

**MINUTES of MEETING of the MIDLOTHIAN COUNCIL** held in the Council Chambers, Midlothian House, Buccleuch Street, Dalkeith on Tuesday, 24 September 2013 at 2.00pm.

**Present:-** Provost Wallace, Depute Provost Rosie and Councillors Beattie, Bennett, Boyes, Bryant, Constable, Coventry, de Vink, Imrie, Johnstone, Milligan, Montgomery, Muirhead, Pottinger, Russell and Thompson.

**Religious Representatives Present (Non Voting Observers for Education Business):-** Mrs Harkness. and Mr V Bourne.

**Apology for Absence:-** Councillor Baxter.

## **1 Order of Business**

The Clerk advised that "Follow " papers had been issued in respect of the following items of business, viz :-

- Item No. 9 – Report by Director, Resources on the appointment of the Chief Executive to the Hub National Programme Board;
- Item No. 18 – Report by Head of Finance and Human Resources on the Revenue Budget 2014 to 2016/17.

The Clerk further advised that the report in respect of Item no. 8 (Partnership Working) would now be submitted to the Council's next meeting.

## **2 Declarations of Interest**

There were no Declarations of Interest.

## **3 Minutes of Council**

The Minutes of Meeting of Midlothian Council of 13 August 2013 were approved.

Arising from paragraph 11 of the foregoing Minutes, it was confirmed in relation to the disposal of Bonnyrigg Leisure Centre, that parties who were preparing bids for the future use of the Bonnyrigg Leisure centre should carry out their own consultation on their proposals and that the Neighbourhood Planning process should not be used for this process.

(Action: Joint Director, Health and Social Care)

## **4 Other Meetings**

The undernoted Minutes of Meetings of Committees were submitted. The Council noted the Minutes and approved the recommendations contained therein:-

<b>Meeting</b>	<b>Date</b>
Special Cabinet	28 May 2013
Cabinet	28 May 2013
Planning Committee	28 May 2013
Planning Committee	25 June 2013
General Purposes Committee	21 May 2013
Local Review Body	4 June 2013
Performance Review and Scrutiny Committee	4 June 2013
Special Performance Review and Scrutiny Committee (1)	5 June 2013
Special Performance Review and Scrutiny Committee (2)	5 June 2013

## **5 Presentation from the Church Council Liaison Group on Welfare Reform.**

The Council received a delegation from the Church Council Liaison Group who addressed the Council on the subject of Welfare Reform and the detrimental effect of these reforms on the most vulnerable members of society. The delegates addressed issues such as the pastoral role of the Churches ; food poverty; and the various initiatives the churches were undertaking such as the Food bank” in Gorebridge; the work of the St. Vincent de Paul Society with the elderly; Child poverty; debt and employment; and the relief of hardship. The delegation drew particular attention to the fact that 14% of the Midlothian population were now classified as “Income Deprived”.

The delegation highlighted their concerns in respect of (a) the misuse of statistics by national Government, to create a culture whereby benefit claimants were seen as the source of their own impoverished circumstances; (b) that the majority of benefit claimants were not in fact unemployed but in low paid work; and (d) that if all claimants secured all the benefits to which they were entitled , there would need to be a greater budget to meet demand.

The Churches expressed the hope that they could continue to work with the Council in addressing these issues.

Thereafter, elected Members concurred with the views expressed by the delegation and confirmed that the Council would continue to work in partnership with the Churches to address the problems resulting from Welfare Reform.

## **Decision**

- (i) To record the Council's appreciation of and thanks for the presentation;
- (ii) To reaffirm that the Council would continue to work in partnership with the Churches to address the problems resulting from Welfare Reform; and
- (iii) To otherwise note the information provided.

## **6 Leader of the Council's Response to Written Questions**

There were no written questions to the Leader of the Council.

## **7 Notices of Motion**

(a) There was submitted a Notice of Motion by Councillor Constable countersigned by Councillor Thompson, as follows:-

*"Midlothian Council supports the aims of the 'Adopt an Intern' programme, co-ordinated by the Centre for Scottish Public Policy (CSPP), which advertises and facilitates paid, project based internships for recent graduates and post graduates in organisations throughout Scotland; the Council further agrees to participate in this programme."*

Councillor Constable formally moved the motion and amplified on the points contained therein. Councillor Thompson, seconded the motion.

