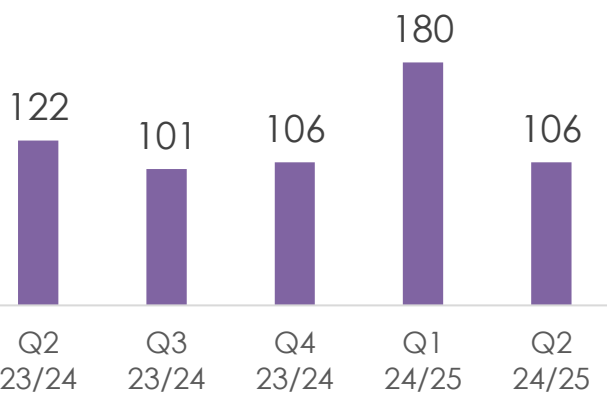


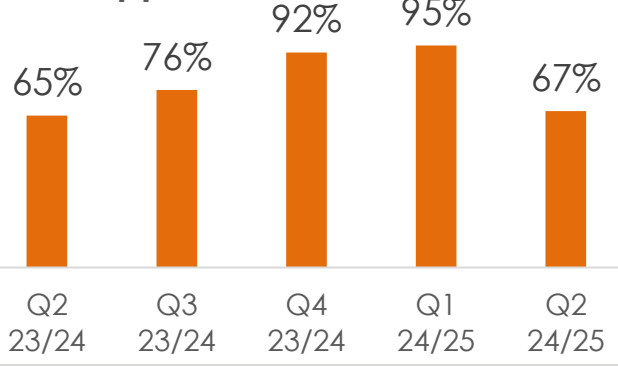
Protective Services - Police and Fire Board Quarter 2 report

Licensing

Number of Liquor Licence applications received

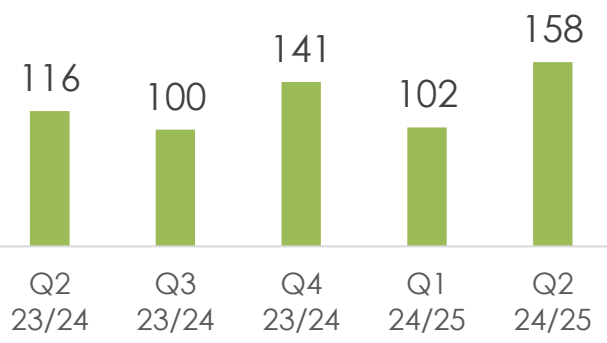


Percentage of Civic Government Licence applications determined

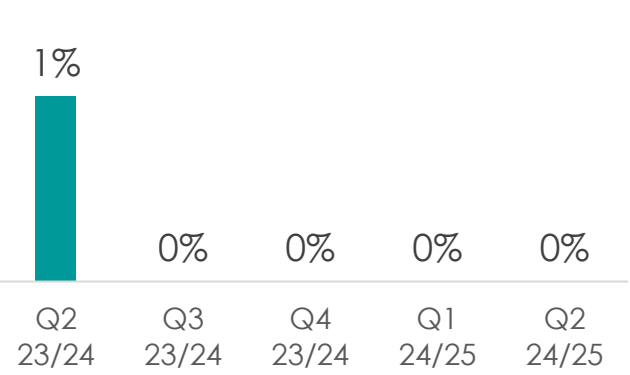


95% of liquor licence applications were determined this quarter.

Number of Civic Government Licence applications



Percentage of Civic Government Act applications referred to the General Purposes Committee

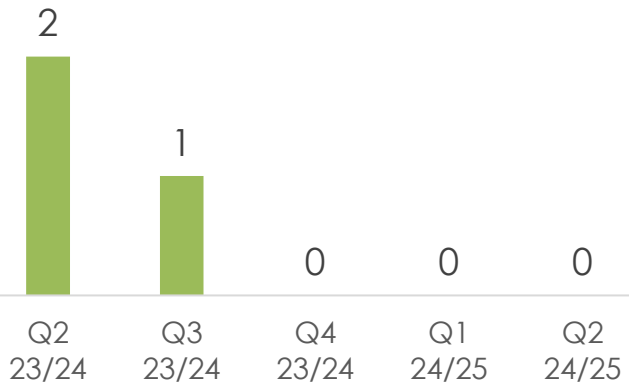


Other civic licences applied for during Q2:

