

# Minute of Meeting

Cabinet  
Tuesday 30 August 2016  
Item No 4.1



## Special Cabinet

Date	Time	Venue
Tuesday 31 May 2016	9.00 am	Council Chambers, Midlothian House, Dalkeith, EH22 1DN

### Present:

Councillor Johnstone (Chair)	Councillor Constable
Councillor Bryant	Councillor Parry
Councillor Rosie	

### Religious Representatives:

Rev Ruth Halley	
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### In attendance:

Kenneth Lawrie	Chief Executive
John Blair	Director Resources
Mary Smith	Director Education, Communities and Economy
Alison White	Head of Adult Social Care
Grace Vickers	Head of Education
Kevin Anderson	Head Customer and Housing Services

## 1. Apologies

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1.1 Apologies were received from Mr Bourne.

## 2. Order of Business

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The order of business was confirmed as outlined in the agenda that had been circulated.

## 3. Declarations of interest

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No declarations of interest were received.

## 4. Reports

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Report No.	Report Title	Presented by:
4.1	Midlothian Council Performance Report Quarter 4 2015/16	Chief Executive

### Outline of report and summary of discussion

The Quarter 4 2015/16 year end Performance Report for Midlothian Council was submitted detailing the delivery of Midlothian Council's priorities through the Community Planning Partnership and the Single Midlothian Plan. The Council Transformation Strategy and Individual Service Plans outlined how Midlothian Council would deliver its contribution to the Single Midlothian Plan. The Chief Executive highlighted to the Cabinet the notable items and also the challenges going forward from the Report which included:

- The Single Midlothian Plan for 2016/19 and the 3 key priorities of reducing the gap in learning outcomes, reducing the gap in health outcomes and reducing the gap in economic circumstances.
- In Adult and Social Care the positive work on Integration and the 3 year Strategic plan. Also the continued work on the transformation programme of services for older people in particular MERRIT and the Hospital at Home Services.
- In Children's Services the very positive Inspection Report which reflects the ongoing good transformation work. The opening of the Woodburn Family Learning Centre and the capacity of places for two year olds.
- The positive and dynamic approach to Raising Attainment and the good progress with Positive Destinations.
- The Mayfield Library and Customer Hub and the development of new ways of working and delivering accessible services within our localities.
- The opening of the Borders Railway.
- The success in securing funding for the New LEADER Programme to support rural economic development.

- The positive roll out of food waste collections and the ongoing work with the food waste and residual waste plants.
- The positive work around Phase2 housing and the Asset management rationalisation.
- The Council's financial challenge and the roll out of the Delivering Excellence programme.
- The implementation of the Named person and the challenges this brings.
- The Council's positive response to supporting the Syrian Refugees.

#### Decision

- To note all the good work throughout the report.
- To note the Challenges ahead.
- To otherwise note the Report.

Report No.	Report Title	Presented by:
4.2	Introduction of the Balanced Scorecard	Chief Executive

#### Outline of report and summary of discussion

There was the Introduction of the Balanced Scorecard Report submitted by the Chief Executive dated 24 March 2016. The Report presented the current draft of the Balanced Scorecard produced as a result of the ongoing strategic review of planning and performance management arrangements. The report updates the Cabinet on the current position of the Balanced Scorecard as part of the quarterly performance reporting for the year end 2015/16 in order to agree the introduction of the final template as part of the ongoing annual planning and performance management approach for the 2016/17 cycle. The Chief Executive presented the report to the Cabinet highlighting the Balanced Scorecard approach which focuses on delivery of agreed key outcomes in the Single Midlothian Plan.

#### Decision

- To note the Balanced Scorecard was a positive way to review the Council's performance and outcomes.
- To consider the proposed Balanced Scorecard prior to its finalisation and introduction as part of the 2016/17 planning and performance cycle.

Report No.	Report Title	Presented by:
4.3	Customer and Housing Services Performance Report Quarter 4 2015/16	Head of Customer and Housing Services

#### Outline of report and summary of discussion

The Quarter 4 2015/16 year end Performance Report for Customer and Housing Services was submitted. The Head of Customer and Housing Services highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report. Thereafter the Head of Customer and Housing services responded to questions raised by the members of the Cabinet.

#### Decision

- To note the good report and the positive position for quarter 4.
- To congratulate the team on the good work in particular with the Mayfield Library and Customer Hub.
- To otherwise note the report.

