

Midlothian Integration Joint Board

Midlothian Integration Joint Board
Thursday 13 April 2023
Item No 4.1



Meeting	Date	Time	Venue
Midlothian Integration Joint Board	Thursday 9 February 2023	2.00pm	Virtual Meeting held using Microsoft Teams.

Present (voting members):

Val de Souza (Chair)	Angus McCann	Cllr Kelly Parry
Cllr Pauline Winchester	Cllr Stuart McKenzie (substitute for Cllr Colin Cassidy)	Cllr Kelly Drummond (substitute for Cllr Derek Milligan)

Present (non-voting members):

Morag Barrow (Chief Officer)	Joan Tranent (Chief Social Work Officer)	Claire Flanagan (Chief Finance Officer)
Rebecca Green (Clinical Director)	Wanda Fairgrieve (Staff side representative)	Grace Chalmers (Staff side representative)
Hannah Cairns (Allied Health Professional)	Miriam Leighton (Third Sector)	

In attendance:

Andrew Fleming (NHS Lothian)	Nick Clater (Head of Adult & Social Care)	Grace Cowan (Head of Primary Care and Older Peoples Services)
Patricia Fraser (Audit Scotland)	Robert Dick (Audit Scotland)	Duncan Stainbank (Chief Internal Auditor)
Sarah Hall (NHS Lothian)	Debbie Marklow (NHS Lothian)	Gill Main (Integration Manager)
Alan Turpie (Standards Officer)	Elouise Johnstone (Programme Manager for Performance)	Mike Broadway (Clerk)

Apologies:

Cllr Colin Cassidy	Cllr Derek Milligan	Cllr Willie McEwan (proxy for Cllr Derek Milligan)
Keith Chapman (User/Carer)	Fiona Stratton (Chief Nurse)	Johanne Simpson (Medical Practitioner)
Jordan Miller (Staff side representative)		

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1. Welcome and introductions

The Chair, Val de Souza, welcomed everyone to this virtual Meeting of the Midlothian Integration Joint Board.

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

3. Declarations of interest

No declarations of interest were received.

4. Minute of previous Meetings

4.1 The Minutes of Meeting of the MIJB Board held on 15 December 2023 were submitted and approved as a correct record.

4.2 The Minutes of Meeting of the MIJB Strategic Planning Group held on 24 November 2023 were submitted and noted.

5. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
5.1 Chair's Update - Presented by Val de Souza Val de Souza commented on the considerable systems pressure experienced again this year, commending all staff for their efforts during the very busy winter period. Val then went on to remark on the unprecedented budgetary pressures being faced by both partners and the potential challenges this would likely present not just for them but for the IJB also.	To note the Chair's update	All To Note	

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The possible need to review the timing of the June Board meeting was also raised and discussed.			
<p>5.2 Chief Officers Report – Presented by Morag Barrow, Chief Officer</p> <p>This report provided a summary of the key service pressures and service developments which had occurred during the previous month across health and social care, highlighting in particular a number of the key activities, as well as looking ahead at future developments.</p> <p>Having heard from the Chief Officer, Morag Barrow in amplification of her report, the Board echoed her concerns about the pressure that the Health and Social Care system was under across Scotland, and welcomed the actions being taken by HSCP services in collaboration with colleagues to help reduce avoidable admissions where possible and treat patients back in the community.</p> <p>Members also discussed the winter vaccination programme, the challenges posed by hard to reach groups, and long Covid numbers and how it was being treated.</p>	To note the content of the Chief Officer's Report.	All to Note.	
<p>5.3 Midlothian IJB Performance Framework - Paper presented by Elouise Johnstone, Performance Manager</p> <p>The purpose of this report was to provide the Board with a draft of the Performance Framework for 2023-2024.</p>	<p>(a) To note the draft Performance Framework for 2023-2024; and</p> <p>(b) To note the process and schedule for completion, approval, and publication of the full Performance Framework for 2023-2024.</p>	All to note	Ongoing