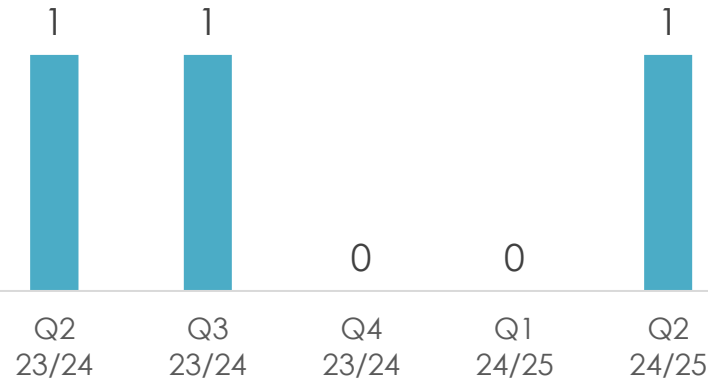
- Liquor Licensing Applications - 101 granted
- Public Entertainment Licences - 2 granted
- Window Cleaner Licences - 3 granted
- Tattoo Licences - 4 granted
- Street Trader Licences - 9 granted
- Second Hand Car Dealer Licence - 1 granted
- Private Hire Car Driver Licences - 56 granted
- Vehicle Licences - 28 granted

Workplace Health and Safety

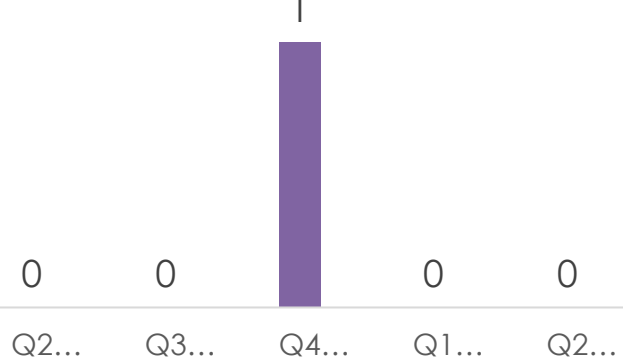
Number of Business Workplace Health and Safety proactive inspections



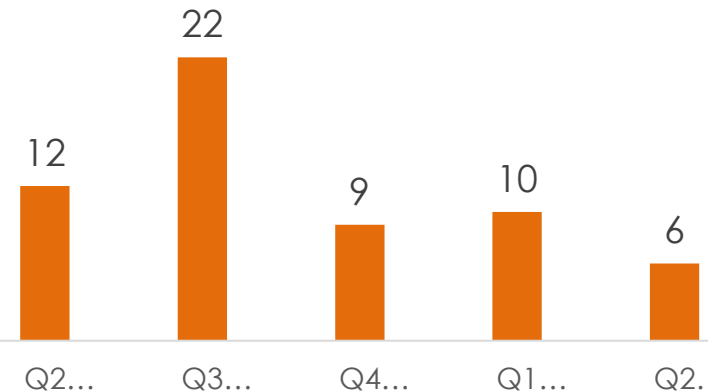
Number of Business Workplace Health and Safety Improvement notices served



Number of Business Workplace Health and Safety Prohibition notices served



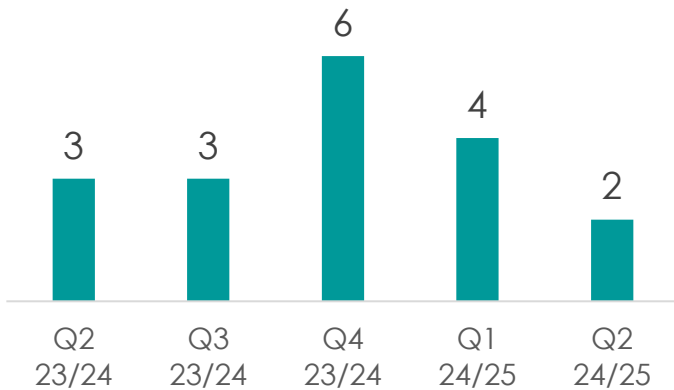
Number of workplace safety RIDDOR reports received



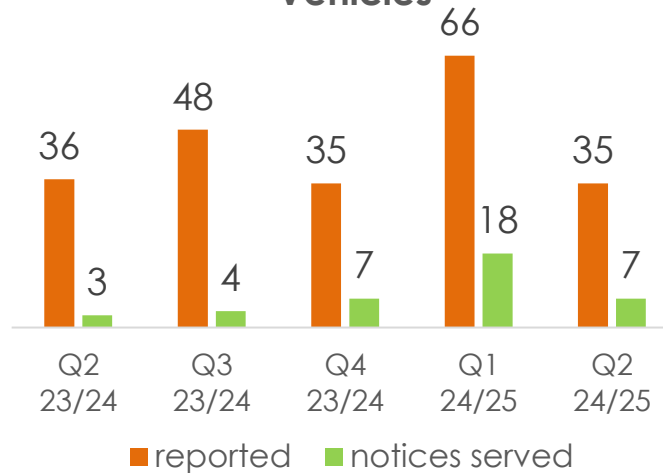
No RIDDOR related visits took place to investigate business workplace health and safety incidents this quarter.

