

Midlothian Integration Joint Board

Midlothian Integration Joint Board
Thursday 22 June 2023
Item No 4.1



Meeting	Date	Time	Venue
Midlothian Integration Joint Board	Thursday 13 April 2023	2.00pm	Virtual Meeting held using Microsoft Teams.

Present (voting members):

Val de Souza (Chair)	Andrew Fleming	Peter Knight (Proxy for Nadin Akta)
Angus McCann	Cllr Connor McManus	Cllr Derek Milligan
Cllr Kelly Parry	Cllr Pauline Winchester	

Present (non-voting members):

Morag Barrow (Chief Officer)	Joan Tranent (Chief Social Work Officer)	Claire Flanagan (Chief Finance Officer)
Rebecca Green (Clinical Director)	Wanda Fairgrieve (Staff side representative)	Fiona Stratton (Chief Nurse)
Keith Chapman (User/Carer)	Miriam Leighton (Third Sector)	James Hill (Trade Union Representative) Substitute for Grace Chalmers

In attendance:

Andrew Fleming (NHS Lothian)	Nick Clater (Head of Adult & Social Care)	Grace Cowan (Head of Primary Care and Older Peoples Services)
Gill Main (Integration Manager)	Emma-Jane Gunda (Assistant Strategic Program Manager)	Matthew Curl (Digital Program Manager)
Lynn Freeman (OT team lead)	Fiona MacKinnon (Epilepsy Specialist Nurse)	Jim Sherval (Consultant in Public Health)
Andrew Henderson (Democratic Services Officer)		

Apologies:

Nadin Akta	Grace Chalmers (Trade Union Representative)	Kevin Dick (Audit Scotland)
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1. Welcome and introductions

The Chair, Val de Souza, welcomed everyone to this virtual Meeting of the Midlothian Integration Joint Board.

2. Order of Business

With regard to the order of business the Chair outlined that item 5.10 in advance of item 5.9 to allow for more in depth discussion.

3. Declarations of interest

Peter Knight made a point of transparency in relation to telecare confirming he was undertaking consultancy work.

4. Minute of previous Meetings

4.1 The Minutes of the MIJB held on 09 February 2023 were approved subject to the following amendment – Andrew Fleming was noted as not being in attendance.

4.2 The Minutes of the Special MIJB held on 16 March 2023 were approved as a correct record.

4.3 The Minutes of the Strategic Planning Group held on 26 January 2023 were noted.

5. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
5.1 Chair's Update - Presented by Val de Souza Val de Souza made reference with regard to the self evaluation survey issued by the improvement service, confirming that an extension had been issued until the 19 th of April for completion. Val De Souza took the opportunity to urge all board members to respond.	To note the Chair's update	All To Note	

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<p>5.2 Chief Officers Report – Presented by Morag Barrow, Chief Officer</p> <p>Morag Barrow provided a brief overview of the report making reference to the directions for 2023/24, Hybrid IJB meetings, the appointment of a Clinical Lead Physiotherapist, progress of the governance assurance framework, workforce planning, third sector partners and anticipatory care planning.</p> <p>In response to comments regarding when feedback from the third sector summit would be available, Morag Barrow confirmed that an overview would be presented at a future meeting.</p>	To note the content of the Chief Officer's Report.	All to Note.	
<p>5.3 Proposed Meeting Schedule and Development Session Dates for 2023 and 2024 - Presented Andrew Henderson, Democratic Services Officer</p> <p>Andrew Henderson provided a brief overview of the report making reference to the schedule of meeting dates for 2023-24 and the approach to be taken with regard to service visits.</p> <p>Following a brief discussion, it was agreed that the report would be resubmitted with consideration to school holiday dates being given.</p>	The board agreed for the report to be resubmitted with consideration to school holiday dates.	Democratic Services	Ongoing

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<p>5.4 Finance Update – Budget Offers from Partners for 2023/24 - Presented by Claire Flanagan, Chief Finance Officer</p> <p>Claire Flanagan provided a brief overview of the report making reference to the formal budget offer from NHS Lothian, the reduced offer from Midlothian Council and provided further details in relation to recovery plans and reserves.</p> <p>A discussion ensued in relation to the paper with reference being made to the financial challenges faced by both Midlothian Council and the MIJB, the possible impacts to the MIJB in the event of accepting or not accepting the Council's offer, the possibility of writing to the Scottish Government, the use of non-recurrent funding to cover the funding gap and possible service transformation.</p> <p>Claire Flanagan took the opportunity to clarify that Midlothian Council have historically provided budget offers to the MIJB which were above the minimum requirement.</p> <p>After further discussion, board members unanimously agreed to accept the budget offer from NHS Lothian. Val De Souza, seconded by Andrew Fleming, moved to not accept the IJB budget offer from Midlothian Council for 2023/24. Councillor Parry, seconded by Councillor Milligan, moved to amend the report to accept the budget offer from Midlothian Council for 2023/24. Thereafter, a vote</p>	<p>The MIJB agreed;</p> <p>(a) To accept the budget offer from NHS Lothian; and</p> <p>(b) To not accept the IJB budget offer from Midlothian Council for 2023/24 and;</p> <p>(c) Letter to Scottish Government to be circulated to board members in advance of sending.</p> <p>(d) To otherwise note the update from Midlothian Council on the support from their Capital Planning Board with capital funding for the one-off purchase of digital alarms, subject to Council.</p>	<p>Claire Flanagan</p> <p>Claire Flanagan</p> <p>Val De Souza</p> <p>Claire Flanagan</p>	

