

Recommendation 1:

The council should agree with its partners, on an interim and longer term basis, clear and appropriate processes for consistently monitoring and regularly reporting the use of funds in respect of all jointly funded services to the Community Health Partnership or equivalent.

NO.	KEY ACTION	TIMESCALE	LEAD	PROGRESS July 2012	PROGRESS November 2012	PROGRESS April 2013
1						
1.1	Agree with CHP Manager the most appropriate reporting arrangements- including the CHP management team and the formal CHP Sub-Committee	01-Jul-12	T Welsh			
1.2	Provide quarterly update on community care expenditure against budget to relevant groups	01-Sep-12	R Nichol			

Recommendation 2:

The social work services should continue to improve the availability of valid outcome data, both quantitative and qualitative, in order to demonstrate how structural and operational changes to service delivery have impacted on performance.

NO.	KEY ACTION	TIMESCALE	LEAD	PROGRESS July 2012	PROGRESS November 2012	PROGRESS April 2013
1						
2.1	Develop the use of the IoRN in conjunction with Talking Points to assess impact of new services	Sep-12	H Fraser J Skouse	Initial meeting with Scottish Government. PID in process of preparation		
2.2	Implement performance reporting for all new services funded through the Change Fund (Older People)	Sep-12	H Fraser M Scrugham	Performance reporting has been developed for Change Fund projects		
2.3	Complete the development of a Performance Framework for Learning Disability services	Sep-12	J Skouse H Fraser	Initial meeting held, with agreement to develop framework around draft integrated outcomes		
2.4	Develop a joint performance framework for people with dementia building on Scottish Govt work with the three demonstrator sites including Midlothian	Dec-12	J Fairnie	Work on this issue continues in collaboration with Scottish Government and the two other dementia demonstrator sites		
2.5	Following the publication of a Carers Strategy develop a performance framework	Dec-12	J Griffiths	Work underway adapting a framework developed by VOCAL -the local Carers organisation		
2.6	Through the appointment of a dedicated worker in the voluntary sector develop a coherent approach to outcomes with the private and voluntary sector. Initially this will focus on care at home providers	Mar-13	J Skouse H Fraser	Worker recruited inducted and has commenced work with older people's care at home providers.		

2.7	Revise the Performance / Quality Assurance Framework for Integrated Children's Services	Dec-12	J Foley J Scott			
2.8	Revise outcome measures for Integrated Children's Services to inform 7) above	Dec-12	J Foley J Scott			

Recommendation 3:

The social work services should, in consultation with staff, set clear targets and timescales to continue to improve the usability of, access to and reduce duplication in frameworki.

NO.	KEY ACTION	TIMESCALE	LEAD	PROGRESS July 2012	PROGRESS November 2012	PROGRESS April 2013
1						
3.1	Circulate Questionnaire to all CC staff to clarify areas of duplication	Apr-12	G Kilpatrick	Complete		
3.2	Analyse Responses from Questionnaires	May-12	G Kilpatrick	Complete		
3.3	Hold focus groups with CC staff to analyse	May-12	G Kilpatrick	Complete		
3.4	Frameworki development as required	Jun-12	G Kilpatrick	Proposed development paper to be circulated 11/7/12 reviewed at Project Board 19/7/12		
3.5	Review Frameworki issues from a Children and Families perspective	Jun-12	M Smith G Kilpatrick	Proposed development paper to be circulated 11/7/12 reviewed at Project Board 19/7/12		

Recommendation 4:

Adults and community care services should be clearer and agree with its partners on the relevant aggregate data which should be collected and published on adult protection.

NO.	KEY ACTION	TIMESCALE	LEAD	PROGRESS November 2012	PROGRESS April 2013	PROGRESS November 2013
1						
4.1	Complete review of processes on Frameworki to ensure all required performance data is captured	Aug-12	A Thompson N Lomas H Fraser	Business processes have been reviewed and revised. The Frameworki processes will be updated by end of July.		
4.2	Relevant and aggregate data will be published in the convenor's biennial report to Scottish Government	Oct-12	A Thompson T Wood			
4.3	Specific figures on aggregate data will be included in quarterly Public Protection report to CSOG from 01 April 2012	Quarterly	A Thompson	Data is now split into [professional meetings and case conferences. The Q1 report for CSOG will be presented at Sept. meeting		

