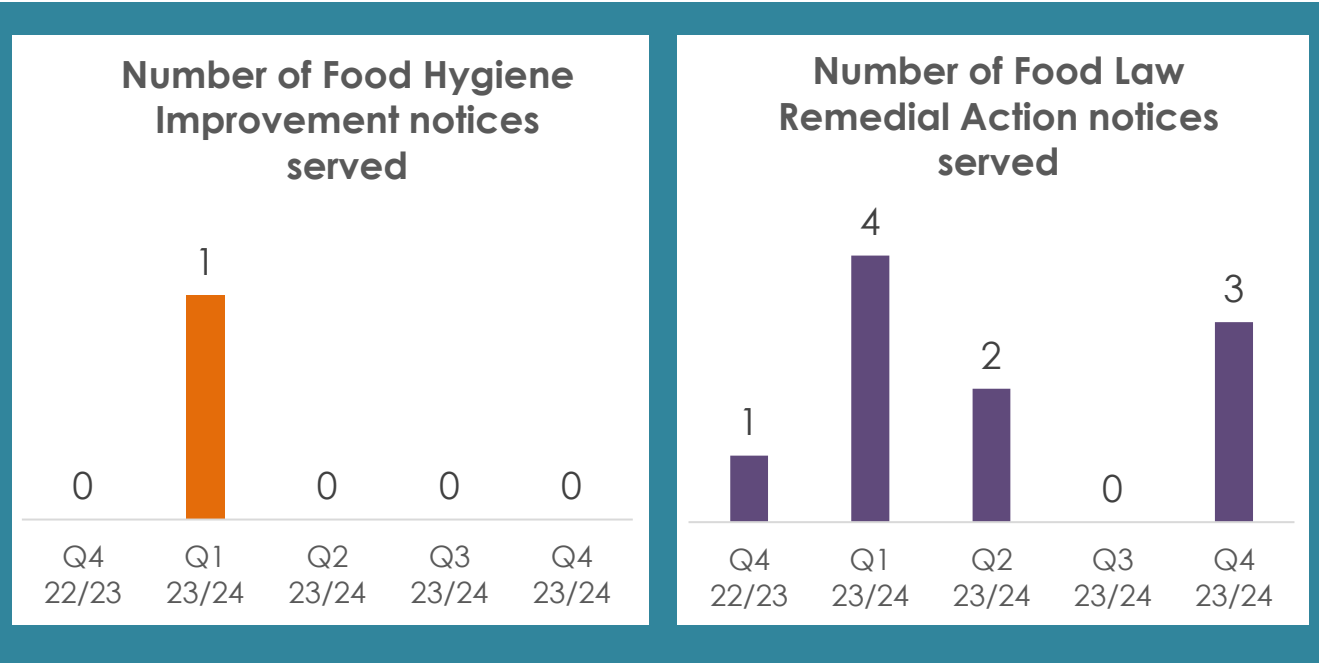


47 Events were brought to the Safety Advisory Group during 2023/24.

Priority issues during Q4 were Loanhead Gala and early review of a potential Fanzone for Euro 2024 Championships.

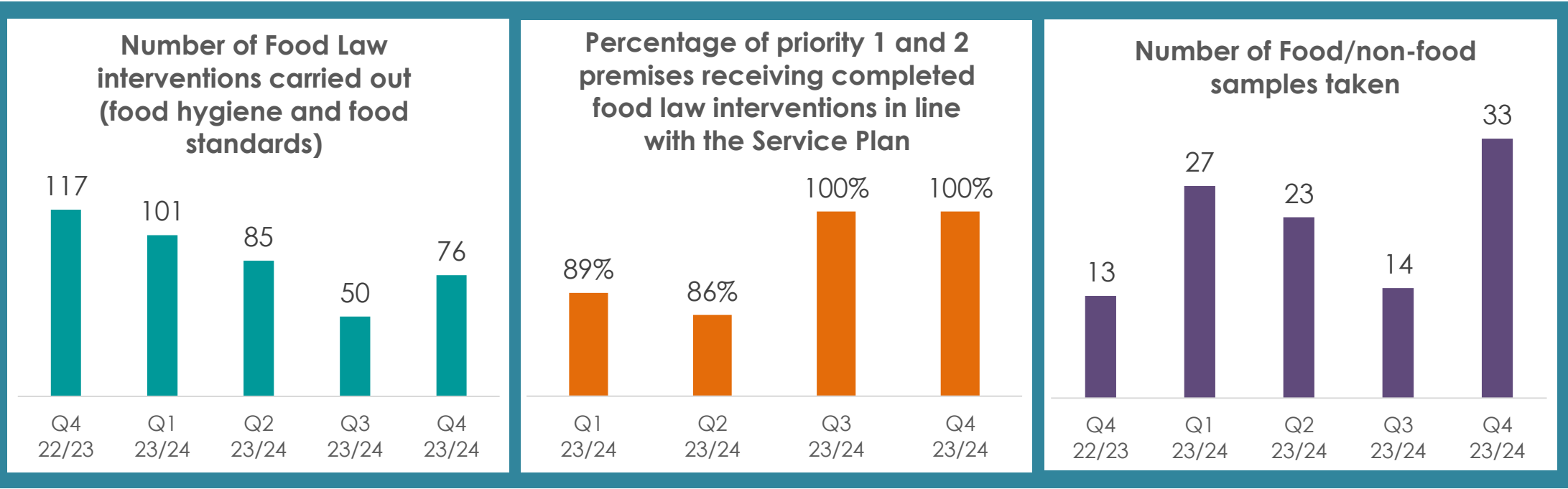
All recurring 2024 event organisers have been contacted and are engaged in the planning process. Guidance/event document templates have been provided to 4 new events to encourage a standardised approach in planning.