Following debate, as an amendment, Councillor Muirhead, seconded by Councillor Pottinger, moved that no action be taken in the matter.

On a vote being taken, seven voted for the amendment and 10 for the motion, which accordingly became the decision of the meeting.

(Action: Director, Resources)

(b) There was submitted a Notice of Motion by Provost Wallace, countersigned by Councillor Thompson, as follows:-

*"Midlothian Council condemns the UK Government in its plans to privatise the Postal Service."*

*This vital institution has served the people of Scotland for generations with a promise to deliver the mail, regardless of where you live on these Islands, for a minimal price, shared equally, whether you live in London or the Outer Hebrides.*

*Privatisation means the people who live in rural areas are at risk of getting a far lesser service, or no service at all, as private companies cherry pick the most profitable areas of service."*

Following debate, the motion was carried unanimously.

## **8 Nuclear Free Local Authorities (Scotland) – Member Appointment**

With reference to paragraph 6(b) of the Minutes of 13 August 2013, there was submitted report, dated 5 September 2013, by the Director, Resources, inviting the Council to appoint an elected member to serve on Nuclear Free Local Authorities (Scotland) and through that on Nuclear Free Local Authorities (NFLA).

### **Decision**

To appoint Provost Wallace as the Council's representative.

(Action: Legal and Secretariat Manager).

## **9 Appointment of Chief Executive to the Hub National Programme Board**

There was submitted report, dated 4 September 2013, by the Director, Resources, inviting the Council to endorse the appointment of Kenneth Lawrie, Chief Executive of Midlothian Council to the Hub National Programme Board. The report explained that SOLACE (The Society of Local Authority Chief Executives in Scotland) had recently been asked to nominate a replacement for Mary Pitcaithly (Chief Executive of Falkirk Council) to serve on the Hub National Programme Board and Kenneth Lawrie, Chief Executive of Midlothian Council, had been proposed. The report incorporated details of the Hub's strategic and delivery objectives and the constitution and remit of the Board.

### **Decision**

To endorse the appointment of Kenneth Lawrie, Chief Executive of Midlothian Council, to the Hub National Programme Board.

## **10 Protocol for Audio Recording of Council Meetings**

With reference to paragraph 9 (a) of the minutes of 25 September 2012, there was submitted report, dated 6 September 2013, by the Director, Resources, inviting the Council to (a) consider making publicly available the audio recordings of business transacted in public at Council meetings; and (b) to approve a Protocol for the Audio Recording of Council Meetings.

The report explained that, in the interests of openness and transparency, there was an opportunity to move beyond the current "restricted" access arrangements and to make audio recordings of business transacted in public at Council meetings publicly available in future. The report proposed that the recordings would be accessible via a suitable internet platform alongside the electronic agenda and papers for each meeting. This would mean that elected members and the public could access the public parts of any recordings. Commercial organisations and the media (i.e. press, tv, radio, etc) could also access the recordings and where they wished to do so, publish or broadcast all or part of them. In addition, arrangements would also be established to provide Councillors/Corporate Management Team with full access to the exempt and confidential/private business on recordings, which would not be published.

The report also proposed that, with the introduction of audio recordings a succinct minute style should be adopted by which for each item would typically give a short introduction, specify any motions/amendments/votes and state the decision reached. It would not however detail political debate or statements by individual members (portfolio-holders or otherwise) minutes as these will be fully accessible through the audio recording.

The meetings which it was proposed would be recorded were:-

Midlothian Council  
Cabinet  
Performance, Review and Scrutiny Committee  
Planning Committee  
General Purposes Committee (excluding private hearings)  
Local Review Body  
Audit Committee  
Petitions Committee  
Standards Committee  
Sub-Committees .

## Decision

- (a) That with effect from 25 September 2013, future audio recordings of business transacted in public at Council meetings, be made publicly available;
- (b) That the meetings to be recorded be the Council, Committees and Sub-Committees (excluding the Appeals Committee), currently as follows:-

Midlothian Council  
Cabinet  
Performance, Review and Scrutiny Committee  
Planning Committee  
General Purposes Committee (excluding private hearings)  
Local Review Body  
Audit Committee  
Petitions Committee  
Standards Committee  
Sub-Committees  
(NB - Excluding the Appeals Committee)

