

# Action Log

Midlothian Council  
Tuesday 27 June 2023  
Item 5.3



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Motion - Infrastructure	14/12/2021	Report to Council Strategic Investment Framework	Executive Director Place	August 2023	To be presented to Council in August 2023.
2	Minute Action - CCTV	14/12/2021	To provide a report outlining an expansion of sites for CCTV	Chief Officer Place	September 2023	Phase 2 expansion needs further consideration with a report deferred to Council in Q2 2023/24.
3	Arm's Length Company to Manage Industrial Sites in Midlothian	28/06/2022	Explore and outline process for creating an arm's length company	Chief Officer Place	August 2023	Work progressing on report deferred to Council in August 2023.
4	Briefing - Trauma Informed practice	23/08/2022	Members Briefing on Trauma Practice and Mental Health First Aid	Head of Adult Services	TBC	A date is being arranged with Midlothian Council's Trauma Lead to deliver trauma training to members.
5	Minute from 21 February 2023	21/02/2023	The Cross-Party Business Transformation Steering Group recommend that the remaining measures be brought back to Council in the form of an updated Medium Term Financial	All lead officers	June 2023	<b>Complete</b> – Transformation Blueprint presented to Council in June 2023.

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			Strategy Transformation Programme.			
6	Capital Plan Prioritisation	21/02/2023	Refer approved Council report to BTSG on additional affordability scope and projects.	Executive Director Place	August 2023	Update provided to BTSG in June and report to follow to Council in August
7	Tender Returns – Temporary Units (various)	21/03/2023	a) Councillor visit to temporary units b) To review unit purchases Repot back to Council to request a supplementary budget estimate for 2023/24 rental costs and inclusion in the 2024/25 base budget, alongside confirmation these will be fully funded from developer contributions	a) Head of Development b) Executive Director Place	TBC	a) Site visit being scheduled <b>b) Complete</b> Costs included in Developer Contributions report to Council in June 2023
8	Fees and Charges 2023	21/03/2023	a) Events Charging Policy to be presented to Council for consideration and approval b) Sponsorship and Advertising Policy to be presented to Council for consideration and	Chief Officer Place	Q2 2023/24	a) In progress <b>b) Complete</b> Report presented to Council in June 2023

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			approval			
9	Motion - Lothian Buses lack of consultation with elected members	9/05/23023	Arrange an urgent meeting and request a delay in implementing the new routes. Bonnyrigg, West Midlothian Councillors and appropriate officers included	Executive Director, Place	TBC	<b>Complete</b> – meeting held 22 May 2023.
10	Cost of Living/Cost of a school day	9/05/2023	Seminar to be arranged prior to June Council	Executive Director, Place	June 2023	To be arranged
11	Midlothian Council Speed Policy Review	9/05/2023	Proposal for roads with other speed limits and an associated action plan for implementation	Chief Officer Place	TBC	In progress
12	Midlothian Integration Joint Board – Appointment of Vice-Chair	9/05/2023	MIJB to be informed of the appointment	Democratic Services		<b>Complete</b> – reported to MIJB
13	Proposed Revised Schedule of Meeting Dates for January to June 2024	9/05/2023	February budget Council to be changed to 27 February 2023	Chief Officer Corporate Solutions (Acting).	June 2023	<b>Complete</b> – schedule updated

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14	Health and Safety works at Midlothian House	9/05/2023	Report setting out the structural engineers' findings and an options appraisal report to be presented to Council in June 2023			<b>Complete</b> - report presented to Council in June 2023.