

Police and Fire and Rescue Board

Composition:

The Board will comprise 6 Elected Members, including the portfolio holder for Housing and Customer Services

Officers who will attend the meeting but not sit on the board will include:

- The Local Police Commander
- The local Senior Fire and Rescue Officer plus the Service Delivery Manager for Midlothian Council.
- A representative from the Council's Corporate Management Team or their substitute.

These officers will attend meetings from an accountability view point; they will not be part of the Board.

Other partners/ sectors will be approached should there be a lack of suitable representation from the above partners/sectors.

Business:

This Board will report to Midlothian Council and link in to the wider Midlothian Community Planning arrangements. This governance structure of the Board will comply with the requirements of the Police and Fire Reform (Scotland) Act 2012.

The Board remit includes:

- Scrutiny of Police and Fire Plans
- Performance Reporting and statistical reports of complaints and policing and fire and rescue Midlothian;
- Notification of any Midlothian policing and fire rescue matters subject to independent national review bodies;
- Providing comments/replies on any consultation documents pertaining to policing and fire and rescue services; and
- Recommending improvements in local policing and fire and rescue service.

Frequency of meetings:

The Board will meet four times per annum.

The Council will decide on the schedule of meetings for the Board, usually on a rolling annual basis, which will be published.

Quorum:

The quorum for meetings of the Police and Fire and Rescue Board will be 3 Councillors

Minutes:

The Minutes of the Board will be recorded by the Officer clerking the meeting and submitted to the next ordinary meeting of the Board for approval. They will also be submitted to the Council both for information and to allow the Council to consider any recommendations contained in them. Meetings of the Police and Fire and Rescue Board will also be audiocast subject to the exemptions contained within the Local Government (Scotland) Act 1973.