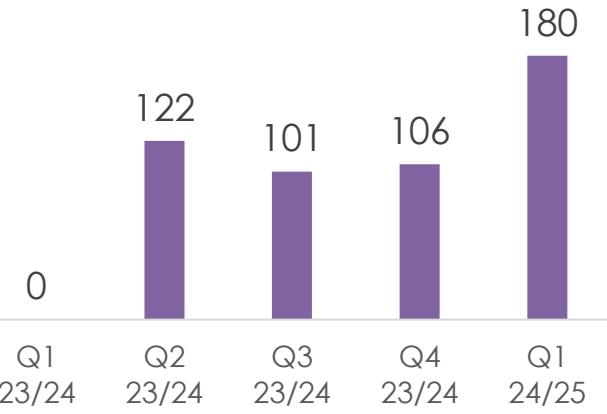


Protective Services - Police and Fire Board Quarter 4 report

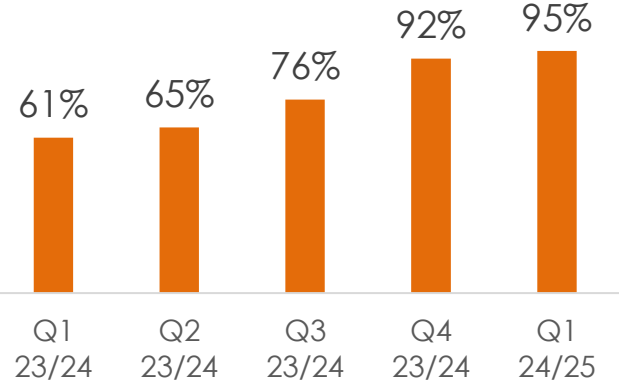
Licensing

Police, Fire and Rescue Board
 Monday 26 August 2024
 Item No: 5.6

Number of Liquor Licence applications received

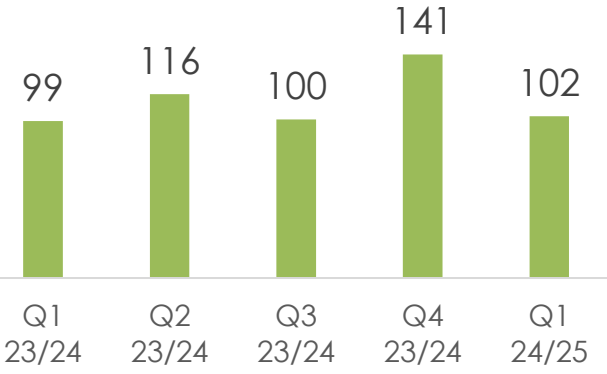


Percentage of Civic Government Licence applications determined

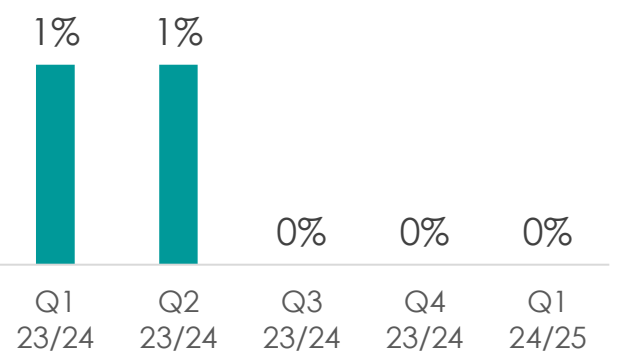


99% of liquor licence applications were determined this quarter.

