

## NOTICE OF MEETING

### AUDIT COMMITTEE

**Venue:** Committee Room  
Midlothian House  
Buccleuch Street  
Dalkeith

**Date:** Tuesday 30 October 2012

**Time:** 11.00 am

**John Blair**  
Director, Corporate Resources

### AGENDA

- 1 Apologies.
  - 2 Order of Business – including notice of new business submitted as urgent for consideration at the end of the meeting.
  - 3 Declarations of Interest.
  - 4 Minutes of Meeting of 18 September 2012 - For Approval **(Circulated: Pages 3 - 10)**.
- Internal Control**
- 5 Internal Audit Plan 2012/13: Progress Report by Risk and Audit Manager **(Circulated: Pages 11 - 14)**.
  - 6 Fuel Management - Report by Risk and Audit Manager **(Circulated: Pages 15 - 30)**.
  - 7 Property Maintenance: Rechargeable Work - Report by Risk and Audit Manager **(Circulated: Pages 31 - 38)**.
- Risk Management**
- 8 Risk Management Policy, Strategy and Framework - Report by Risk and Audit Manager **(Circulated: Pages 39 - 62)**.
- Governance**
- 9 Managing Performance: “Are you getting it right?” - Report by Chief Executive **(Circulated: Pages 63 - 116)**.

**23 October 2012**