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<p>The report explained that a Performance Framework was a summary of all the measures used to determine how well an organisation was meeting its aims. The Performance Framework would be completed following confirmation of the Directions for 2023-24 and would be subject to parallel internal governance processes. This approach would ensure approval of the Framework to permit its publication in support of the timeline for publication of Directions 2023-24.</p> <p>Having heard from Performance Manager, Elouise Johnstone, in amplification of the report, the Board discussed the draft Performance Framework for 2023-24, and the challenges posed by current data sharing arrangements given the need to access data from multiple systems, not yet used consistently across the partner organisations.</p>			
<p>5.4 Primary Care GP activity data - Paper presented by Rebecca Green, Clinical Director</p> <p>The purpose of this report was to update the Board on current Primary Care GP activity data and provide assurance that appropriate actions were being taken to maintain and improve access for patients to general medical services, including unscheduled care.</p> <p>The report advised that 62% of people report that they have had a positive experience of the care provided by their GP practice, however this is lower</p>	<p>(a) To note the data provided on local demand, capacity, and activity in primary care in Midlothian, including the higher clinical activity than across the rest of Lothian;</p> <p>(b) To recognise the disparity between the objective evidence presented and the often unhelpful narrative portrayed in the lay media and some anecdotal reports/opinion;</p> <p>(c) To note the significant pressure on local GP practices which is impacting on resilience and risks the future provision of sustainable general medical services; and</p>	All to note.	

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<p>than in previous years, and lower than the average in Scotland. Primary Care and GP appointments represent excellent value for money in providing healthcare for patients close to home. Access to an appropriate primary care professional or service ('right person right time right place') is therefore a priority for local residents, the wider health & social care system, and for the Scottish Government.</p> <p>Clinical Director, Rebecca Green was heard in amplification of the report, following which she responded to Members questions and comments. The Board warmly welcomed the progress being made in improving the follow of data from GP practices as it was felt it gave a much truer picture of the invaluable nature of the service which they provided to local communities and the support they offered to the wider health & social care system.</p>	<p>(d) To note the potential need to 'invest to save' to support resilience of local practices to be able to continue to provide the high-value care for patients in the community and close to home.</p>		
<p>5.5 Midlothian IJB Directions End of Year Update 2022-23, and Proposed Directions 2023-24 - Paper presented by Gill Main, Integration Manager and Elouise Johnstone, Performance Manager</p> <p>The purpose of this report was to share with the Board the end of year report on progress towards the Directions issued in 2022-23 and present the first draft of MIJB Directions for 2023-24.</p> <p>Having heard from Integration Manager, Gill Main in amplification of the report, the Board in discussing the end of year report acknowledged the progress</p>	<p>(a) To note the end of year performance updates for the 2022-23 Directions;</p> <p>(b) To note the recommendations from SPG to progress Directions as Complete, Revised, or Revoked; and</p> <p>(c) To note the first draft Directions for 2023-24.</p>	Chief Social Work Officer	

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which had been made towards each Direction. The Board also welcomed the more strategic focus taken in reducing the proposed number of Directions to be issued by the Board for 2023-24.			
<p>5.6 Midlothian IJB Mainstreaming Equalities Report and Action Plan - Paper presented by Gill Main, Integration Manager</p> <p>With reference to paragraph 5.6 of the Minutes of 11 February 2021 there was submitted a report the purpose of which was to provide the Board with key updates on progress against the 2021-23 Mainstreaming and Equalities Outcomes report action plan and proposes a new set of actions for 2023-25.</p> <p>The report advised that Midlothian IJB was subject to the Public Sector Equality Duty (PSED) and must report on the progress towards mainstreaming equality to date and set out plan for 2023-25.</p> <p>The Board, having heard Integration Manager, Gill Main in amplification of the report, discussed the proposed actions for 2023-25 and associated resource and capacity implications. Whilst acknowledging the importance of equalities work, it was generally felt that perhaps more work was needed to properly quantify accurately what was required in order to deliver the intended outcomes.</p>	<p>(a) To note the status of actions outlined in the Equalities Outcomes and Mainstreaming Report for 2021-2023;</p> <p>(b) To note the proposed actions for 2023-2025;</p> <p>(c) To note the resource and capacity implications;</p> <p>(d) To note specifically the requirement for the IJB to develop, implement, monitor and review a system for completing Integrated Impact Assessments for all its all new and revised strategies, policies and plans, provisions, practices, and activities, and the resource implications of this.</p>	All to note	