Number of Civic Government Licence applications



Percentage of Civic Government Act applications referred to the General Purposes Committee

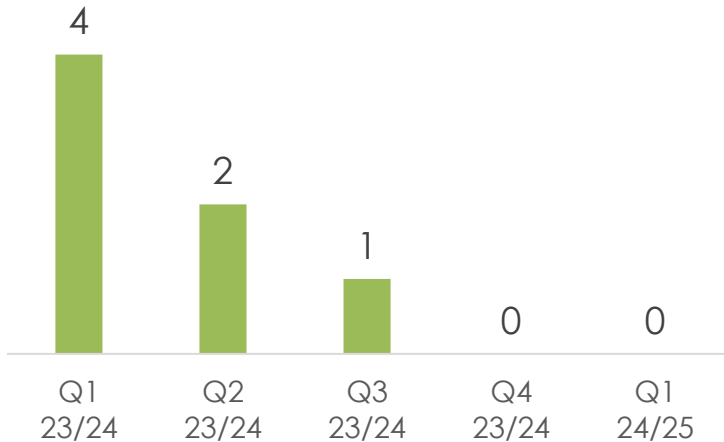


Other civic licences applied for during Q1:

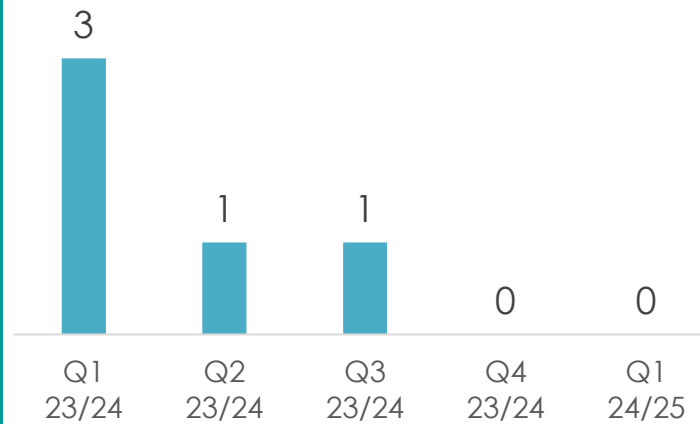
- Liquor Licensing Applications - 179 granted
- HMO Applications - 1 granted
- Vehicle Applications - 39 granted
- Driver Applications - 23 granted
- Public Entertainment Licences - 10 granted
- Window Cleaner Licences - 9 granted
- Street Trader Licences - 11
- Tattoo Licences - 3
- Cinema Licence - 1
- Metal Dealers Licence - 1 granted
- Second Hand Car Dealers Licence - 2 granted
- Market Operators Licence - 2 granted

Workplace Health and Safety

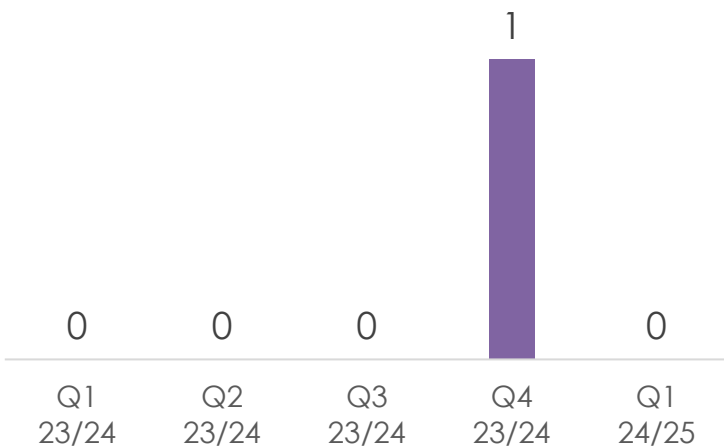
Number of Business Workplace Health and Safety proactive inspections