- (c) That the meetings of the Midlothian Safer Communities Board and the Midlothian Joint Health and Social Care Partnership be audio recorded, subject to there being no objections from the bodies themselves;
- (d) That seminars be not recorded;
- (e) That the media (i.e. press, tv, radio, etc), be permitted to publish or broadcast all or part those recordings that are published by the Council;

- (f) To note that where personal data is audio recorded such data would be held by the Council in accordance with the Data Protection Act 1998;
- (g) To confirm the adoption of a succinct minute style on the basis described above;
- (h) To adopt the Protocol for the Audio Recording of Council Meetings as shown in **Appendix I** hereto ; and
- (i) That the Director, Resources provide a further report on the implications, including costs, of introducing audio recording within the Committee Room; and
- (j) To note the need to ensure the agreement to recording of third parties who attended Committee meetings in regard to regulatory/licensing matters.

(Action: Head of Customer Services/Legal and Secretariat Manager)

## **11 Revision of the Council's Scheme of Delegation for the Determination of Planning Applications**

With reference to paragraph of the Minutes of the Planning Committee of 27 August, 2013 there was submitted report , dated 2 September 2013, by the Director, Resources bringing to the Council's attention proposals for a Revised Scheme of Delegation for the Determination of Applications for Planning Permission. The report incorporated an earlier report dated 20 August 2013 by Head of Planning and Development which had been considered by the Planning Committee. The Planning Committee had (a) approved the amended 'Revised Scheme of Delegation for the Determination of Applications for Planning Permission' as set out in to the Head of Planning and Development's report; and (b) recommended to the Council that the amended 'Revised Scheme' be formally submitted to Scottish Ministers for approval.

### **Decision**

- (i) To note and approve the Revised Scheme of Delegation for the Determination of Applications for Planning Permission; and
- (ii) That the revised Revised Scheme' be formally submitted to Scottish Ministers for approval.

(Action: Head of Planning)

## **12 Severe Weather 2013/14 - Pre-Winter Update**

There was submitted report dated, 6 September 2013, by the Director, Resources, updating the Council on the plans that were in place for the forthcoming winter season and inviting the Council to approve consider the financial implications of providing the current level of service. The report provided detailed information on Carriageway Priorities; Footway Priorities; and Care for People in Emergencies and incorporated a Winter Service Policy and Operational Plan for the 2013/14 winter season.

The Winter Maintenance Revenue Budget for 2013/14 was £1,048,000 which was based on the likelihood of seven days snow clearing and 130 occasions of salt treatment to the roads and footpath network during the mornings and evenings. The Council had a salt stock holding of 5,500 tonnes. The report drew attention to the facts that should the weather be similar to 2008/09, 2009/10 and 2012/13, there was a risk of significant overspend and that should it be similar to 2010/11 then the financial risk to the Council could approach a £2million overspend, thus putting significant strains on already constrained budgets.

### **Decision**

- (a) To note the budget provision for Severe Weather 2013/14; and
- (b) To adopt and publish the Winter Service Policy and Operational Plan for the 2013/14 winter season.

(Action: Head of Commercial Operations).

## **13 Midlothian Public Conveniences**

With reference to paragraph 9 of the Minutes of the Cabinet of 27 August 2013, there was submitted report (incorporating the Building Cleaning Services specification for Public Toilets) dated September 2013, by the Director, Resources, advising that the Cabinet's decision of 28 May 2013 on the review of Public Conveniences had subsequently been called in by the Performance Review and Scrutiny Committee who, on 4 June 2013 had agreed to recommend to the Cabinet as follows;-

*"To recommend to the Cabinet:-*

- (a) *That a full risk assessment of implementing the Cabinet's decision of 28 May 2013 be undertaken;*
- (b) *That a full explanation be provided on how the reduction in staffing levels approved by the Cabinet, including the revised cleaning rota, can equate to no reduction in service;*
- (c) *That it explain how the difference between the budget saving of £85,000 approved by the Council on 18 December 2012 and the budget saving of £20,000 approved by the Cabinet on 28 May 2013 would be achieved; and*
- (d) *That it agrees to call for a report, encompassing the issues referred to in (a) – (c) be presented to the Council at the earliest opportunity."*

The Cabinet, on 27 August 2013, had not adopted the recommendations of the Performance Review and Scrutiny Committee and in accordance with the "call-in" procedure, the matter now fell to be considered by the Council. The report set out the additional financial implications arising from the revised method of operating Public Conveniences and detailed the operating arrangements to service the facilities.

