

Midlothian Integration Joint Board

Midlothian Integration Joint Board
Thursday 15 December 2022
Item No: 4.1



Meeting	Date	Time	Venue
Midlothian Integration Joint Board	Thursday 13 October 2022	1.00pm	Virtual Meeting held using Microsoft Teams.

Present (voting members):

Val de Souza (Chair)	Nadine Akta	Cllr Colin Cassidy
Jock Encombe	Angus McCann	Cllr Derek Milligan
Cllr Kelly Parry	Cllr Pauline Winchester	

Present (non-voting members):

Morag Barrow (Chief Officer)	Hannah Cairns (Allied Health Professional)	Grace Chalmers (Union Representative)
Keith Chapman (User/Carer)	Wanda Fairgrieve (Staff side representative)	Claire Flanagan (Chief Finance Officer)
Rebecca Green (Clinical Director)	Joan Tranent (Chief Officer Children's Services, Partnerships and Communities)	Miriam Leighton (Volunteer Midlothian)
Fiona Stratton (Chief Nurse)		

In attendance:

Nick Clater (Head of Adult Services)	Emma-Jane Gunda (Assistant Programme Manager)	Gill Main (Integration Manager)
Cllr Stuart McKenzie	Elouise Johnstone (Programme Manager)	Claire Yerramasu (Advance Practice Physiotherapist and Team Lead Physiotherapist)
Mike Broadway (Democratic Services Officer)	Andrew Henderson (Clerk)	

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1. Welcome and Introductions

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

3. Declarations of interest

No declarations of interest were submitted.

4. Minute of Previous Meetings

4.1 Minutes of the MIJB held on 25 August 2022

The minutes of the meeting of the MIJB of the 25 August 2022 were approved as correct record.

4.2 Minutes of the Special MIJB held on 15 September 2022

The minutes of the meeting of the MIJB of the 15 September 2022 were approved as correct record.

4.3 Minutes of Audit and Risk Committee held on 29 June 2022

The minutes of the Audit and Risk Committee of the 29 June 2022 were noted.

4.4 Minutes of the Strategic Planning Group held on 3 of August 2022

The minutes of the Strategic Planning Group of 3 of August 2022 were noted.

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5. Public Reports

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<p>5.1 Chair's Update</p> <p>By way of a Chair's update Val de Souza made reference to the NHS Scotland awards in which the Partnership from Midlothian had performed the best nationally and further highlighted that the partnership had been nominated for two awards including two nominations including for the voluntary sector and care home support. Members then took the opportunity to congratulate and thank staff for their efforts.</p> <p>Val de Souza continued to reference service pressures and provided an update in relation to the reclamation of unspent Scottish Government COVID funds given to the MIJB throughout the pandemic.</p>	<p>a) Members noted the chair's update.</p>	<p>All to note.</p>	
<p>5.2 Chief Officer's Report – Morag Barrow, Chief Officer</p> <p>Morag Barrow provided a brief overview of the chief officer's report making reference to ongoing discussions regarding future arrangements for Internal Audit. Morag Barrow then took the opportunity to respond to members questions.</p> <p>In response to a questions on increased capacity of Older Peoples Care, Morag Barrow referenced the aim to increase capacity of the hospital at home service from 21 to 30 beds and acknowledged that</p>	<p>a) Increase in prevalence of younger dementia patients to be considered in directions and;</p> <p>b) 'Matter of focus' to be added to list of future development session topics and;</p> <p>c) To otherwise note the Chief Officers report.</p>	<p>Chief Officer.</p> <p>Chief Officer</p> <p>All to note.</p>	

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<p>recruitment is a potential risk.</p> <p>A brief discussion ensued in relation to age bracketing for services and further comments were raised in relation to the number of people being diagnosed with dementia and Morag Barrow agreed to look at factoring this into the directions going forward.</p> <p>Gill Main provided an update in relation to 'matter of focus' and it was agreed that this topic would be added to the list for future development sessions.</p> <p>Responding to comments on system pressures, Morag Barrow confirmed that as of the 13th of October 2022, there are 16 delayed discharges with 8 awaiting a package of care work being done to ensure these cases are addressed. Morag Barrow further clarified that both traditional and innovative methods of advertisement are being used to attract new staff.</p>			
<p>5.3 Appointment of Audit and Risk Committee Member – Morag Barrow, Chief Officer</p> <p>In providing an overview of the report Morag Barrow sought approval from board members to appoint Nadin Akta to the MIJB Audit and Risk Committee and also took the opportunity to advise board members of the recent resignation of the Independent member of the Audit and Risk Committee and further advised board members that she would begin the process of recruiting a new independent member.</p>	<p>a) Board Members approved the appointment of Nadin Akita as a member of the MIJB Audit and Risk Committee and;</p> <p>b) Board members thanked Pam Russell for her work as independent member of the MIJB Audit and Risk committee and;</p>	<p>Chief Officer.</p> <p>Board Members.</p>	

