

Midlothian Integration Joint Board

Midlothian Integration Joint Board
Thursday 14 October 2021
Item No 4.1



Meeting	Date	Time	Venue
Midlothian Integration Joint Board	Thursday 26 August 2021	2.00pm	Virtual Meeting held using Microsoft Teams.

Present (voting members):

Carolyn Hirst (Chair)	Councillor Derek Milligan (Vice Chair)	Jock Encombe
Cllr Catherine Johnstone	Angus McCann	Cllr Jim Muirhead
Cllr Pauline Winchester		

Present (non-voting members):

Morag Barrow (Chief Officer)	David King (Interim Chief Finance Officer)	Hamish Reid (GP/Clinical Director)
Wanda Fairgrieve (Staff side representative)	James Hill (Staff side representative)	Fiona Stratton (Chief Nurse)
Johanne Simpson (Medical Practitioner)	Fiona Huffer (Head of Dietetics)	Keith Chapman (User/Carer)
Lesley Kelly (Third Sector)		

In attendance:

Mairi Simpson (Integration Manager)	Jill Stacey (Chief Internal Auditor)	Jamie Megaw (Strategic Programme Manager)
Roxanne King (Business Manager)	Debbie Crerar (Lead Physiotherapist)	Sandra Bagnall (Macmillan Programme Manager)
Sandra Wright (Clerk)		

Apologies:

Tricia Donald	Grace Cowan (Head of Primary Care and Older Peoples Services)	
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1. Welcome and Introductions

The Chair, Carolyn Hirst, in welcoming everyone to this virtual Meeting of the Midlothian Integration Joint Board, expressed her gratitude and thanks to outgoing Chair, Councillor Catherine Johnstone. She also extended a warm welcome back to David King who would be undertaking the role of Chief Finance Officer on an interim basis whilst Claire Flanagan was on maternity leave.

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

3. Declarations of interest

No declarations of interest were received.

4. Minute of previous Meetings

4.1 The Minutes of Meeting of the Midlothian Integration Joint Board held on 17 June 2021 were submitted and approved as a correct record

4.2 The Minutes of Meeting of the MIJB Strategic Planning Group held on 19 May 2021 were submitted and noted.

4.3 The Minutes of Meeting of the Audit and Risk Committee held on 10 June 2021 were submitted and noted.

5. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>5.1 Lothian Strategic Development Framework (LSDF) – Update by Carolyn Hirst, Chair</p> <p>With reference to paragraph 4.2 of the Minutes of the Special Meeting held on 11 March 2021, when the Board had received a presentation from Rebecca Millar, Strategic Program Manager NHS Lothian regarding the strategic development framework which</p>	<p>Agreed that the Chair respond on behalf of the Midlothian IJB that in principle the Board endorsed the direction of travel, but require more time to work on its strategic plan to have a clearer understanding on how this will fit with the NHS Lothian strategic plan before a fuller response could be provided.</p>	<p>Chair</p>	

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<p>looked at their planning strategy for the next 5 years, the Chair advised that she had received a letter asking the Midlothian IJB to endorse a number of 'fixed points' or assumptions underpinning the Framework and to provide clarity on some points relating to future IJB commissioning ambitions by no later than the end of August 2021.</p> <p>The Midlothian Strategic Planning Group had given some consideration to this at their meeting on 11 August – a paper and presentation which was provided to the SPG meeting would be circulated to all Board Members following today's meeting. The intention was to give further regard to the LSDF at a future Board meetings alongside the work on progressing the Board's Strategic Plan. The SPG's view had been that whilst broadly endorsing the fixed points, more time and information was needed before a response could be provided with respect to the detail requested about commissioning.</p> <p>Additionally, Scottish Government had recently published an NHS recovery plan. It set out key actions for the next 5 years aimed at addressing backlogs in health and increasing capacity by 10% by committing £10b in targeted investment for the recovery and renewal of the Scottish Health Service.</p>			
<p>5.2 Chief Officers Report</p> <p>This report provided a summary of the key service pressures and service developments which had occurred during the previous months across health</p>	<p>(a) Noted the issues and updates arising from the Chief Officers Report.</p> <p>(b) Agreed that Jock Encombe be appointed as a member of the Audit and Risk Committee.</p>		