Public Health

Number of Abandoned Vehicles which have been removed for destruction



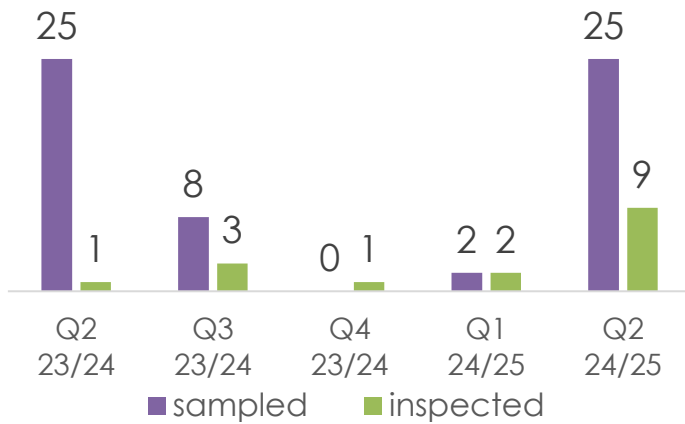
Number of Abandoned Vehicles



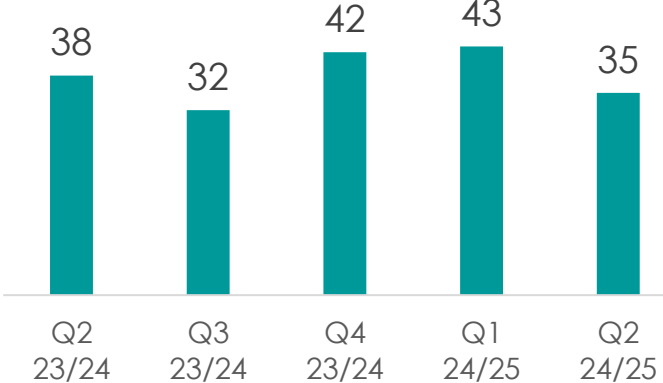
290 Public Health Service requests were received from Midlothian residents and businesses this quarter.

96% of Public Health complaints received a first response within timescales this quarter.

Number of Private water supplies



Number of Planning Application consultations received



62 Public Health Service requests were received from internal sources this quarter.

1 Environmental Protection Abatement 1990 Notice was served this quarter.

8 short term let Applications received this quarter.

22 short term let Licences issued this quarter.

Civil Contingencies and events

Note: The service review for the Health, Safety and Resilience Team Service, which includes Contingency Planning, is still in progress. Progress in some areas has been delayed by the main annual leave period.

Plans and Procedures:

Plans and Procedures updated this quarter:

- Midlothian Pipelines Emergency Plan (required under the Pipelines Safety Regulations 1996).
- Emergency Contacts Directory (reflecting staff changes)
- Provision of Business Continuity guidance notes to service managers.

Plan updates/procedures in progress:

- Midlothian Council Emergency Plan (generic). This document outlines internal emergency management arrangements and multi-agency partnership relationships.
- Operation UNICORN (and associated arrangements). Scottish Government have advised that national planning arrangements are underway, and we will tie in with those. Meantime, we have the basics in place, based on previous experience.
- Corporate Business Continuity (BC) Plan. An update to the Corporate Business Continuity Policy was provided to Corporate Management Team members in Q4 23/24. However, learning from a Cyber Security event facilitated by Scottish Government in June 2024 and September 2024 and the experiences of other organisations will be incorporated into an expanded document, which will also link in with the work being done by Digital Services on the technical response to a cyber-attack.
- Draft action plan in relation to the revised Prevent Duty Guidance to measure our compliance. (In support of the Prevent SPOC.)
- Support to the Executive PA Place with the Festive Period Service Arrangements document.

Multi-agency Exercises, Training, Presentations and Work streams:

Team Members Participated in the following. Where appropriate to their areas of work, invitations were extended to colleagues in other services and partners:

- Debrief for the multi-agency Exercise Puma (Torness related exercise) held in June 2024.
- Supporting School Business Managers in the development of their School Incident Plans, in collaboration with Police Scotland colleagues.
- Familiarisation training exercise using Airwave handsets (held by Police Scotland for partner use in emergencies). These short sessions are organised by the Scottish resilience community on a regular basis throughout the year.
- Several national presentations relating to Prevent (extremism).

