

# Minute of Meeting



## Special Cabinet

Date	Time	Venue
Tuesday 22 November 2016	9.00 am	Council Chambers, Midlothian House, Dalkeith, EH22 1DN

### Present:

Councillor Johnstone (Chair)	Councillor Constable
Councillor Bryant	Councillor Parry
Councillor Rosie	

### Religious Representatives:

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### In attendance:

Kenneth Lawrie	Chief Executive
Mary Smith	Director Education, Communities and Economy
Eibhlin McHugh	Joint Director Health and Social Care
Gary Fairley	Head of Finance and Integrated Service Support
Kevin Anderson	Head Customer and Housing Services
Ian Johnson	Head of Communities and Economy
Grace Vickers	Head of Education
Janet R Ritchie	Democratic Services Officer (Minutes)

## 1. Apologies

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Apologies were received from Mr Vic Bourne.

## 2. Order of Business

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The order of business was as set out on the Agenda.

## 3. Declarations of interest

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No declarations of interest were received.

## 4. Reports

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Report No.	Report Title	Submitted by:
4.1	Midlothian Council Quarter 2 Performance Report 2016/17	Chief Executive
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Midlothian Council was presented by the Chief Executive. The report highlights the delivery of the Council's priorities through the Community Planning Partnership and the Single Midlothian Plan. The Chief Executive explained to the Cabinet the four elements to the Report:</p> <ul style="list-style-type: none"> <li>• The first element sets out the key achievements and progress under each of the five themes together with the emerging challenges. The Chief Executive highlighted the positive work throughout the report and also some of the emerging challenges.</li> <li>• The second element of the report is the high level Performance Indicator Summary.</li> <li>• The third element of the report is the Balanced Scorecard Indicators and the Chief Executive gave a brief description of the information detailed within this section.</li> <li>• The fourth element of the report is the more detailed actions and performance indicators under the five community planning themes.</li> </ul>		
<b>Decision</b>		
To note the report.		

Report No.	Report Title	Submitted by:
4.2	Communities and Economy Quarter 2 Performance Report 2016/17	Head of Communities and Economy
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Communities and Economy was presented by the Head of Communities and Economy highlighting to the Cabinet the progress in the delivery of strategic outcomes and a summary of the emerging</p>		

challenges as detailed in the Report.

Several members of the Cabinet commented on the good information contained within the report and wished to express their appreciation for all who attended and supported the bid for funding for Penicuik Town Centre regeneration.

#### Decision

To note the report.

Report No.	Report Title	Submitted by:
4.3	Education Quarter 2 Performance Report 2016/17	Head of Education
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Education was presented by the Head of Education highlighting to the Cabinet the progress in the delivery of strategic outcomes and a summary of the emerging challenges as detailed in the Report.</p> <p>Councillor Constable commented on the excellent report and congratulated all involved in the positive work within this report.</p>		
<b>Decision</b>		
To note the report.		

Report No.	Report Title	Submitted by:
4.4	Children's Services Quarter 2 Performance Report 2016/17	Director of Education, Communities and Economy
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Children's Services was presented by the Director of Education, Communities and Economy highlighting to the Cabinet the progress in the delivery of strategic outcomes and a summary of the emerging challenges as detailed in the Report.</p> <p>Councillor Constable commented on the excellent report.</p>		
<b>Decision</b>		
To note the report.		

Report No.	Report Title	Submitted by:
4.5	Adult Social Care Quarter 2 Performance Report 2016/17	Head of Adult and Social Care
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Adult and Social Care was presented by the Joint Director Health and Social Care highlighting to the Cabinet the progress in the delivery of strategic outcomes and a summary of the emerging</p>		

challenges as detailed in the Report.

Councillor Johnstone commented on the good work and the many challenges in this service.

#### Decision

To note the report.

Report No.	Report Title	Submitted by:
4.6	Customer and Housing Services Quarter 2 Performance Report 2016/17	Head of Communities and Economy
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Communities and Economy was presented by the Head of Customer and Housing Services highlighting to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p> <p>Members of the Cabinet commented on the very good report and the very positive work within customer services in particular the changes in the website, the mediation service and the increased use of the mobile library.</p>		
<b>Decision</b>		
To note the report.		

Report No.	Report Title	Submitted by:
4.7	Property and Facilities Management Quarter 2 Performance Report 2016/17	Head of Property and Facilities Management
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Property and Facilities was presented by the Head of Finance and Integrated Service Support highlighting to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p> <p>Councillor Rosie raised questions on this report and the Head of Finance and Integrated Service Support agreed to take these matters back to the appropriate officer and ensure that feedback would be provided.</p>		
<b>Decision</b>		
To note the report.		
<b>Action</b>		
Head of Finance and Integrated Service Support/Head of Property and Facilities Management		

Report No.	Report Title	Submitted by:
4.8	Commercial Operations Quarter 2 Performance Report 2015/16	Head of Commercial Operations
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Commercial Operations was presented by the Head of Finance and Integrated Service Support highlighting to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p> <p>Various members commented on the positive report and the good work contained within the report in particular the progress in waste management, the investment in electric vehicles and congratulated the Land and Countryside service for the green flag awards. Also highlighted was the successful opening event at Gala Park.</p> <p>Thereafter a question was raised with regards to the monitoring of the Emily Bing and the Head of Finance and Integrated Service Support agreed to take this matter back to the appropriate officer and ensure that feedback would be provided.</p>		
<b>Decision</b>		
To note the report.		
<b>Action</b>		
Head of Finance and Integrated Service Support/Head of Commercial Operations		

Report No.	Report Title	Submitted by::
4.10	Finance and Integrated Service Support Quarter 2 Performance Report 2016/17	Head of Finance and Integrated Service Support
<b>Outline of report and summary of discussion</b>		
<p>The Quarter 2 Performance Report 2016/17 for Finance and Integrated Service Support was presented by the Head of Finance and Integrated Service Support highlighting to the Cabinet the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p> <p>Councillor Parry commented on the progress of investing in our workforce and congratulated the team involved.</p>		
<b>Decision</b>		
To note the report.		

## 5. Private Reports

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No private reports were submitted to this meeting.

Meeting terminated at 10:04 am