Following debate, Councillor Constable, seconded by Councillor Thompson, moved that the Council adopt the decision taken by the Cabinet on 28 May 2013. As an amendment, Councillor Milligan, seconded by Councillor Muirhead, moved there be no change to the existing service level.

On a vote being taken seven voted for the amendment and 10 for the motion, which accordingly became the decision of the meeting.

(Action; Head of Property and Facilities Management).

### **Sederunt**

Councillor Boyes left the meeting at this stage (3.30pm)

## **14 Financial Monitoring 2013/14 – General Fund Revenue**

There was submitted report, dated 5 September 2013, by the Head of Finance and Human Resources, providing the Council with information on performance against revenue budget in 2012/13 and details of material variances that were projected. The report advised that expenditure on General Fund services was £0.045 million more than budgeted; and there was a projected General Fund balance at 31 March 2014 of £7.513 million of which £0.653 million was earmarked for specific purposes. The General Fund Reserve at 31 March 2014 was projected at £6.860m.

### **Decision**

- (a) To note the actions being taken to address overspends in Health and Social Care; and
- (b) To endorse the content of the report.

## **15 General Services Capital Plan 2013/14 Quarter 1 Monitoring**

There was submitted report, dated 5 September 2013, by the Head of Finance and Human Resources, providing the Council with information on the projected performance against budget, in respect of General Services Capital Plan 2013/14. The report advised that expenditure to date was £5.636 million; those projects detailed in **Appendix II** hereto would be fully spent in the current financial year; and highlighted those projects where there were variances against budget and the reasons therefor.

### **Decision**

To note the report.



## 16 **Housing Revenue Account - Revenue Account and Capital Plan 2013/14**

There was submitted report, dated 12 August 2013, by the Head of Finance and Human Resources providing the Council with a summary of expenditure and income to 2<sup>nd</sup> August 2013 for the HRA Capital Plan and a projected outturn for both the Capital Plan and the Revenue Account. The projected outturn for the Revenue Account for 2013/14 showed an overspend of £0.383 million, resulting in a projected surplus of £2.397 million for the year. Material variances related to a projected underspend of £0.2m. resulting from a decrease in demand for reactive repairs as a result of Scottish Housing Quality Standard investment and a projected overspend of £0.529m. resulting from Welfare reform and the introduction of the under occupancy charge which had had an effect on the void and irrecoverable debt levels. The projected HRA Reserve at 31 March 2013 was £17.070m. The projected outturn for the Capital Plan 2013/14 showed an overspend of £2.767m resulting in actual spend for the Year of £17.016m.

### **Decision**

- (a) To note the report as summarised in **Appendices III and IV** hereto; and
- (b) That consideration be given to the reinstatement of allocations to elected Members in respect of environmental improvements within wards , in due course.

(Action: Head of Finance and Human Resources).

## 17 **Revenue Budget 2014/15 to 2016/17**

There was submitted report, dated 17 September 2013, by the Head of Finance and Human Resources, providing an update on:-

- The Scottish Government budget and the associated local government finance settlement allocations;
- The budget projections for the three financial years 2014/15 to 2016/17 together with the assumptions which underpin these projections;
- The savings targets attached to the Council Transformation programme;
- Proposals to address the budget shortfall; and
- An update on reserves.

The report made specific comment on the Scottish Grant Settlement, Council Tax income, Cost of Services including inflationary and other cost pressures on existing service costs, Demographic Cost Pressures and Waste Management.

The projected budget shortfalls for 2014/15 to 2016/17 at 24 September 2013 were respectively £4 million, £7.9 million and £16.6 million.

In/

In respect of 2014/15, the report advised that Transformational savings of £1.995m; Service Review savings of £0.381m; and operational savings of £0.910m had been identified., leaving a projected shortfall of £1.095m. Options to address this shortfall would be presented to the Council on 5 November 2013.

In respect of the budget shortfalls for 2015/16 and 2016/17 it was proposed to address these by expanding the transformational programme to include measures in respect of :-

- Energy Reduction;
- Customer Service;
- Income Maximisation Collection;
- School Clusters;
- Services to Communities;
- Externalisation/In-sourcing.

Thereafter, elected members questioned officers in respect of the report.

