

Minute of Meeting



Special Performance, Review and Scrutiny Committee

| Date | Time | Venue |
|------------------|------|----------------------------------------------------------------|
| 7 September 2016 | 2 pm | Council Chambers, Midlothian House, Buccleuch Street, Dalkeith |

Present:

| | |
|-----------------------------|---------------------|
| Councillor Milligan (Chair) | Councillor Baxter |
| Councillor Imrie | Councillor Muirhead |
| Councillor Pottinger | Councillor Russell |
| Councillor Wallace | |

In attendance:

| | |
|-----------------|--------------------------------------------|
| Garry Sheret | Head of Property and Facilities Management |
| Trevor Docherty | Travel and Fleet Services Manager |
| Gary Fairley | Head of Integrated Service Support |
| Janet Ritchie | Democratic Services Officer |

1 Apologies

It was noted that apologies had been received from Councillors Bennett, Coventry, de Vink, Montgomery and Young.

2 Order of Business

The order of business was confirmed as outlined in the agenda that had been circulated.

3 Declarations of interest

No declarations of interest were intimated.

4 Public Reports

| Report No. | Report Title | Presented by: |
|------------|-----------------------------------------------------|----------------------------------|
| 4.1 | Commercial Operations Performance Report Q1 2016/17 | Travel and Fleet Service Manager |

Outline of report and summary of discussion

The Travel and Fleet Service Manager presented the Quarter 1 2016/17 Performance Report for Commercial Operations highlighting to the Committee the main points and the emerging challenges as detailed in the report.

Thereafter the Head of Commercial Operations responded to comments and questions raised by Members which included:

- The challenges around waste management.
- The Midlothian tourist bus and the work undertaken to increase the uptake of this service.
- The damage to Elginhaugh bridge parapet and the timescale for the repairs.
- The additional funding from the Scottish Government for further electric vehicle charging points.

Decision

- To note the report.

| Report No. | Report Title | Presented by: |
|------------|-----------------------------------------------------------------------------|------------------------------------|
| 4.2 | Finance and Integrated Service Support Performance Report Quarter 1 2016/17 | Head of Integrated Service Support |

Outline of report and summary of discussion

The Head of Integrated Service Support presented the Quarter 1 2016/17 Performance Report for Integrated Service Support highlighting to the Committee that the strategic focus continues to be that of delivering transformational change and provided a brief outline of the successes achieved in the first quarter and a summary of the emerging challenges.

Decision

- To note the report.

| Report No. | Report Title | Presented by: |
|------------|-------------------------------------------------------------------------|---------------------------------|
| 4.3 | Property and Facilities Management Performance Report Quarter 1 2016/17 | Head of Property and Facilities |

Outline of report and summary of discussion

The Head of Property and Facilities presented the Quarter 1 2016/17 Performance Report for Property and Facilities Management to the Committee highlighting some key points from the report and a summary of the emerging challenges.

Thereafter the Head of Property and Facilities responded to comments and questions raised by the Members which included:

- The challenges faced through the loss of income due to free swimming for school children during holiday periods whilst also recognising the benefits.
- The 100% of housing stock meeting the Scottish Housing Quality Standard criteria.
- The energy efficiency fund and the criteria for this.

Decision

- To provide a comparison on the income from adults and children using the pools last year and this year including the use of cafes, vending machines etc.
- To otherwise note the report

Action

Head of Property and Facilities

5 Private Reports

No private business submitted to this meeting.

The meeting terminated at 14:30