# Food Hygiene and Standards



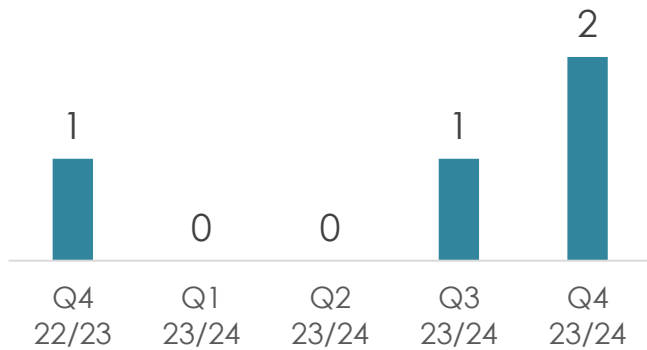
**236** Food law service requests were received from Midlothian residents and businesses in 2023/24. (Includes food safety and food standards).

**81%** of food related service requests from Midlothian residents and businesses were responded to within the target response time of 5 working days in 2023/24. (Includes food safety and food standards).

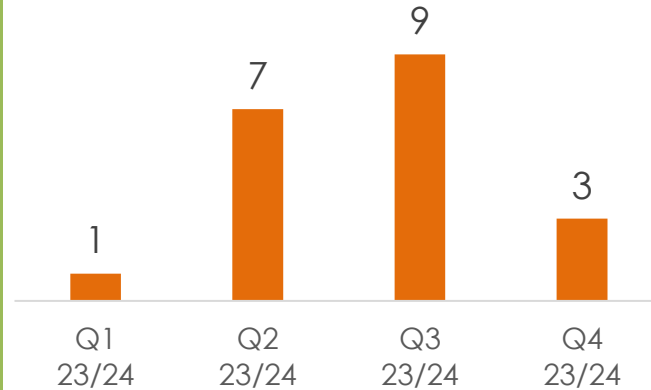


# Trading Standards

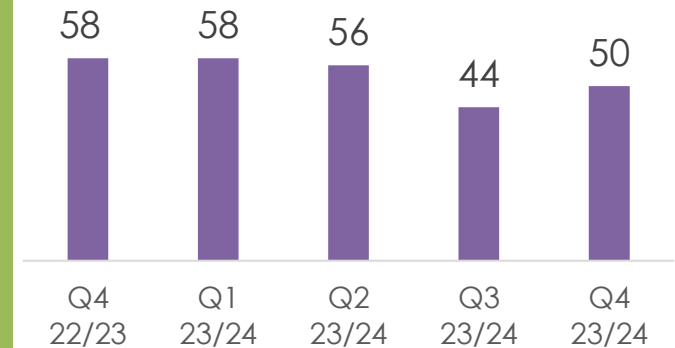
Number of cases reported to Crown Office and Procurator Fiscal Service



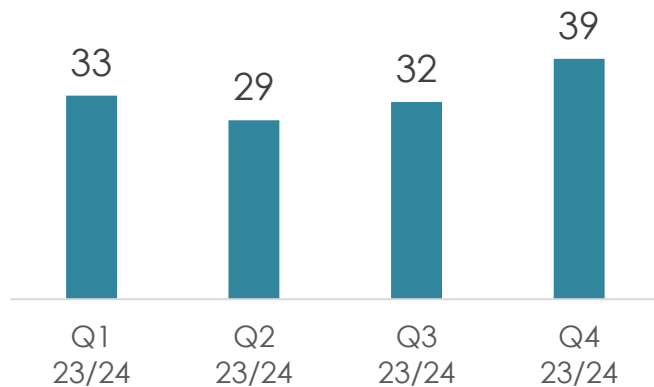
Number of business advice requests received by Trading Standards



Number of consumer complaints received by Trading Standards



Number of intelligence logs input to Intelligence Database (IDB)