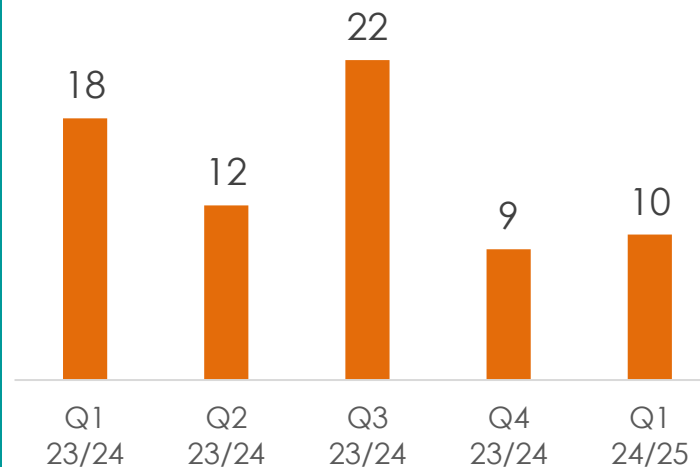
Number of Business Workplace Health and Safety Improvement notices served



Number of Business Workplace Health and Safety Prohibition notices served



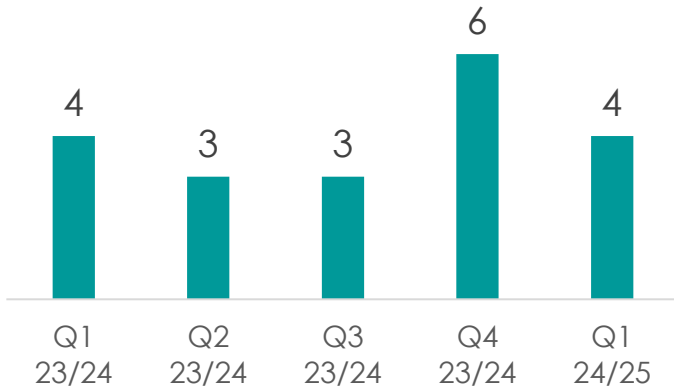
Number of workplace safety RIDDOR reports received



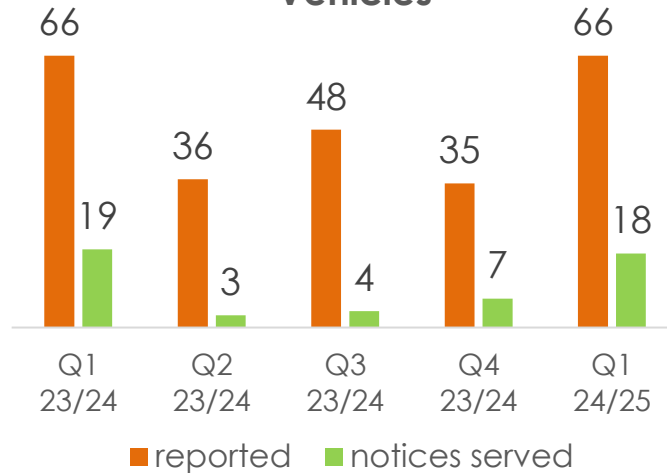
No RIDDOR related visits took place to investigate business workplace health and safety incidents this quarter.