Team Members undertook/facilitated:

- Monitoring and circulation of information and liaison with services regarding the Public Switched Telephone Network switch-off (in conjunction with Digital Services).
- Monitoring and circulation of information on Martyn's Law (Terrorism (Protection of Premises) Bill).
- In collaboration with the Cyber Security Information Governance and Compliance Manager and colleagues from the Scottish Government Cyber Coordination Centre, a bespoke session with strategic level officers and members of the Communications Team. This was arranged to look more closely at the communication requirements in a cyber-attack.
- In collaboration with Business Services (Operational Support) working to upload an updated Action Counters Terrorism (ACT) module on our e-learning platform. Currently at the testing phase. ACT is a UK-wide product.

Ongoing, routine representation at/participation in:

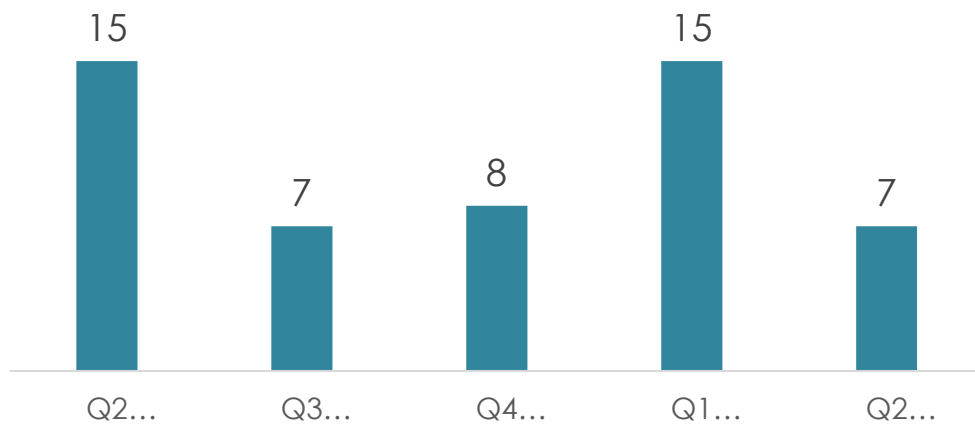
- Local Resilience Partnership meetings – core group, sub-groups and Short Life Working Groups as required.
- Lothian and Borders CONTEST group meetings representing the Midlothian CONTEST and Prevent SPOC.
- Internal meetings requiring a Contingency Planning input, including Care for People, Estates Management Safety Groups, internal CONTEST Group (and providing on-going support to the Midlothian SPOC), support for Business Continuity activities
- Local Authority Resilience Group Scotland (LARGS) - networking meetings of resilience practitioners, general resilience support to colleagues as required.

Ongoing monitoring of events and/or live incidents – disseminating information internally and liaison with external organisations as required.

To note: Following attendance at meetings, seminars, presentations, training sessions, a summary of all pertinent information is forwarded to senior manager(s) and other colleagues as appropriate. Invitations are also forwarded where the subject might be of direct interest to other services/partners.

Public events

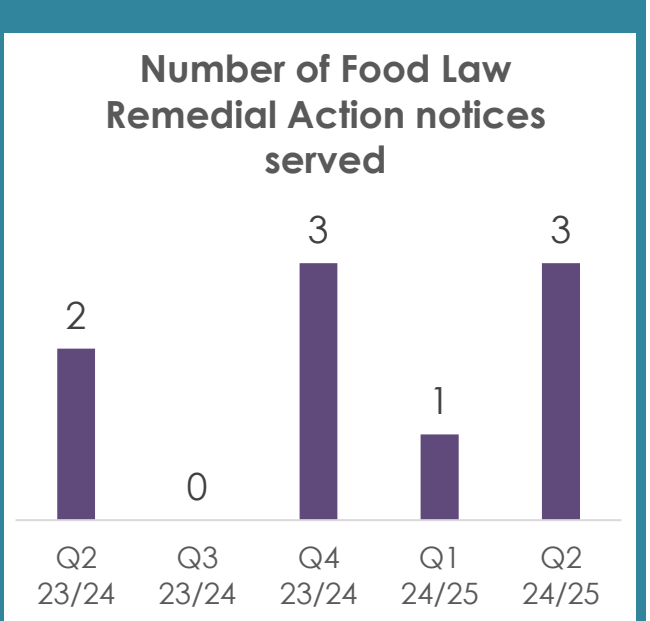
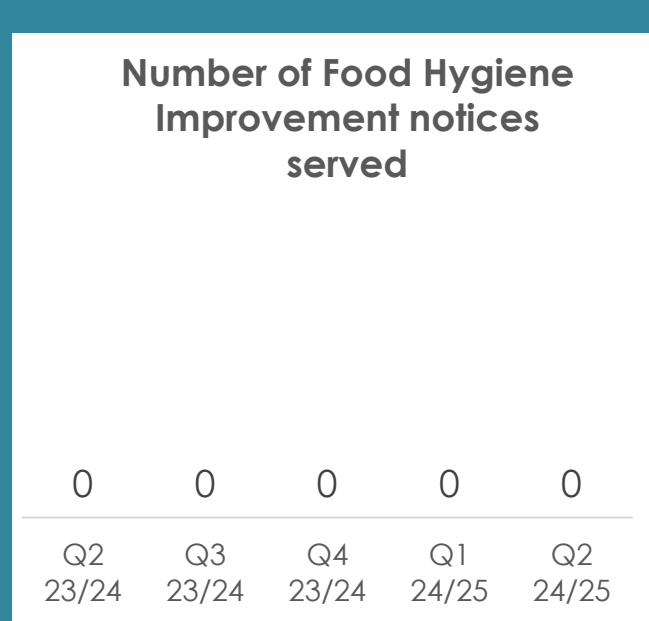
Number of organisations engaged with the Safety Advisory Group or similar