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<p>5.7 Midlothian Integration Joint Board Standing Orders - Paper presented by Alan Turpie, Standards Officer</p> <p>With reference to paragraph 5.4 of the Minutes of 15 December 2022 there was submitted a report the purpose of which was to set out for the Board's consideration proposed amendments to the Board's Standing Orders in order to ensure that the Standing Orders remain fit for purpose.</p> <p>Having heard from Standards Officer, Alan Turpie in amplification of the report, following which he responded to Members question and comments, the Board discussed the proposed amendments. Particular consideration being given to the possibility of a meeting continuing to deal with non-decision making business in the absence of a formal quorum. Alan Turpie confirmed that this would be an option available should that position arise but that it would be up to those present at the meeting to decide if they wished to proceed in this manner.</p>	<p>(a) To note the review of the Standing Orders;</p> <p>(b) To approve the proposed amendments to the Standing Orders; and</p> <p>(c) To note the requirement for the completion of an Integrated Impact Assessment (IIA).</p>		
<p>5.8 Finance Update – Quarter 3 2022/23 - Paper presented by Claire Flanagan, Chief Finance Officer</p> <p>The purpose of this report was to set out the results of the MIJB's partner's (Midlothian Council and NHS Lothian) quarter three financial reviews and considered how these impacted on the projected financial position for the IJB for 2022/23.</p>	<p>To note the quarter 3 financial reviews undertaken by partners.</p>	<p>Chief Finance Officer</p>	

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<p>Chief Finance Officer, Claire Flanagan was heard in amplification of the report and responded to Members question and comments.</p> <p>With regards the arrangements for monies due to be passed onto the IJB as a result of the national revenue funding to support all Council staffing budgets with the costs of the pay deal, which included staff within budgets delegated to the IJB, discussions with Midlothian Council were ongoing.</p>			
<p>5.9 Midlothian IJB Performance Report - Paper presented by Elouise Johnstone, Performance Manager</p> <p>The purpose of this report was to update the Board on progress towards achieving the current IJB performance goals (2022/23).</p> <p>Performance Manager, Elouise Johnstone was heard in amplification of the report following which there was a general discussion about the some of the progress that had been made and the challenges that remained.</p>	To note the performance against the IJB Improvement Goals for 2022/23.	All to note.	
<p>5.10 Midlothian IJB Internal Audit Arrangements & Plan 2022/23 - Paper by Duncan Stainbank, Chief Internal Auditor</p> <p>The purpose of this report was to present the new arrangements which had been put in place for the provision of a Chief Internal Auditor for MIJB and</p>	To note the arrangements in place for the Provision of a MIJB Chief Internal Auditor, and the progress with the Internal Audit Plan for 2022/23 for the MIJB.	All to note	

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<p>provide an update on the progress with the MIJB Internal Audit Plan for 2022/23.</p> <p>Chief Internal Auditor, Duncan Stainbank was heard briefly in amplification of the report following which there was a general discussion on the new Internal Audit arrangements and the progress being made with the Internal Audit Plan.</p>	.		
<p>5.11 Midlothian Community Justice Annual Report 2020 - Paper by Nick Clater, Head of Adult Services</p> <p>The purpose of this report was to provide a summary of the April 2021/2022 Annual Report prepared for Community Justice Scotland by the Midlothian Community Justice Partnership. The report highlighted key aspects of community justice activities, outcomes and improvements carried out by the Community Justice Partnership in Midlothian during 2021/2022. A copy of the April 2021 - 2022 Annual Report was appended to the report.</p>	To note the contents of the report.		

6. Private Reports

No private business to be discussed at this meeting.

7. Any other business

No additional business had been notified to the Chair in advance.

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8. Date of next meeting

The next meetings of the Midlothian Integration Joint Board would be held on:

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| • Thursday 16 March 2023 | 2pm | Special Board Meeting/Development Workshop |
| • Thursday 13 April 2023 | 2pm | Midlothian Integration Joint Board |

(Action: All Members to Note)

The meeting terminated at 4.05 pm.