Public Health

Number of Abandoned Vehicles which have been removed for destruction



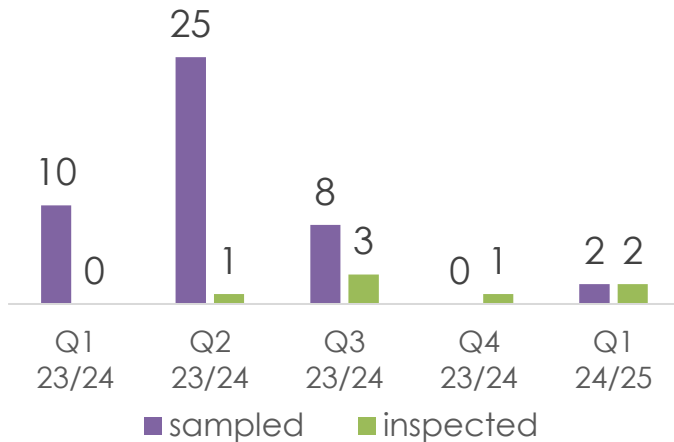
Number of Abandoned Vehicles



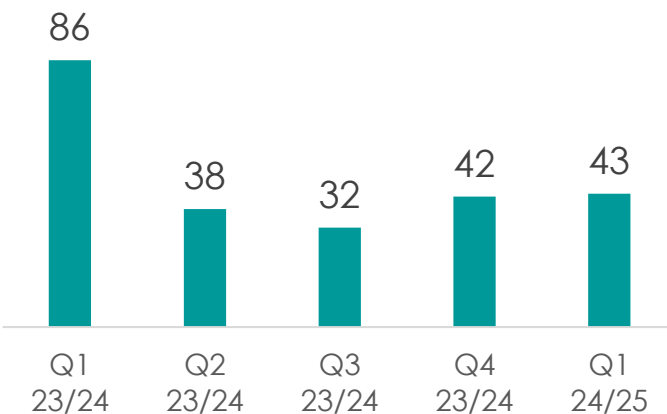
360 Public Health Service requests were received from Midlothian residents and businesses this quarter.

96% of Public Health complaints received a first response within timescales this quarter.

Number of Private water supplies



Number of Planning Application consultations received



116 Public Health Service requests were received from internal sources this quarter.

2 Environmental Protection Abatement 1990 Notices were served this quarter.

13 short term let Applications received this quarter.

26 short term let Licences issued this quarter.

Civil Contingencies and events

Note: Resources remain as they were last quarter, therefore challenges remain in progressing all necessary work streams. However, a service review in progress.

Plans and Procedures:

Plans and Procedures updated this quarter:

- Emergency Contacts Directory (reflecting staff changes)

Plans/plan updates in progress (in some cases awaiting guidance from external partners):

- Midlothian Council generic Emergency Plan. This document outlines internal emergency management arrangements and multi-agency partnership relationships.
- Operation UNICORN (and associated arrangements). Scottish Government have advised that national planning arrangements are underway. Meantime, we have the basics in place, based on previous experience.
- Corporate Business Continuity (BC) Plan. An update to the Corporate Business Continuity Policy was provided to Corporate Management Team members in Q4 23/24. However, learning from a Cyber Security event facilitated by Scottish Government in June 2024 and the experiences of other organisations will now be incorporated into an expanded document, which will also link in with the work being done by Digital Services on the technical response to a cyber-attack.

Multi-agency Exercises, Training, Presentations and Work streams:

Team Members Participated in the following. Where appropriate to their areas of work, invitations were extended to colleagues in other services and partners:

- Planning for and participation in a Torness related exercise in June 2024.
- Lothian and Borders Local Resilience Partnership non-routine inputs including Met Office.Extreme Heat Awareness

Team Members undertook/facilitated:

- Monitoring and circulation of information and liaison with services regarding the Public Switched Telephone Network switch-off (in conjunction with Digital Services).
- Obtained 11 places so far on the 2024 series of Crisis Management training, 4 of which were within the Q1 24/25 period. Scope for more nominations to be submitted.
- In collaboration with the Cyber Security Information Governance and Compliance Manager, colleagues from the Scottish Government and Digital Office Scotland: An awareness session on the impacts of a cyber-attack and the lessons that could be learned from others. Delivered to the June Leadership Forum with over 50 people in attendance.
- In collaboration with Business Services (Operational Support) developed a wraparound LearnPro module to link to the Home Office Prevent e-learning module thereby capturing data on compliance.
- Service representation on briefing relating to Anti-Terrorism Traffic Regulation Orders.