Although over 30 event organisers received direction/advice, only 7 events were brought to Safety Advisory Group meetings during Q2, including two open air festivals at Vogrie Park and the 3 planned upcoming public Fireworks Displays.

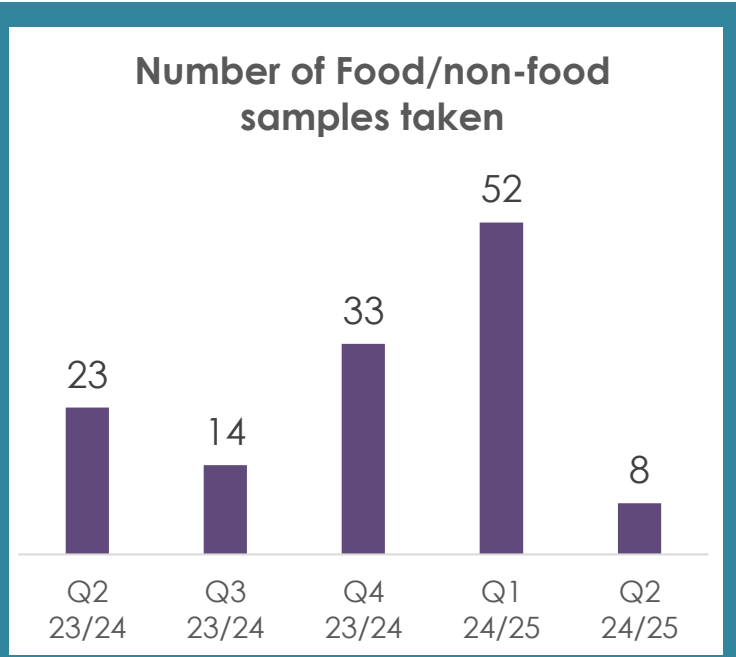
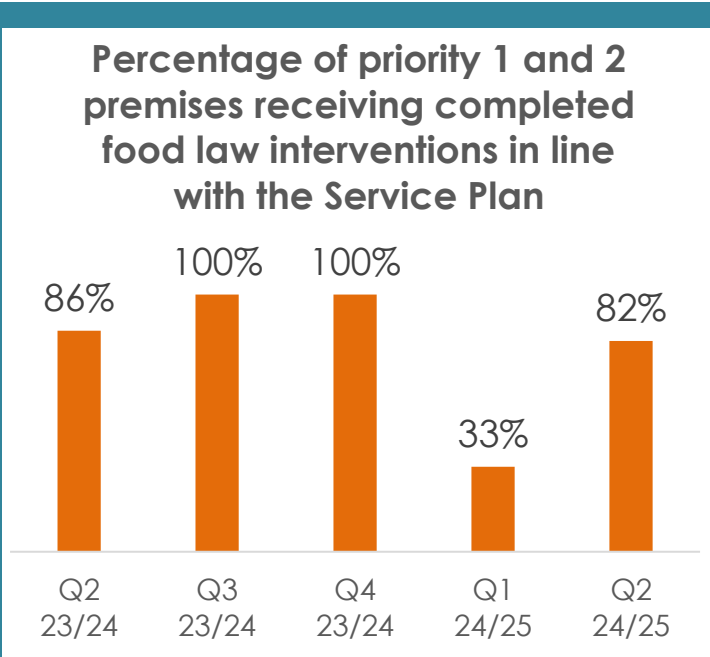
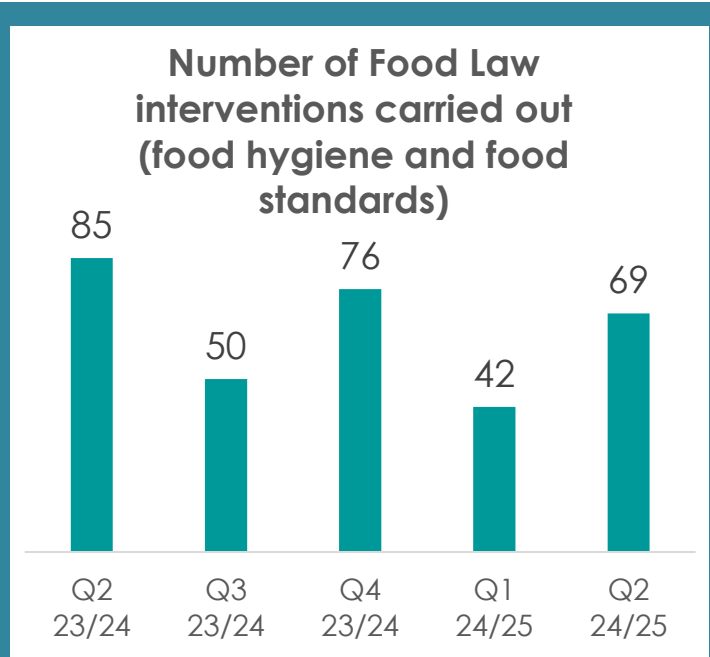
One Royal visit was facilitated in Q2, and support was also provided to Dalkeith Thistle FC (and the BBC) in relation to a recent (televised) Scottish Cup tie.

