

Local Review Body – Membership and Terms of Reference

Report by Kevin Anderson, Executive Director, Place

1 Recommendations

The Local Review Body is invited to:-

- (a) consider the appointment of a Chair; and
- (b) note its Membership and Terms of Reference.

2 Purpose of Report

This report sets out the Membership and Terms of Reference of the Local Review Body.

Date: 31 May 2022

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3 Background/Main Body of Report

3.1 Membership

At the Council meeting on 24 May 2022 it was agreed to appoint the following ten elected Members to serve on the Local Review Body:-

Councillors Alexander
Bowen
Cassidy
Drummond
Imrie
McEwan
McManus
Milligan
Virgo
Smaill.

3.2 Terms of Reference

The terms of reference of the Local Review Body are stated in the Scheme of Administration (appended to Standing Orders). An extract is attached.

4 Report Implications (Resource, Digital and Risk)

4.1 Resource

There are no resource implications arising directly from this report.

4.2 Digital

Not applicable.

4.3 Risk

In accordance with the Scheme of Administration the Council is required to appoint Members to the various Committees, etc. Failure to do so could impede the discharge of business.

4.4 Ensuring Equalities (if required a separate IIA must be completed)

An equalities impact assessment has not been required in connection with this report.

4.4 Additional Report Implications (See Appendix A)

See Appendix A

Appendices

Appendix A – Additional Report Implications

Appendix B – Terms of Reference of Local Review Body

APPENDIX A – Report Implications

A.1 Key Priorities within the Single Midlothian Plan

Not applicable

A.2 Key Drivers for Change

Key drivers addressed in this report:

- ☐ Holistic Working
- ☐ Hub and Spoke
- ☐ Modern
- ☐ Sustainable
- ☐ Transformational
- ☐ Preventative
- ☐ Asset-based
- ☐ Continuous Improvement
- ☐ One size fits one
- ☒ None of the above

A.3 Key Delivery Streams

Key delivery streams addressed in this report:

- ☐ One Council Working with you, for you
- ☐ Preventative and Sustainable
- ☐ Efficient and Modern
- ☐ Innovative and Ambitious
- ☒ None of the above

A.4 Delivering Best Value

There are no direct implications related to this report

A.5 Involving Communities and Other Stakeholders

This report does not directly relate to involving communities

A.6 Impact on Performance and Outcomes

Not applicable.

A.7 Adopting a Preventative Approach

Not applicable.

A.8 Supporting Sustainable Development

Not applicable.

APPENDIX B – Terms of Reference of Local Review Body

Planning Committee

Business – The Local Review Body will conduct reviews in accordance with Section 43A(8) of the Planning etc (Scotland) Act 2006, where the appointed person:-

- a) refuses an application for planning permission or for consent, agreement or approval;
- b) grants it subject to conditions; or
- c) has not determined it within such period as may be prescribed by regulations or a development order.

Meetings - The Local Review Body will normally meet on a six weekly cycle (subject to breaks for the summer recess, Christmas/New Year holidays and school holidays).

The Council will decide on the schedule of meetings for the Local Review Body, usually on a rolling annual basis which will be published.

Quorum - The quorum for meetings of the Local Review Body will be 3 Councillors.

Minutes - The Minutes of the Local Review Body will be submitted to the next ordinary meeting of the Local Review Body for approval. They will also be submitted to the Council both for information and to allow the Council to consider any recommendations contained in them.