Ongoing, routine representation at/participation in:

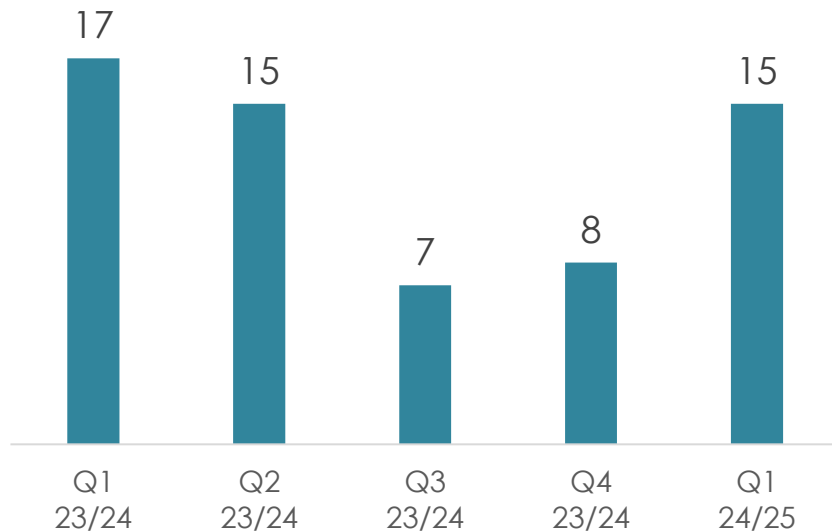
- Local Resilience Partnership meetings – core group, sub-groups and Short Life Working Groups as required.
- Lothian and Borders CONTEST group meetings representing the Midlothian CONTEST and Prevent SPOC.
- Internal meetings requiring a Contingency Planning input, including Care for People, Estates Management Safety Groups, internal CONTEST Group (and providing on-going support to the Midlothian SPOC), support for Business Continuity activities.
- Local Authority Resilience Group Scotland (LARGS) - networking meetings of resilience practitioners.

Ongoing monitoring of events and/or live incidents – disseminating information internally and liaison with external organisations as required.

To note: Following attendance at meetings, seminars, presentations, training sessions, a summary of all pertinent information is forwarded to senior manager(s) and other colleagues as appropriate. Invitations are also forwarded where the subject might be of direct interest to other services/partners.

Public events

Number of organisations engaged with the Safety Advisory Group or similar



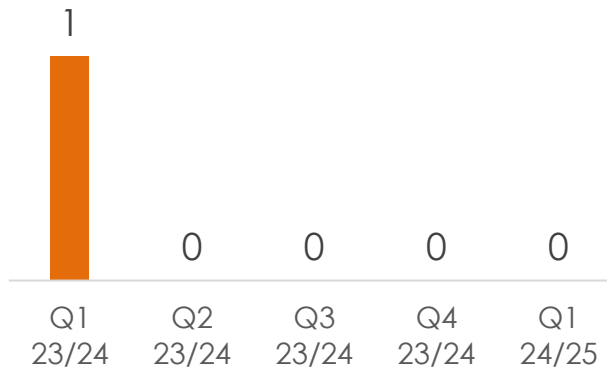
Completion of Safety Advisory Group planning for all spring Gala Days, processions and 3 commercial events.

Planning timetable for Q2 events have been drafted.

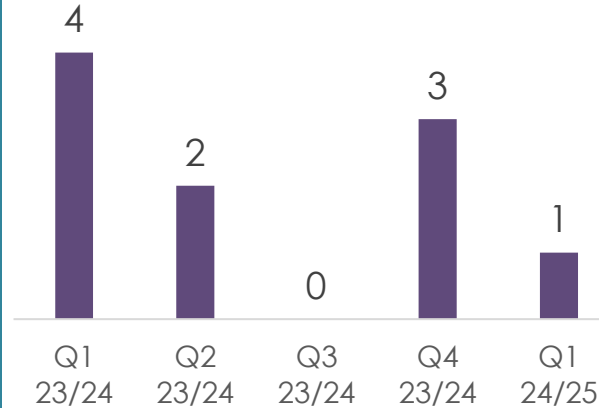
Ongoing work with organisers to standardise Risk Assessment and Event Plans.