**100%** of Business advice requests were responded to within 5 working days in 2023/24.

**100%** of Business advice requests were completed within 14 days in 2023/24.

**100%** of Consumer complaints were responded to within 5 working days in 2023/24.

**80%** of Consumer complaints were completed within 14 days in 2023/24.

## Develop and implement a Trusted Trader Scheme:

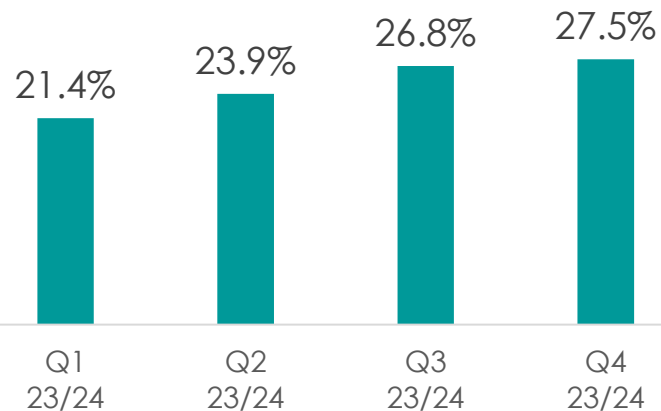
The scheme has been approved. It is anticipated it will be implemented in 2024/25.

## Trading Standards Campaigns/Joint working/Initiative details:

Trading Standards joined Police on 3 days at vehicle roadstops in April and October and mobile patrols in April looking for rogue traders. Police and Fire Brigade joined Trading Standards, as they have done for a few years, in visiting fireworks sellers to verify secure and safe storage of stock and to advise re preventing under-age sales. Police obtained a warrant under the Trade Marks Act for Trading Standards in December to enter a home from which counterfeit goods were on sale via a closed Facebook group. Police Licensing and Trading Standards joined forces on several occasions, this has happened regularly for many years, to investigate second-hand car dealers who may be required to be licensed under the Civic Government (Scotland) Act 1982.

## Trading Standards

Percentage of planned inspections achieved in line with the Service Plan (cumulative)

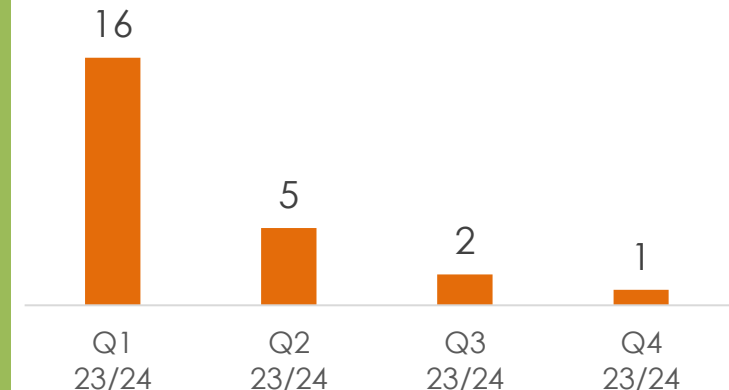


**99.6%** of planned inspections complete this year.

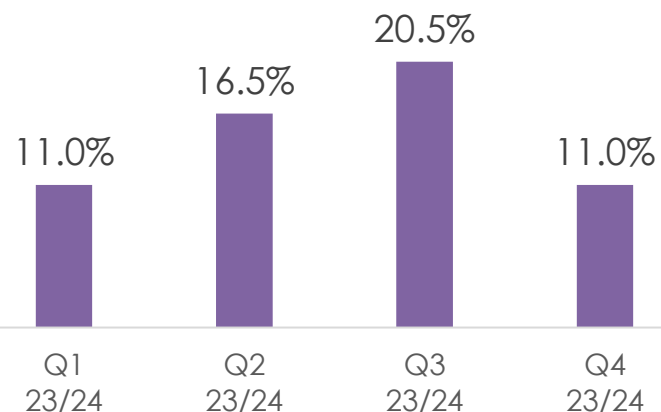
**275** Trading Standards Primary Inspections were carried out this year including 55 farms or smallholdings to assess animal health and welfare.

Over the course of the last two years the team have now inspected all farms and smallholdings regarded as high or medium risk.

Number of interventions carried out regarding tobacco and nicotine containing products



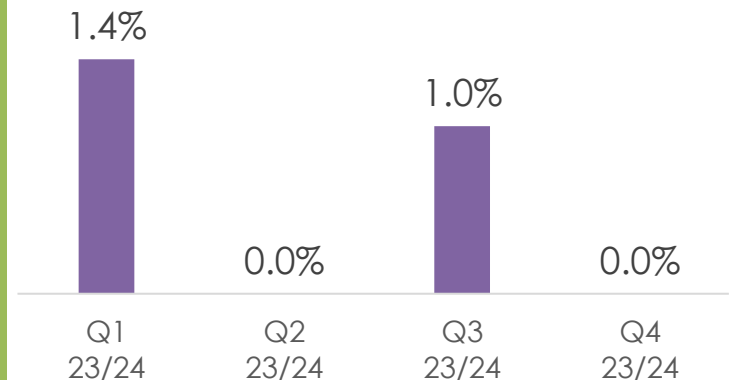
Percentage of businesses registered for tobacco/vapes in Midlothian visited



A total of **145** premises are believed to be registered and selling tobacco and/or vapes at 01/04/23.

**45** were visited this year.

Percentage of businesses registered for tobacco/vapes in Midlothian where a test purchase was carried out





# Environmental Crime Pilot – Fixed Penalty Notices

Fixed Penalty Notices issued in 2023/24