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<p>and social care as well as looking ahead at future developments.</p> <p>Having heard from the Chief Officer, Morag Barrow in amplification of her report, the Board discussed arrangements for the continuing used of Gorebridge Leisure Centre as a vaccination centre, particularly now that the Covid Booster and Seasonal Flu programme was underway. Members also gave consideration to the vaccination programme itself, in particular the inclusion of the younger age groups. With regards the likely impact that seasonal illness/covid would have on staff numbers, arrangements were in hand as part of the Winter Plan to ensure that, as far as it was possible to do so, services would continue to be provided safely.</p> <p>With regards to support for carers, Members were advised that H&SC continued to work closely with partners and also that a large scale survey led by Vocal was underway targeting unpaid carers. It was hoped that this would lead to the carer action group being re-establishing thereby ensuring carers' voices were heard.</p> <p>The report also provided updates on several other issues including:</p> <ul style="list-style-type: none"> • 2022-25 Strategic Plan progress • Annual Report • Chief Finance Officer cover arrangements • IJB Self-evaluation progress • Workforce 			

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Finally, approval was sought to appoint Jock Encombe as a member of the Audit and Risk Committee as a replacement for Mike Ash.			
<p>5.3 MIJB Audit and Risk Committee Annual Report 2020-21 – Report by Chief Internal Auditor</p> <p>The purpose of this report was to provide Members with the MIJB Audit and Risk Committee Annual Report 2020/21 which set out how the Committee was performing against its remit based on self-assessments carried out in April 2021.</p> <p>The Chief Internal Auditor, Jill Stacey in presenting the Annual Report to the Board summarised some of the key findings and conclusions contained in the Report, which was designed to provide both assurance to the Board and actions for the Committee to improve its effectiveness. Following which she responded to Members questions and comments.</p>	<p>(a) Approved the MIJB Audit and Risk Committee Annual Report 2020/21; and</p> <p>(b) Noted the increased focus which would be put on risk.</p>		
<p>5.4 IJB Performance Management – Report by Morag Barrow, Chief Officer</p> <p>The purpose of this report was to request the use of MIJB general reserves to fund a fixed term Performance team to develop, implement and monitor performance against the MIJB Strategic Plan and Directions.</p> <p>The report advised that a significant amount of work had been commissioned to develop performance</p>	<p>(a) Agreed to the establishment of a performance group to report into the MIJB (non-statutory initially); and</p> <p>(b) Agreed to resource an additional Programme Manager and Data Analyst to develop, implement and monitor reporting to MIJB from the general reserves.</p>		

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<p>management and reporting infrastructure within the HSCP. This was to support data driven decision making around service development and transformation and also to support a more robust performance reporting overview to the MIJB. In order to develop performance reporting and monitoring further, it was requested that a separate Performance Group be established, supported by an additional Programme Manager, to develop the performance reporting structure for the monitoring of the MIJB Strategic Plan and annual Directions issued to NHS Lothian and Midlothian Council.</p> <p>The Board in considering the proposals detailed in the report discussed the potential use of reserves to drive forward projects to meet strategic ambition and also the need to ensure that the proposed development of a separate performance group did not detract from the Board's own performance monitoring responsibilities nor lead to an over reliance on performance information, to the detriment of such information being appropriately used to help inform good future decision making.</p>			
<p>5.5 Improving the Cancer Journey – Service Update – Report by Sandra Bagnall, Macmillan Programme Manager</p> <p>The purpose of this report was to share information on the progress made by Improving the Cancer Journey (ICJ) service, a Macmillan-funded programme for the Lothians, which went live in March 2021.</p>	<p>(a) Noted the progress made to date.</p> <p>(b) Noted the approach taken to align ICJ with an existing service in Midlothian.</p> <p>(c) Welcomed the monitoring and evaluation plans.</p>		

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<p>The report explained that the service supported people's non clinical needs following a cancer diagnosis and was also open to carers. It currently brings funding of £295,000 into Midlothian, which has been used to secure two additional Practitioners to join Thistle's Wellbeing Service. In addition, a part-time Project Manager was employed and along with the Programme Manager, who support the planning, implementation and service monitoring and evaluation. The funding was secured for four years.</p> <p>Macmillan Programme Manager, Sandra Bagnall in speaking to the report provided the Board with an overview of the progress which had been made since going live in March 2021 and what this contributed to Midlothian. Referrals had increased, with 84% of people referred engaging with the service. Data shows that 70% of people were over the age of 60, with 70% female, under a half were in treatment with 16% having a palliative diagnoses.</p>	<p>(d) Noted the expectations for the service in the first year of operation.</p>		
<p>5.6 IJB Improvement Goal – Report by Jamie Megaw, Strategic Programme Manager</p> <p>The purpose of this report was to update the Board on progress towards achieving the current IJB performance goals and using OutNav to improve understanding of system impact on outcomes.</p> <p>Jamie Megaw was heard in amplification of the report and thereafter responded to Members questions and comments.</p>	<p>(a) Noted the performance against the IJB performance goals;</p> <p>(b) Noted progress to establish an outcomes-focused performance approach in the HSCP; and</p> <p>(c) Agreed to general practice being the subject of a future Development Workshop session.</p>		