Report No.	Report Title	Presented by:
4.4	Adult Social Care Performance Report Quarter 4 2015/16	Head of Adult Social Care

#### Outline of report and summary of discussion

The Quarter 4 2015/16 year end Performance Report for Adult Social Care was submitted. The Head of Adult and Social Care highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report. Thereafter the Head of Adult Social Care responded to questions raised by the members of the Cabinet.

#### Decision

- To note the progress on the development of the use of the Midlothian Community Hospital.
- To note the drop in funding for the Substance Misuse Service.
- To otherwise note the Report.

Report No.	Report Title	Presented by:
4.5	Children's Services Performance Report Quarter 4 2015/16	Director of Education, Communities and Economy

#### Outline of report and summary of discussion

The Quarter 4 2015/16 year end Performance Report for Children's Services Performance Report Quarter 3 was submitted. The Director of Education, Communities and Economy highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report. Thereafter the Director of Education, Communities and Economy responded to questions raised by members of the Cabinet.

**Decision**

- To note the Kinship Care support provided.
- To note the number of Child Protection cases and the also the number of referrals which is an indication of positive working with regards to early Intervention
- To note the challenges with the changes in the Children and Young Persons Scotland Act.
- To note the Hawthorn Children's Centre and the positive early intervention work carried out.
- To congratulate the staff within Children's Services and community planning partnership on outcomes and improvements delivered in 2015/16.
- To note the continued support of churches and the Faith communities and the assured commitment of the religious representatives in their continued support and participation in 2016/17.
- To note the establishment and development of the Faith Communities Planning Group.
- To note the thanks from the Religious Representative in the Council's forward thinking approach in taking action to work collaboratively with Faith communities.
- To note the overall good report.

Report No.	Report Title	Presented by:
4.6	Communities and Economy Performance Report Quarter 4 2015/16	Director of Education, Communities and Economy

**Outline of report and summary of discussion**

The Quarter 4 2015/16 year end Performance Report for Communities and Economy Performance Report Quarter 4 was submitted. The Director of Education, Communities and Economy highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report. Thereafter the Directory of Education, Communities and Economy responded to questions raised by the members of the Cabinet.

**Decision**

- To note the successful ballot to establish the Penicuik Business Improvement District and the Council Officer's intervention in achieving this.
- To note the positive partnership working of the Council and the Communities.
- To note the very good Report.

Report No.	Report Title	Presented by:
4.7	Education Performance Report Quarter 4 2015/16	Head of Education

#### Outline of report and summary of discussion

The Quarter 4 2015/16 year end Performance Report for Education Performance Report Quarter 4 was submitted. The Head of Education highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.

#### Decision

- To note the anomaly on the exclusion figures for quarter 4:
  - The total number of secondary school exclusion figures should read **315** instead of 338 – change to **On Target**.
  - The total number of primary school exclusion figures should read 143 instead of 166 – remains Off Target.
- To note the improvement in Raising Attainment.
- To note the success of securing Teacher numbers and recruitment of permanent supply staff.
- To note the very positive Report.

Report No.	Report Title	Presented by:
4.8	Commercial Operations Performance Report Quarter 4 2015/16	Director Resources

#### Outline of report and summary of discussion

The Quarter 4 2015/16 year end Performance Report for Commercial Operations was submitted. The Director of Resources highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report. Thereafter the Director Resources responded to questions raised by the members of the Cabinet.

#### Decision

- To note the positive progress of the roads collaboration.
- To otherwise note the Report.

Report No.	Report Title	Presented by:
4.9	Finance and Integrated Service Support Performance Report Quarter 4 2015/16	Director Resources

#### Outline of report and summary of discussion

The Quarter 4 2015/16 year end Performance Report for Finance and Integrated Service Support was submitted. The Director of Resources highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.

**Decision**

- To note the financial challenges.
- To note the positive work achieved.
- To otherwise note the Report.

Report No.	Report Title	Presented by:
4.10	Property and Facilities Management Performance Report Quarter 4 2015/16	Director Resources

**Outline of report and summary of discussion**

The Quarter 4 2015/16 year end Performance Report for Finance and Integrated Service Support was submitted. The Director of Resources highlighted to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.

**Decision**

- To note positive work in relation to Asset Management Rationalisation.
- To note the free swimming during school holidays and the extension to include the Dalkeith Campus.
- To otherwise note the Report.

**5. Private Reports**

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No private reports were submitted to this meeting.

Meeting terminated at 10:11 am