

# Midlothian Integration Joint Board



Meeting	Date	Time	Venue
Strategic Planning Group	Thursday 26 January 2023	14.00	Virtual Meeting held using MS Teams.

## Present (MIJB members):

Morag Barrow (Chair)		
Keith Chapman		

## Present (HSCP):

Gill Main (Integration Manager)	Fiona Kennedy (Group Service Manager)	Elouise Johnstone (Programme Manager, Performance)
Hannah Cairns (Chief AHP)	Grace Cowan (Head of Primary Care & Older People)	Fiona Stratton (Chief Nurse)
Emma-Jane Gunda (Programme Manager)	Chris King (Finance)	

## In attendance:

Rachael Honeyman	Graeme McGuire	Jim Sherval
Pat Wynne		

## Strategic Planning Group

Thursday 26 January 2023

<b>Apologies:</b>		
Angus McCann	Nick Clater	Laura Hutchison
Annette Laing	Sarah Archibald	Laura Douglas
Lesley Crozier		

### 1. Welcome and introductions

Morag Barrow (Chair) welcomed everyone to the meeting.

### 2. Order of Business

The order of business was as set out in the Agenda.

### 3. Minutes of Meeting

The Minutes of Meeting of the Strategic Planning Group held on 24 November 2022 were reviewed and approved.

### 4. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<b>4.1 Chairs Update</b>  Morag Barrow provided an update on current system pressures and confirmed whilst things are improving, there is still high demand and a requirement to maximise flow			

## Strategic Planning Group

Thursday 26 January 2023

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<p>Morag discussed the budget planning exercise and work to establish a 2023-24 savings plans.</p> <p>Morag has written to Midlothian Council with concern around the passing over of monies and asked Scottish Government for support.</p> <p>Morag recognised the good work of teams, and ongoing progress, and thanked all the staff.</p> <p>It was noted that a range of new members may require support to attend and engage with the SPG agenda. Morag to discuss with officers of the HSPC and IJB Chair.</p>			
<p><b>4.2 Finance &amp; Performance update – Elouise Johnstone (Programme Manager for Performance)</b></p> <p>Elouise Johnstone provided an update on F&amp;P activity, the current focus being on the financial recovery position and proposals. Elouise stated there has been a rolling programme of Directions and each lead has reported on progress. This will shift to a review of service governance as the IJBs Directions take a more strategic focus</p>			
<p><b>4.3 Performance, Assurance &amp; Governance Group update – Elouise Johnstone</b></p> <p>Work has focused on reviewing and assuring the Directions for 2023-24 along with the IJB Performance Framework.</p>			

## Strategic Planning Group

Thursday 26 January 2023

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<b>5. Items for discussion</b> <b>5.1 Volunteering Programme update – Rachael Honeyman</b>  Rachael Honeyman provided an overview of the presentation. Morag asked Rachael to link with Gill Main as the operational contact to work on opportunities to link the volunteer plan with the IJB Directors.			
<b>5.2 Directions 2023-24 update – Gill Main &amp; Elouise Johnstone</b>  Gill Main provided a historic overview that saw an increase in the Directions from 108 in 2020-21 to 157 in 2022-23. The Boards ambition is to reduce these to a maximum of 20 for 2023-24. Morag discussed some small working changes to be actioned before the draft is submitted to the IJB. All agreed.			
<b>5.3 Mainstreaming Equalities 2021-25 review</b> <b>2021-23 action review and proposed action 2023-25 – Gill Main &amp; Emma-Jane Gunda</b>  Gill Main provided an overview of the paper. The report is a requirement under the Equalities Act and provides an update on progress for 2021-23 along with proposed			

## Strategic Planning Group

Thursday 26 January 2023

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actions for 2023-25. Morag suggested including a high-level summary page for 2023-25. All agreed to recommend the report to the IJB for review.			
<b>5.4 Requirement for all Integrated Authorities regarding Equality Impact Assessment – Gill Main &amp; Emma-Jane Gunda</b> Gill Main provided an overview of the requirements of the IJB under the public sector equality duty. Gill asked the group to agree to the principles of action in the paper and commission a process for the IJB to identify, complete, monitor and review IIAs. The group agreed and Morag thanked Gill for her work around this. Gill will bring back a process for consideration to the next meeting			
<b>5.5 Set-Aside Financial Update - Q2 position discussion – Graeme McGuire</b> Graeme McGuire provided an overview of the presentation. Morag asked how we bring this in line with the 3% budget and provide assurance to the IJB of the plans in place. Graeme confirmed that some areas already have plans in place. Morag asked Graeme to discuss local plans with Chris King and Claire Flanagan and return to SPG in 3 months' time with an update.			

## Strategic Planning Group

Thursday 26 January 2023

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### 6. Any other business

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none			

### 7. Date of next meeting

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The next meeting of the Strategic Planning Group will be held on 23 February 2023 at 2.00pm.

**Actions: All Members please note and progress the actions detailed in this document**

The meeting terminated at 4.00pm