Food Hygiene and Standards

Number of Food Hygiene Improvement notices served



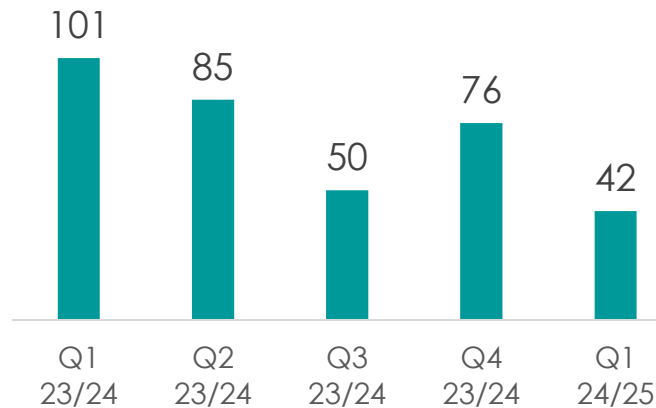
Number of Food Law Remedial Action notices served



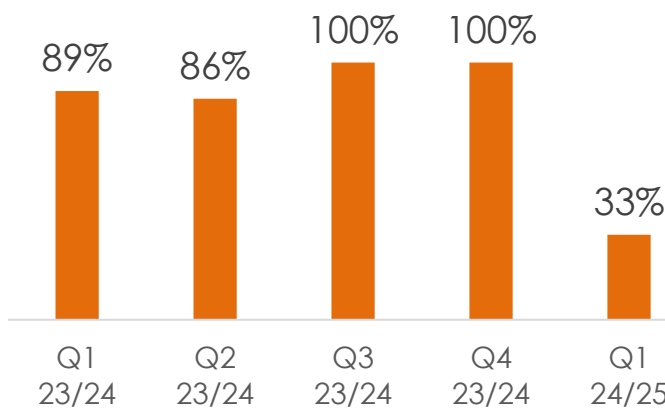
59 Food law service requests were received from Midlothian residents and businesses this quarter. (Includes food safety and food standards).

92% of food related service requests from Midlothian residents and businesses were responded to within the target response time of 10 working days this quarter (Includes food safety and food standards).

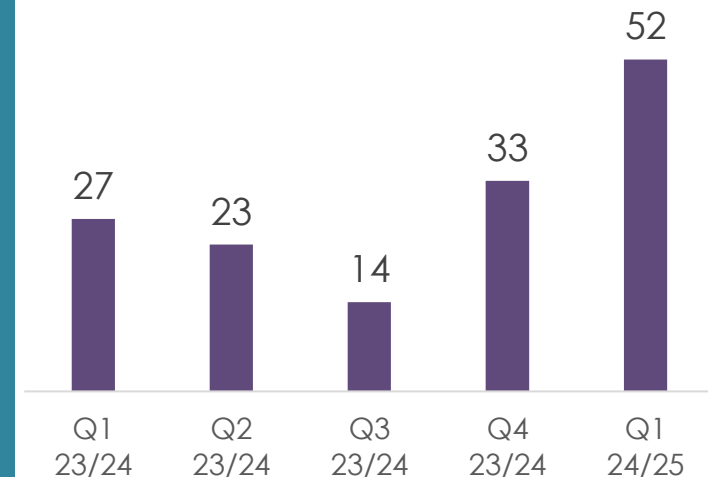
Number of Food Law interventions carried out (food hygiene and food standards)



Percentage of priority 1 and 2 premises receiving completed food law interventions in line with the Service Plan

