

# Minute of Meeting



Performance Review and Scrutiny Committee

Tuesday 28 November 2017

Item No. 4.1

## Performance, Review and Scrutiny Committee

Date	Time	Venue
5 September 2017	11.00am	Council Chambers, Midlothian House, Buccleuch Street, Dalkeith

### Present:

Councillor Parry	Chair
Councillor Alexander	
Councillor Baird	
Councillor Cassidy	
Councillor Hardie	
Councillor Johnstone	
Councillor Lay-Douglas	
Councillor McCall	
Councillor Munro	
Councillor Smail	
Councillor Winchester	

### Also in Attendance:

Kenneth Lawrie	Chief Executive
Mary Smith	Director Education, Communities and Economy
Garry Sheret	Head of Property and Facilities Management
Grace Vickers	Head of Education
Kevin Anderson	Head of Customer and Housing Services
Ian Johnson	Head of Communities and Economy
Alison White	Head of Adult Services
Justin Ventors	Land and Countryside Manager
Janet Ritchie	Democratic Services Officer

## 1 Apologies

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Apologies were received from Councillors Montgomery and Russell

## 2 Order of Business

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The order of Business was amended with agreement of the Chair to move 5.8 up on the Agenda to after 5.3.

## 3 Declarations of interest

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No declarations of interest were intimated.

## 4 Minutes of Previous Meetings

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- 4.1 The minutes of the meeting of 20 June 2017 were submitted and approved as a correct record.

## 5 Public Reports

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Agenda No	Title	Presented by:
5.1	Inspection of Hawthornden Primary School	Head of Education
Outline and summary of item		
<p>There was a report presented to the Committee dated 24 August 2017 by the Head of Education which outlines the outcome of the Inspection of Hawthornden Primary School week beginning 06 March 2017 by Education Scotland. The report was published on 23 June 2017 and has been distributed to all Portfolio Holders and Church Representatives on the Cabinet for their information.</p> <p>The Head of Education updated the Committee on the evaluations of the core quality indicators, the key strengths and the areas for improvement as detailed within the report.</p> <p>Thereafter, the Head of Education responded to questions raised by the Committee which included:</p> <ul style="list-style-type: none"><li>• The progress achieved since the published report and how this will continue to be monitored.</li><li>• The score of satisfactory against the basic expectation in Midlothian that inspection scores would be good or above and the need to aim to improve this to at least good. The new benchmark under the national improvement framework would be the expectation that all schools are at least good or better.</li><li>• The creation of a Dashboard for Primary Schools and with the new standardised assessment and assessment tool which will be implemented across every primary school in Scotland comparative data will start to come through.</li></ul>		

Decision
<p>The Performance, Review &amp; Scrutiny Committee noted:</p> <ul style="list-style-type: none"> <li>• The content of the inspection report.</li> <li>• The areas for further development.</li> <li>• The positive steps by Education Scotland to review their findings in twelve months' time.</li> </ul>

Agenda No	Title	Presented by:
<b>5.2</b>	<b>Midlothian Council Quarter 1 Performance Report 2017/18</b>	<b>Chief Executive</b>
Outline and summary of item		
<p>The Chief Executive presented the Quarter 1 Performance Report for Midlothian Council detailing the delivery of Midlothian Council's priorities through the Community Planning Partnership and the Single Midlothian Plan. The Council Transformation Strategy and Individual Service Plans outlined how Midlothian Council would deliver its contribution to the Single Midlothian Plan. The Chief Executive highlighted to the Committee some of the challenges as set out in the report.</p> <p>Thereafter the Chief Executive responded to a question raised by Councillor Baird on sickness absence being off target and if this was a trend which may increase. The Chief Executive explained the target was set to try and drive down the level of sickness and although this had improved the set target had not been achieved. The Chief Executive highlighted areas where sickness absence had been a challenge and some of the robust measures in place in managing sickness absence.</p>		
Decision		
To note the report.		

Agenda No	Title	Presented by:
<b>5.3</b>	<b>Adult Social Care Quarter 1 Performance Report 2017/18</b>	<b>Head of Adult and Social Care</b>
Outline and summary of item		
<p>The Quarter 1 Performance Report 2017/18 for Adult Social Care was submitted. The Head of Adult and Social Care highlighted to the Committee the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.</p> <p>Thereafter Head Adult and Social Care responded to questions and comments raised by the members of the Committee which included:</p>		

- Criminal Justice and Community Justice making a good impact on people's life. The new system in place for managing re-offending and whether it has made any difference. It was explained that this work was still at the early stages so there were no figures available.
- Support provided for people with Dementia and enabling them to remain in their own houses.
- People delayed in hospital and what supports are in place to improve this.
- The increase in Residential Care costs. It was explained that this was primarily due to the increase in the base budget with the introduction of nurses.

#### Decision

To note the report.