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ensued in which 5 votes were received for the motion and 3 for the amendment.			
<p>5.5 Financial Recovery options following reduced budget offer from Midlothian Council - Presented by Morag Barrow, Chief Officer</p> <p>Morag Barrow provided a brief overview of the report making reference to the different options as outlined. Morag Barrow highlighted that the recommendation was for the board to approve recovery options 1, 2 and 7.</p> <p>A discussion ensued with board members querying the possible cost implications and timescale requirements for option 1. Morag Barrow took the opportunity to clarify that a decision would be required in advance of June 2023 as staff would need to be recruited. Clare Flanagan further clarified that in 2024/25 £6.5 million in savings would be required.</p> <p>Members then took the opportunity to highlight the lack of equalities impact assessment and requested that further details be provided in relation to possible benefits to providing care within a single complex. After further discussion, members agreed to pause the progression of extra care housing at Normandy Court pending further discussion.</p>	<p>(a) To defer the paper to the June board meeting for further consideration; and</p> <p>(b) Pause the progression of extra care housing at Normandy Court pending further discussion; and</p> <p>(c) A briefing for board members to be set up exploring possible recovery options.</p>	<p>Chief Officer</p> <p>Chief Officer</p> <p>Chief Officer/Democratic Services</p>	

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<p>5.10 IJB Performance Report - Presented by Elouise Johnstone, Performance Manager</p> <p>Elouise Johnstone provided a brief overview of the report making reference to the move from monthly to quarterly performance reporting.</p> <p>Board members took the opportunity to recommend that the Performance Assurance and Governance Group looks forward to developing a small number of local improvement goals.</p>	<p>(a) Members noted the performance against the IJB Improvement Goals for 2022/23 (Appendix 1).</p> <p>(b) Noted the change in the Public Health Scotland (PHS reporting schedule) from monthly to quarterly</p> <p>(c) Noted the ongoing requirement to report on the goals set by the Scottish Government Ministerial Strategic Group for Health and Community Care and consider if additional local performance goals may be more useful for regular IJB review.</p> <p>(d) Approved commissioning the Performance, Assurance and Governance Group (PAGG) to develop more locally set performance goal options for the Boards consideration.</p>	<p>All to note</p> <p>All to note</p> <p>All to note</p> <p>Elouise Johnstone</p>	
<p>5.6 Analogue to Digital Transition 2023/24 – Presented by Matthew Curl, Digital Programme Manager</p> <p>5.7 Midlothian IJB Mainstreaming Equalities Report and Action Plan - presented by Gill Main, Integration Manager</p> <p>5.8 Integrated Governance Report - presented by Fiona Stratton, Chief Nurse</p> <p>5.9 Director of Public Health Annual Report and Planned Midlothian Response - Presented by Jim Sherval, Consultant in Public Health</p> <p>Board members agreed to drop Items 5.6 – 5.9 of</p>	<p>(a) Board members agreed; to drop the papers from the agenda due to time constraints; and</p> <p>(b) To note that urgent business would be dealt with in accordance to standing order 15.1 which states: If a decision which would normally be made by the Integration Joint Board or one of its committees, requires to be made urgently between meetings of the Integration Joint Board or committee, the Chief Officer, in consultation with the Chair, Vice-Chair and Standards Officer, may take action, subject to the matter being reported to the next meeting of the Integration Joint Board</p>	<p>Morag Barrow</p> <p>All to note</p>	

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the agenda due to time constraints, to be heard at the next meeting whilst noting that any urgent business would be dealt with in accordance to standing order 15.1. Which states: If a decision which would normally be made by the Integration Joint Board or one of its committees, requires to be made urgently between meetings of the Integration Joint Board or committee, the Chief Officer, in consultation with the Chair, Vice-Chair and Standards Officer, may take action, subject to the matter being reported to the next meeting of the Integration Joint Board or committee.	or committee.		

6. Private Reports

No private business to be discussed at this meeting.

7. Any other business

No additional business had been notified to the Chair in advance.

8. Date of next meeting

The next meetings of the Midlothian Integration Joint Board would be held on:

- Thursday 11 May 2023 2pm Development Workshop (Members only)
- Thursday 1 June 2023 2pm MIJB Audit and Risk Committee
- Thursday 22 June 2023 2pm Midlothian Integration Joint Board

(Action: All Members to Note)

The meeting terminated at 4.05 pm.