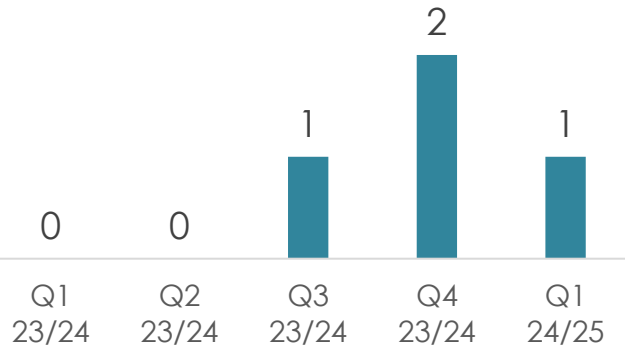


Number of Food/non-food samples taken

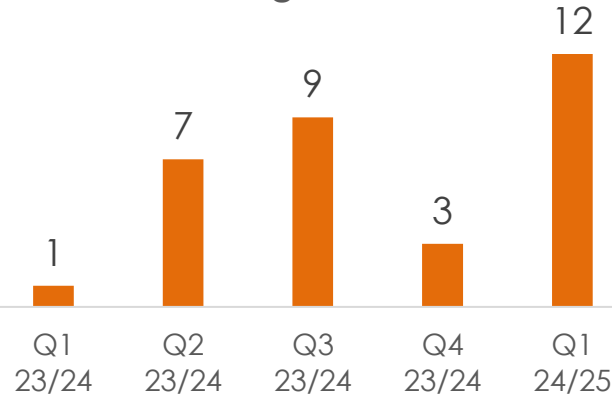


Trading Standards

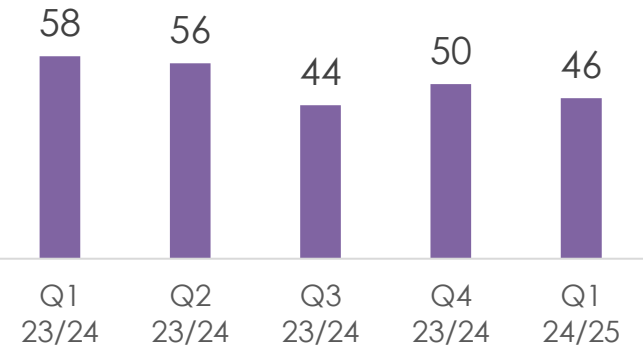
Number of cases reported to Crown Office and Procurator Fiscal Service



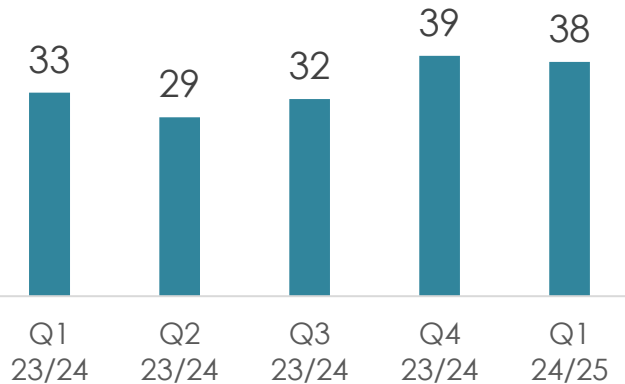
Number of business advice requests received by Trading Standards



Number of consumer complaints received by Trading Standards



Number of intelligence logs input to Intelligence Database (IDB)



100% of Business advice requests were responded to within 5 working days this quarter.

100% of Business advice requests were completed within 14 days this quarter.

100% of Consumer complaints were responded to within 5 working days this quarter.

88% of Consumer complaints were completed within 14 days this quarter.

Develop and implement a Trusted Trader Scheme:

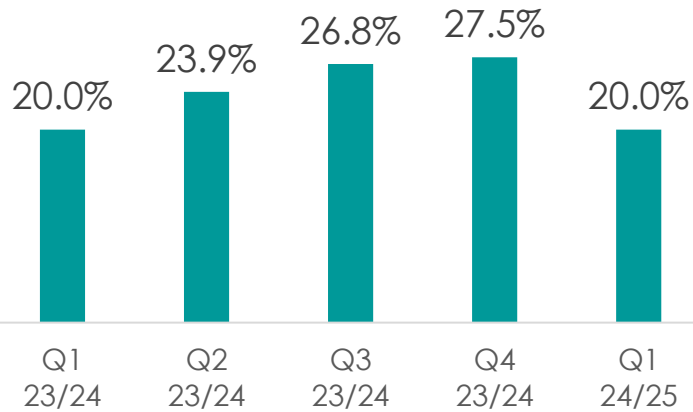
The scheme has been approved. It is anticipated it will be implemented in 2024/25.

