

Composition:

The Council comprises all 18 Midlothian elected Members, with a Provost and Depute Provost elected from their number in terms of Standing Orders 5 and 6 respectively.

The 3 religious representatives by whom the Cabinet's membership is supplemented when dealing with Education matters under Section 124 of the Local Government (Scotland) Act 1973 shall be entitled to attend meetings of Midlothian Council in a non-voting observer capacity but with the right to speak (but not vote) on any education matter under consideration at the meeting, subject always to observing the authority of the Chair.

Business:

Business for meetings of the Council will be in accordance with Standing Order 4 and any other statutory responsibilities.

The following matters are reserved to the Council:

- a. all functions reserved by law to the Council;
- b. determining the strategic objectives of the Council;
- c. election of the Leader, Depute Leader, Provost and Depute Provost;
- d. appointment of the Cabinet and committees of the Council, agreeing and/or amending their terms of reference and delegation of functions to them;
- e. deciding the composition of the Cabinet and committees of the Council and appointment of members to serve on them, including external members;
- f. appointment of members to serve on joint committees, joint boards and any outside body;
- g. making, amending, revoking, re-enacting or adopting standing orders and Scheme of Administration and Scheme of Delegation;
- h. the annual review of the revenue budget and the fixing of local taxes;
- i. the annual review of the capital investment programme and approval of any capital project with a value exceeding £50,000, not included in the capital investment programme;
- j. approving the annual revenue and capital budgets, including Council Tax levels, and associated policy framework;
- k. any material expenditure which is not included in the annual revenue budget;

- l. members' remuneration;
- m. making, amending, revoking, re-enacting or adopting, bye-laws, schemes, regulations or rules made under statute subject to confirmation by Scottish Ministers where applicable;
- n. the formal adoption of Local Development Plans;
- o. the approval of a Proposed Strategic Development Plan and the delegation of authority to the strategic development planning authority (SESplan);
- p. the determination of an application for planning permission for a development of a class mentioned in A38A (i) of the Town and Country Planning (Scotland) Act 1997;
- q. appointment and dismissal of the Chief Executive and appointment of a Chief Official;
- r. any decision in relation to any proposal to delegate a power or duty to or accept a delegated power from any other local authority or to co-operate or combine with any other local authority in providing services;
- s. promoting or opposing the making of local legislation;
- t. creation of Council companies;
- u. the preparation and review of the Scheme for Community Councils (Special Meeting);
- v. amendments to the Treasury Policy Statement, and
- w. approval of the annual Financial Strategy and annual financial management performance.

Frequency of meetings:

The Council will normally meet on a six weekly cycle (subject to breaks for the summer recess, Christmas/New Year holidays and school holidays).

The Council will decide on its schedule of meetings, usually on a rolling annual basis which will be published.

Quorum:

The quorum for meetings of the Council will be 6 Elected Members.

Minutes:

Minutes of Council meetings will be recorded by the Officer clerking the meeting and will be submitted to the next ordinary Council meeting for approval. Meetings of the Council will also be webcast subject to the exemptions contained within the Local Government (Scotland) Act 1973