Agenda No	Title	Presented by:
<b>5.8</b>	<b>Education Quarter 1 Performance Report 2017/18</b>	<b>Head of Education</b>
<b>Outline and summary of item</b>		
<p>The Quarter 1 Performance Report 2017/18 for Education was submitted. The Head of Education highlighted to the Committee the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.</p> <p>Committed to the creation of a World-Class Education system through excellence and equity, the report for this quarter focuses on outcomes for Q1 for the education service. The theme for 2017/18 is Mind the Gap: Taking a closer look at progression, progression, progression</p>		
<b>Decision</b>		
To note the report		

Agenda No	Title	Presented by:
<b>5.4</b>	<b>Children's Services Quarter 1 Performance Report 2017/18</b>	<b>Head of Children's Services</b>
<b>Outline and summary of item</b>		
<p>The Quarter 1 Performance Report 2017/18 for Children's Services was submitted. The Director of Education, Communities and Economy highlighted to the Committee the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.</p>		
<b>Decision</b>		
To note the report		

Agenda No	Title	Presented by:
<b>5.5</b>	<b>Communities and Economy Quarter 1 Performance Report 2017/18</b>	<b>Head of Communities and Economy</b>
<b>Outline and summary of item</b>		
<p>The Quarter 1 Performance Report 2017/18 for Communities and Economy was submitted. The Head of Communities and Economy highlighted to the Committee the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.</p> <p>Thereafter the Head of Communities and Economy responded to questions and comments raised by members of the Committee which included:</p> <ul style="list-style-type: none"> <li>• Complaints Councillors have received regarding the lack of GPs and the work of the Council with the Integration Joint Board.</li> <li>• The issues with traffic in Midlothian.</li> <li>• Business loans and the performance of the companies involved.</li> <li>• Planning applications and land for employment use and whether established employment areas will continue to maintain this use, also land where there is a strong case for acceptable alternative use. Each planning application is considered on its own merit.</li> <li>• The effect of BREXIT on the economy and the uncertainty.</li> <li>• Welfare Reform and the wider impact on the local economy.</li> <li>• Engagement with larger employers and businesses and attracting people to Midlothian.</li> </ul>		
<b>Decision</b>		
<ul style="list-style-type: none"> <li>• To provide financial information on Tyne Esk LEADER programme and Business Loan Scotland in future reports.</li> <li>• To otherwise note the report.</li> </ul>		
<b>Action</b>		
Head of Communities and Economy		

Agenda No	Title	Presented by:
<b>5.6</b>	<b>Commercial Operations Quarter 1 Performance Report 2017/18</b>	<b>Land and Countryside Manager</b>
<b>Outline and summary of item</b>		
<p>The Quarter 1 Performance Report 2017/18 for Commercial Operations was submitted. The Land and Countryside Manager highlighted to the Committee the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.</p>		

Thereafter the Land and Countryside Manager responded to questions and comments raised by Members which included:

- Waste Services and looking at various options for waste collections
- The development of the hard and soft landscaping service and the success in obtaining contracts for external work.
- Roslin Glen slippage and the increase of Lorries using the road from Rosewell to Roslin.
- The roll out of the Health and Safety Management Information system which is used for recording accidents, risk assessments, safe systems of work etc.

#### Decision

To note the report

Agenda No	Title	Presented by:
<b>5.7</b>	<b>Customer and Housing Services Quarter 1 Performance Report 2017/18</b>	<b>Head of Customer and Housing Services</b>
<b>Outline and summary of item</b>		
The Quarter 1 Performance Report 2017/18 for Customer and Housing Services was submitted. The Head of Customer and Housing Services highlighted to the Committee the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.		
<b>Decision</b>		
To note the report		

Agenda No	Title	Presented by:
<b>5.9</b>	<b>Finance and Integrated Service Support Quarter 1 Performance Report 2017/18</b>	<b>Head of Finance and Integrated Service Support</b>
<b>Outline and summary of item</b>		
The Quarter 1 Performance Report 2017/18 for Finance and Integrated Service Support was submitted. The Head of Finance and Integrated Service Support highlighted to the Committee the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.		
Thereafter the Head of Finance and Integrated Service Support responded to a question raised by Councillor Smail with regards to the issues around the implementation of a software package in the main financial system.		
<b>Decision</b>		
To note the report.		

Agenda No	Title	Presented by:
<b>5.13</b>	<b>Property and Facilities Management Quarter 1 Performance Report 2017/18</b>	<b>Head of Property and Facilities Management</b>
<b>Outline and summary of item</b>		
<p>The Quarter 1 Performance Report 2017/18 for Property and Facilities Management was submitted. The Head of Property and Facilities Management highlighted to the Committee the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.</p> <p>Councillor McCall positively commented on the Active Choices programme.</p> <p>Thereafter the Head of Property and Facilities Management responded to questions and comments raised by Members which included:</p> <ul style="list-style-type: none"> <li>• The vandalism at Dalkeith Campus and the financial cost to the Council.</li> <li>• Property Asset Register is now live on the website.</li> <li>• The Dalkeith Town Centre regeneration.</li> </ul>		
<b>Decision</b>		
To note the report.		

## **6 Private Reports**

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No private reports submitted for discussion

The meeting terminated at 12.53 pm