

# Notice of Meeting and Agenda



## Audit Committee

**Venue:** Council Chambers/Hybrid,  
Midlothian House, Dalkeith, EH22 1DN

**Date:** Monday, 18 March 2024

**Time:** 11:00

**Executive Director : Place**

**Contact:**

Clerk Name: Democratic Services  
Clerk Telephone:  
Clerk Email: [democratic.services@midlothian.gov.uk](mailto:democratic.services@midlothian.gov.uk)

**Further Information:**

This is a meeting which is open to members of the public.

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## **1 Welcome, Introductions and Apologies**

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## **2 Order of Business**

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Including notice of new business submitted as urgent for consideration at the end of the meeting.

## **3 Declaration of Interest**

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Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **4 Minute of Previous Meeting**

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**4.1** Minute of meeting of 29 January 2024 submitted for approval 3 - 10

**4.2** Action log 11 - 12

## **5 Public Reports**

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**5.1** Annual Audit Plan 2023/24, report by Audit Scotland, External Auditors 13 - 32

**5.2** Internal Audit Work to February 2024, report by Chief Internal Auditor 33 - 42

**5.3** Counter Fraud Annual Plan 2024/25, report by Chief Internal Auditor 43 - 48

**5.4** Internal Audit Charter, report by Chief Internal Auditor 49 - 58

**5.5** Internal Audit Strategy and Annual Plan 2024/25, report by Chief Internal Auditor 59 - 74

**5.6** Strategic Risk Profile Q3 2023/24, report by Chief Officer Place 75 - 114

## **6 Private Reports**

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No items for discussion

## **7 Date of Next Meeting**

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The next meeting will be held on Tuesday 14 May 2024 at 2.00pm.