Trading Standards Campaigns/Joint working/Initiative details:

Trading Standards joined Police at a vehicle road stop on the 12th of April looking for rogue traders.

Trading Standards

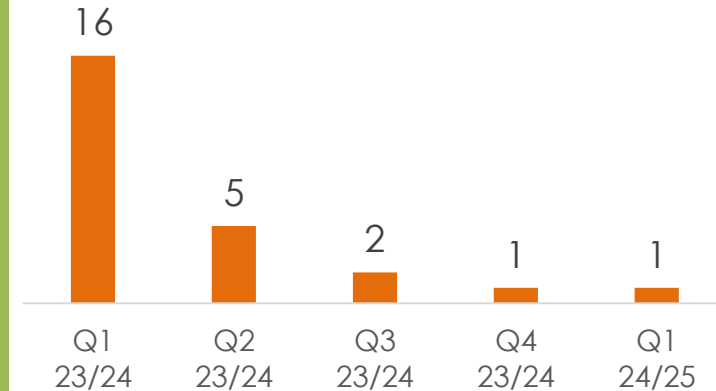
Percentage of planned inspections achieved in line with the Service Plan (cumulative)



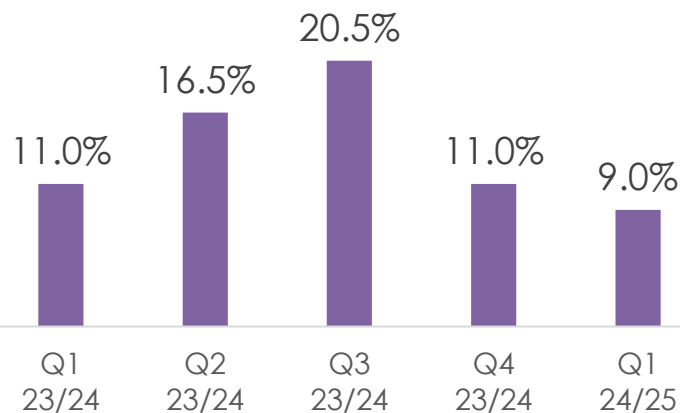
29 Trading Standards Primary Inspections were carried out this quarter.

This year 8 farms and smallholdings are to be assessed for animal health and welfare.

Number of interventions carried out regarding tobacco and nicotine containing products



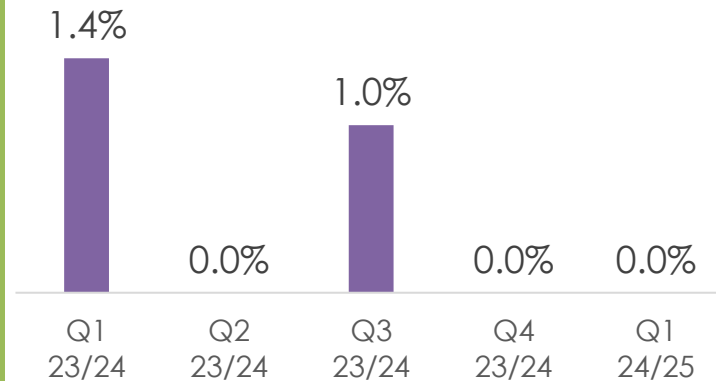
Percentage of businesses registered for tobacco/vapes in Midlothian visited



A total of **136** premises are believed to be registered and selling tobacco and/or vapes at 01/04/24.

12 were visited this quarter.

Percentage of businesses registered for tobacco/vapes in Midlothian where a test purchase was carried out



Environmental Crime Pilot – Fixed Penalty Notices

Fixed Penalty Notices issued in Q1 24/25