Food Hygiene and Standards



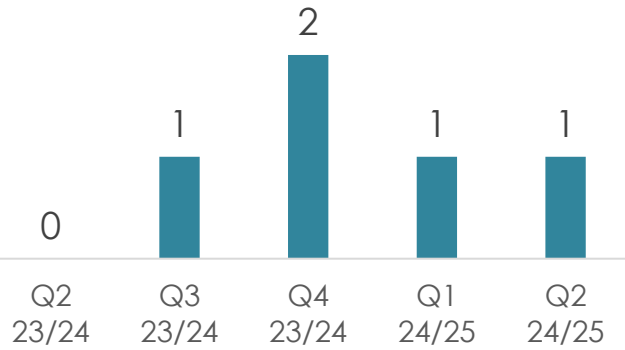
42 Food law service requests were received from Midlothian residents and businesses this quarter. (Includes food safety and food standards).

86% of food related service requests from Midlothian residents and businesses were responded to within the target response time of 10 working days this quarter (Includes food safety and food standards).

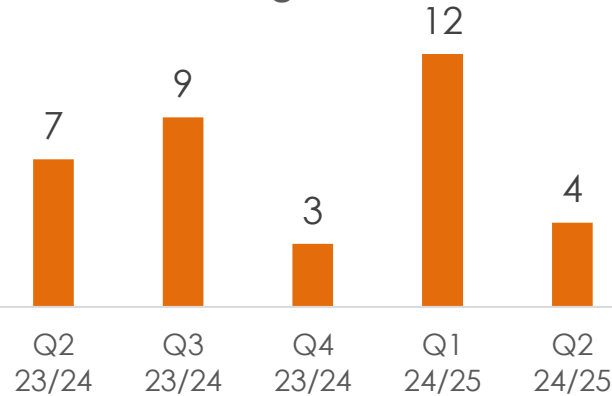


Trading Standards

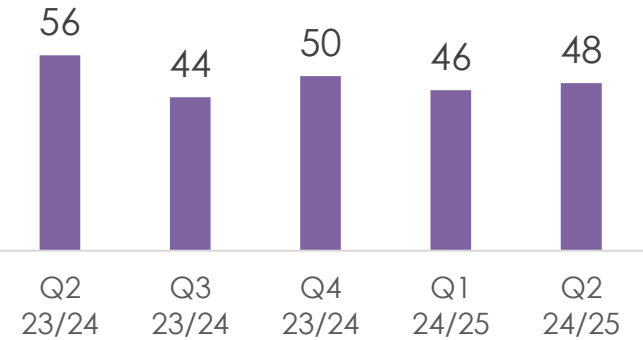
Number of cases reported to Crown Office and Procurator Fiscal Service



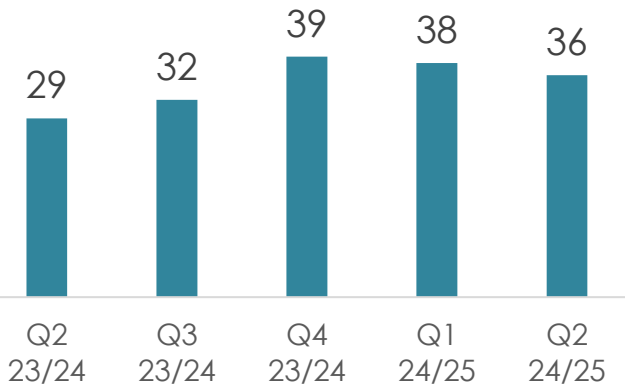
Number of business advice requests received by Trading Standards



Number of consumer complaints received by Trading Standards



Number of intelligence logs input to Intelligence Database (IDB)



100% of Business advice requests were responded to within 5 working days this quarter.