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<p>The Board in discussing the report, considered the impact of Covid on some services not just in practical terms but also in terms of the public's perceptions. One area which appeared to be affected more than most in this regard was GP practices, who although they had remained open throughout the pandemic were having to deal with a misconception that GPs were closed and face to face appointments were no longer provided. Certainly some aspects had changed, such as the way in which appointments were booked, however the fundamental service itself had not changed.</p> <p>The Board debated whether there was perhaps a communication issue, there being a feeling that mixed and inconsistent messages were not helping the situation.</p> <p>After further discussion, it was felt that this would probably be best dealt with at a Development Workshop session.</p>			
<p>5.7 Long Covid Support in Midlothian – Report by Debbie Crerar, Lead Physiotherapist</p> <p>The purpose of this report was to provide an update to the Board with regards to support for Long Covid in Midlothian.</p> <p>Debbie Crerar, advised that there were a number of different pathways in place in Midlothian where people could access support, but that numbers so far were relatively low. It was highlighted that this may</p>	<p>Noted the service provision for people with Long Covid in Midlothian.</p>		

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<p>change in time, as the long term health impacts of Covid became clearer. This was therefore an ongoing piece of work that would continued to be developed linking in with other services as appropriate.</p>			
<p>5.8 Clinical and Care Governance Group - Report by Fiona Stratton, Chief Nurse</p> <p>The purpose of this report was to provide assurance to the Board regarding the Care and Clinical Governance arrangements within Midlothian Health and Social Care Partnership and to provide an update on the work of the Clinical and Care Governance Group.</p> <p>Chief Nurse, Fiona Stratton was heard in amplification of the report, highlighted in particular the work that had been undertaking at Midlothian Community hospital and the progress made with Lothian accreditation and care assurance standards, where the two wards undertaking there second round had improved their grades.</p>	<p>Noted and approved the contents of the report.</p>		
<p>5.9 The Mental Welfare Commission – Authority to Discharge: Report into decision making for people in hospital who lack capacity – Report by Mairi Simpson, Integration Manager</p> <p>The purpose of this report was to ensure that Board Members were aware of the actions being taken within Midlothian following the most recent Mental Welfare</p>	<p>(a) Noted the content of the report.</p> <p>(b) Noted the Action Plan and that updates on progress against the Plan would be brought to the Board.</p>	<p>Integration Manager</p>	

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<p>Commission (MWC) report - Authority to Discharge: Report into decision making for people in hospital who lack capacity.</p> <p>The Board, having heard from Integration Manager Mairi Simpson, who responded to Members questions and comments, considered the report and Action Plan.</p>			

6. Private Reports

No private business to be discussed at this meeting.

7. Any other business

Winter Planning: Noted that there was concern moving into the winter months of how services would cope with the normal winter challenges coupled with the ongoing pressure of Covid and that the Winter Plan would be the subject of a future report. As part of these plans the possible use of reserves on a non-recurring basis had been identified and with the Board's agreement in principle, the Chief Officer proposed bring forward a more detail report to the Special Board meeting on 9 September 2021.

After discussion, the Board agreed to support the principle of reserves being used in this way, subject to a more detailed report. In response to a further point regarding aids and adaptations referrals, the Chief Officer advised that steps were being taken to try and speed up the aids and adaptation process.

Independent Review of Adult Social Care: Noted that this, along with the newly developed handbook for IJB Members, would be discuss at the next Development Workshop session on 9 September 2021.

8. Date of next meeting

The next meetings of the Midlothian Integration Joint Board would be held on:

- Thursday 9 September 2021 2pm Special Midlothian Integration Joint Board/Development Workshop.
- Thursday 14 October 2021 2pm Midlothian Integration Joint Board

The meeting terminated at 16:19.