

## **MIDLOTHIAN COUNCIL – 7 NOVEMBER 2017**

### **Item 6.1 – Leader's Response**

At its inaugural meeting on 23 May 2017, the Council agreed,

'To instruct the Director, Resources to initiate a full review of the governance arrangements in consultation with the Political Group Leaders with recommendations to be considered at a future Council meeting.'

Since that time Officers have carried out some background work in relation to this review and we are now in a position to move forward with the work required to fulfil this commitment.

It is proposed by Officers that the project will be managed in the following way:

**Project Sponsor -** John Blair

**Project Managers –** Kyle Clark-Hay and Alan Turpie

**Key Stakeholders -** (Officers ) Kenneth Lawrie, John Blair, Mary Smith, Allister Short  
(Members) Derek Milligan, Kelly Parry, Pauline Winchester

The following is a proposed timeline in relation to how this review will be actioned:

<b>Timescale</b>	<b>Action</b>	<b>Required</b>	<b>Objective</b>
6 November 2017	Project initiation meeting	Project Sponsor/ Project Managers/ Key Stakeholders	Agree the approach for the Review – including ways of working within the project and wider engagement with Members and Officers
6 November – 11 December 2017	Project delivery - Updated documents prepared	Project Sponsor/ Project Managers	Draft the revised method of governance for Midlothian Council.
22 November 2017	Project update meeting	Project Sponsor/ Project Managers/ Key Stakeholders	Update of current position and feedback and input from Key Stakeholders
4 December 2017	Project update meeting	Project Sponsor/ Project Managers/ Key Stakeholders	Update of current position and feedback and input from Key Stakeholders
11 December 2017	Briefing to all Members	Project Sponsor/ Project Managers/ Key Stakeholders/ Elected Members	Confirm progress of project and review draft proposals
19 December 2017	Report to Council setting out the proposed revisions to the Governance arrangements		Agreement from the Council in relation to the proposed arrangements
December 2017	Publication of revised arrangements		Created clarity across the organisation and with the people of Midlothian.