100% of Business advice requests were completed within 14 days this quarter.

96% of Consumer complaints were responded to within 5 working days this quarter.

84% of Consumer complaints were completed within 14 days this quarter.

Develop and implement a Trusted Trader Scheme:

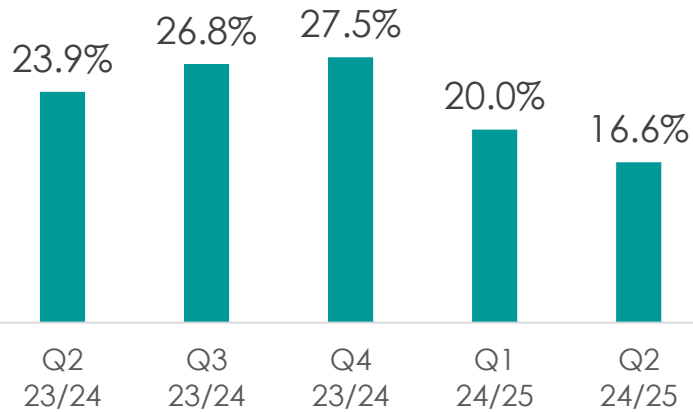
The scheme has been approved. It is anticipated it will be implemented in 2024/25.

Trading Standards Campaigns/Joint working/Initiative details:

On the 9th and 30th of September, Trading Standards were to join Police in an Integrity Testing exercise. This has now been held over to the 1st of October. The plan is for an adult volunteer under the age of 25 to visit up to 41 shops to see if vapes and alcohol are sold without checking their age. The volunteer will be provided by Community Alcohol Partnerships. Traders who don't check age will later be advised of their responsibility to verify age if customers appear under 25.

Trading Standards

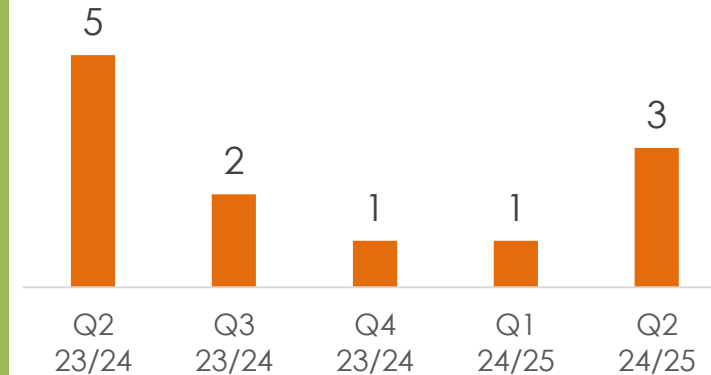
Percentage of planned inspections achieved in line with the Service Plan (cumulative)



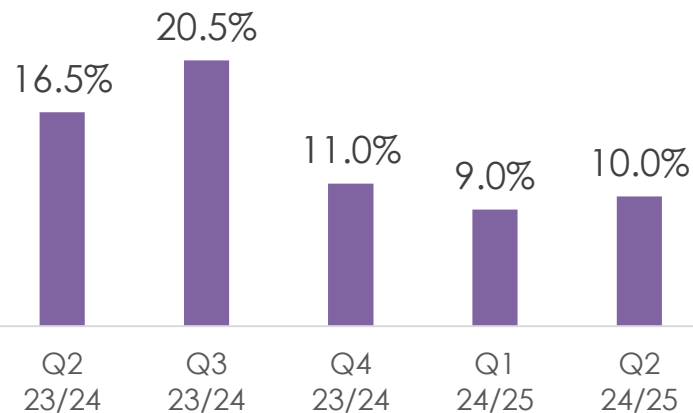
39 Trading Standards Primary Inspections were carried out this quarter.

8 farms and smallholdings for animal health and welfare were visited this quarter.