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Board members then approved the appointment of Nadin Akta to the MIJB Audit and Risk Committee and members took the opportunity to thank Pam Russell for her work as the Independent member of the audit and risk committee.	c) Noted and endorsed the Chief Officers intention to start the process to recruit a new independent member for the Audit and Risk Committee.	All to note.	
5.4 Annual Performance Report 2021-22 - Gill Main, Integration Manager. Gill Main provided an overview of the report highlighting that board members were being asked to grant the Chief Officer the delegated authority to publish the Annual Performance report and continued to highlight an anomaly in the 21/22 performance target data. After a brief discussion members granted the Chief Officer the delegated authority to publish the Annual Performance Report.	a) Board members granted delegated authority for Morag Barrow, Chief Officer, to publish the Annual Performance Report by 31st October 2022 and; b) Noted an anomaly in the 2021/2 performance target data for the MSG target for Delayed Discharge and Occupied Bed Days.	Chief Officer All to note	
5.5 IJB Board Meeting Options - Roxanne Watson, Executive Business Manager With reference to the report Roxanne Watson made reference to the recommendation that the MIJB continue to meet virtually over the winter period and continued to outline the possible options for future meetings of the MIJB including virtual and hybrid forums. After some discussion board members agreed that continuing in the virtual forum over the winter period would be beneficial and that following this a virtual solution would be preferred to allow better access, visibility and transparency. Board members also	a) Board members agreed to the recommendation of continuing to host the IJB Board Meeting virtually throughout winter and; b) Agreed to proceed with a hybrid solution, the associated cost and; c) Agreed to test the hybrid system at a development session in advance of it being used at a board meeting.	Board members Chief Officer Chief Officer	

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suggested that any hybrid system could be initially tested at a development session in advance of being used at a full board meeting.			
<p>5.6 IJB Draft Performance Framework (Phase 1) - Elouise Johnstone, Programme Manager for Performance</p> <p>Elouise Johnstone provided an overview of the IJB Draft Performance Framework Report, reassuring board members that going forward scrutiny would sit with the new Performance and Assurance Group.</p> <p>A discussion ensued in relation to the level of operational tasks within the IJB directions and acknowledgement was given that in certain cases directions may be too operational and could be tweaked whilst others where operational for a reason.</p> <p>Following comments in relation to recruitment and risk, Elouise Johnstone confirmed that vacancies generally appeared all over and that this generally applied to smaller highly specialised teams and that recognising gives the opportunity to ensure that the appropriate measures are place to retain staff wherever possible. In response to comments relating to a lack of a safe data warehouse Elouise Johnstone confirmed that exploratory work was being conducted around data lock with work also being conducted by partner organisations.</p>	<p>a) Board members noted the IJB Draft Performance Framework.</p>	<p>All to note.</p>	

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<p>5.7 The CRT Dashboard: informing Practice and Improving Outcomes Presentation (Verbal Update) from Claire Yerramasu, Advance Practice Physiotherapist and Team Lead Physiotherapist</p> <p>Claire Yerramasu and Eloise Johnstone spoke to the presentation making reference to the Midlothian CRT, CRT activity, service specific feedback and the monitoring, activity and incites of the Community Respiratory team.</p> <p>A brief discussion ensued and Claire Yeramassu responded to comments in relation to risk factors in relation to hospital at home and the CRT. Val de Souza requested that the presentation be brought to an NHS board meeting in the future.</p>	<p>a) Board members noted the CRT Dashboard presentation and;</p> <p>b) CRT Dashboard presentation to be brought to an NHS board meeting in the future.</p>	<p>All to note.</p> <p>Claire Yeramassu</p>	
<p>5.8 IJB Improvement Goals - Elouise Johnstone, Programme Manager for Performance</p> <p>Elouise Johnstone provided a brief overview of the IJB Improvement goals referencing the data outlined in appendix 1 as validated by the data support team.</p> <p>Following comments in relation to on the cost of living crises and impact on fuel poverty, Morag Barrow confirmed that health would determine the demand increases and that she had also engaged with Midlothian Council's cost of living task force.</p>	<p>a) Board members noted the performance against the IJB Improvement Goals for 2022/23.</p>	<p>All to note.</p>	

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<p>5.9 Integrated Care Assurance Report - Fiona Stratton, Chief Nurse</p> <p>Fiona Stratton provided a brief overview of the integrated Care Assurance Report and continued to open to members questions.</p> <p>In response to comments around reporting for hosted services, Fiona Stratton clarified that certain services would adopt the AHP framework and Morag Barrow confirmed that the lack of standardised reporting across hosted services was being picked up as part of the performance reporting review.</p>	<p>a) Noted the assurance measures in place across MHSCP and;</p> <p>b) Noted, and support planning in place for Winter 2022/23.</p>	<p>All to note.</p> <p>All to note.</p>	
<p>5.10 Implementation of Medication Assisted Treatment Standards in Midlothian - Nick Clater, Head of Adult Services</p> <p>Nick Clater provided a brief overview of the report making reference to the MAT standards implementation plan and continued to provide a brief overview of the MAT standards. Nick Clater then opened to members comments.</p> <p>Val da Souza commented that MAT standard 10 should also take into account the trauma of children who were living with effected parents.</p>	<p>a) Noted this report on the implementation of Medication Assisted Treatment Standards in Midlothian in relation to appendix 1.</p>	<p>All to note.</p>	
<p>5.11 Finance Update – end of August 2022 - Claire Flannagan, Chief Finance Officer</p> <p>In providing the finance update for the end of August 2022 Claire Flanagan made reference to the financial</p>	<p>a) Noted the end of August 2022 financial forecast position for the IJB and;</p>	<p>All to note.</p> <p>All to note.</p>	

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forecast position at the end of August 2022, Claire Flanagan highlighted the Scottish Governments previous correspondence in relation to unspent COVID funding and highlighted that the report outlined official receipt of the letter from Scottish Government.	b) Noted the COVID correspondence from Scottish Government		

6. Any other business

On behalf of the board Val de Souza extended further thanks to Pam Russell for her work as Independent member on the MIJB Audit and Risk Committee and the MIJB as a whole.

7. Private Reports

No private reports were submitted for consideration.

8. Date of next meeting

The next meetings of the Midlothian Integration Joint Board would be held on:

- Thursday 17 November 2022 2.00pm Development Session (Public Protection)
- Thursday 15 December 2022 2.00pm MIJB Board

(Action: All Members to Note)

The meeting terminated at 16:00