Number of interventions carried out regarding tobacco and nicotine containing products



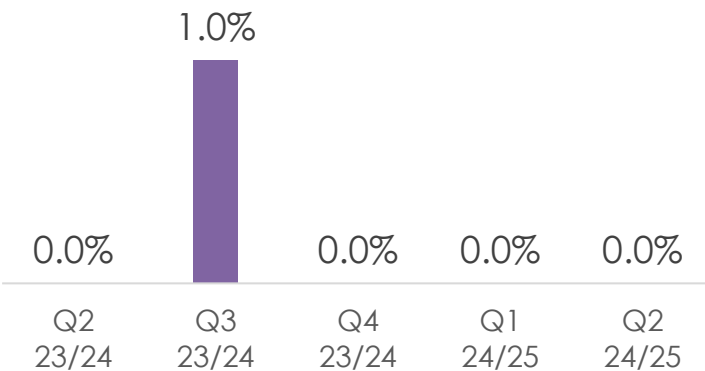
Percentage of businesses registered for tobacco/vapes in Midlothian visited



A total of **136** premises are believed to be registered and selling tobacco and/or vapes at 01/04/24.

2 were visited this quarter.

Percentage of businesses registered for tobacco/vapes in Midlothian where a test purchase was carried out



Parking – Fixed Penalty Notices (FPN) served

| Parking – Fixed Penalty Notices (FPN) served | Q2 23/24 | Q3 23/24 | Q4 23/24 | Q1 24/25 | Q2 24/25 |
|--|--------------|--------------|--------------|--------------|--------------|
| 01 - Parked in a restricted street during the prescribed hours | 191 | 236 | 193 | 165 | 162 |
| 01CO - Parked in a restricted street during the prescribed hours | 27 | 31 | 32 | 23 | 30 |
| 02 - Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force | 137 | 131 | 117 | 105 | 103 |
| 02o - Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force | 0 | 0 | 0 | 0 | 1 |
| 02q - Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force | 7 | 0 | 0 | 0 | 24 |
| 07 - Parked with payment made to extend the stay beyond initial time | 9 | 2 | 3 | 2 | 0 |
| 100 - Section 50 Parked on a pavement | 0 | 0 | 0 | 238 | 286 |
| 101 - Section 56 Parked adjacent to a dropped kerb at a known crossing point | 0 | 0 | 0 | 17 | 59 |
| 102 - Section 54 Parked where no part of the vehicle is within 50 centimetres of the carriageway edge | 0 | 0 | 0 | 2 | 3 |
| 11 - Parked without payment of the parking charge | 0 | 0 | 0 | 0 | 1 |
| 14 - Parked in an electric vehicles charging place during restricted hours without charging | 2 | 3 | 24 | 23 | 31 |
| 23 - Parked in a parking place not designated for that class of vehicle | 7 | 12 | 1 | 0 | 7 |
| 23f - Parked in a parking place not designated for that class of vehicle | 0 | 0 | 0 | 0 | 1 |
| 24 - Not parked correctly within the markings of the parking bay or place | 67 | 46 | 50 | 56 | 48 |
| 24p - Not parked correctly within the markings of the parking bay or place | 0 | 0 | 0 | 0 | 0 |
| 25 - Parked in a loading place during restricted hours without loading | 109 | 109 | 96 | 87 | 85 |
| 25CO - Parked in a loading place during restricted hours without loading | 9 | 3 | 4 | 6 | 8 |
| 30 - Parked for longer than permitted | 320 | 248 | 253 | 209 | 212 |
| 40 - Parked in a designated disabled person's parking place without displaying a valid disabled person's badge | 152 | 125 | 196 | 147 | 193 |
| 45 - Parked on a taxi rank | 11 | 5 | 8 | 4 | 6 |
| 46 - Stopped where prohibited (on a red route or clearway) | 1 | 2 | 0 | 0 | 0 |
| 47 - Stopped on a restricted bus stop or stand | 56 | 38 | 47 | 38 | 53 |
| 48 - Parked in a restricted area outside a School | 2 | 0 | 0 | 0 | 0 |
| 71 - Parked in an electric vehicle charging place during restricted hours without charging | 0 | 0 | 36 | 46 | 8 |
| 82 - Parked after the expiry of paid for time | 102 | 78 | 99 | 95 | 80 |
| 83 - Parked in a car park without clearly displaying a valid pay and display ticket or voucher or parking clock | 280 | 319 | 225 | 251 | 176 |
| 86 - Not parked correctly within the markings of the parking bay or place | 11 | 27 | 20 | 25 | 17 |
| 87 - Parked in a designated disabled person's parking place without displaying a valid disabled person's badge | 10 | 9 | 4 | 10 | 8 |
| 91 - Parked in a car park or area not designated for that class of vehicle | 4 | 4 | 5 | 8 | 3 |
| Total | 1,514 | 1,428 | 1,413 | 1,557 | 1,605 |