### **Decision**

- (a) To note the impact of the draft Scottish Government budget 2014/15 and indicative spending plans for 2015/16;
- (b) To accept the conditions attached to the grant settlement as set out in the Cabinet Secretary's letter of 11 September 2013 to the President of COSLA;
- (c) To note that the projections were a budget shortfall of £4.0 million for 2014/15 rising to £16.6 million in 2016/17;
- (d) To endorse the saving proposals for 2014/15 set out in section 5 of the submitted report;
- (e) To note that proposals to address the remaining shortfall of £1.095 million for 2014/15 would be presented to Council on 5 November 2013;
- (f) To note the Council Transformation programme for 2015/16 and 2016/17 as set out in section 6 of the submitted report; and
- (g) To note that it was inevitable that there would be a need for service reductions to balance later year's budgets.

(Action: Head of Finance and Human Resources).

### **Sederunt**

Councillor Thompson left the meeting at this stage (4.25pm.)

## **18 A6106 Prohibition of Motorised Vehicle Order**

There was submitted report, dated 9 September 2013, by the Director, Resources, inviting the Council to confirm that the proposals for closing the A6106 to motorised vehicles between Sheriffhall roundabout and a point north of the Cockatoo roundabout, Millerhill, and replacing the existing road with the new Shawfair access road RP13 was acceptable as part of ongoing works to construct the Waverley Rail Line. The proposal also provided for the existing section of road to revert to a pedestrian/cycle route with access maintained for agricultural vehicles whilst Network Rail would construct a new section of track to replace the A6106 lost to the railway.

The report, in addition to providing a detailed background information on the proposal, explained that two local landowners, had objected to the closure of the A6106 and were challenging the Council and Network Rail's ability to close the A6106 without a like for like replacement, directly connecting Sheriffhall roundabout to the new roundabout being constructed at the end of RP13 as part of the Borders Rail Project. One of the objectors had produced legal opinion that the Waverley Act did not allow for the construction of RP13 as the replacement route for vehicles with a footpath/cyclepath giving a direct link to Sheriffhall roundabout for pedestrians and cyclists. That legal opinion did not make any reference to the approved Shawfair Planning Application or its supporting documents. Network Rail and the Council's legal advisers were of the opinion that the proposals were legal and met the requirements of both the Waverley Act and the Shawfair Development plans.

### **Decision**

- (a) To promote a Prohibition of Vehicular Traffic Order for the remaining section of the A6106 at Sheriffhall; and
- (b) To confirm that the proposed track to be constructed by Network Rail was acceptable to the Council.

(Action: Head of Commercial Operations)

The meeting terminated at 4.30pm.



**Appendix I**  
**(relative to paragraph 10)**

**MIDLOTHIAN COUNCIL**

**Protocol for Audio Recording of Council Meetings**

Introduced with effect from 25 September 2013

**1. Background**

- 1.1 On 24 September 2013, Midlothian Council agreed to make audio recordings of business transacted in public at Council meetings, publicly available, i.e. via a link to a Midlothian YouTube Channel from the Council's website (alongside the corresponding electronic agenda and papers for each meeting). These recordings will be retained in line with the provisions of Schedule 7A to the Local Government (Scotland) Act 1973, i.e. for a period of 6 years from the date of the meeting.
- 1.2 Audio recording of meetings are made to improve accessibility to meetings and provide a greater transparency and accountability on how decisions are reached. While an audio recording of a meeting may be produced, the minutes of the meeting are still the formal legal record of the meeting and of any decisions taken. The aim is to ensure that the minutes are an accurate record of the proceedings and an audio recording of a meeting can assist in this regard.

**2. Provisions**

- 2.1 Due to technical limitations and cost implications it is not currently possible to record meetings outwith the Council Chambers, Midlothian House, Buccleuch Street, Dalkeith.
- 2.2 Notices to the effect that the meeting may be recorded and subsequently published will be placed on the front of each agenda and on signs displayed inside and outside the Council Chambers.
- 2.3 At the commencement of each meeting the Chair will remind those present that the meeting will be recorded and published.
- 2.4 The meetings to be recorded shall be those agreed by the Council from time to time.
- 2.5 The Chief Executive or Monitoring Officer will have authority to request termination or suspension of the recording of a meeting if continuing the recording would prejudice the proceedings of the meeting. This would include:
- Public disturbance or other suspension of the meeting;
  - Exclusion of the public and press; and
  - Any other reason agreed by the Council as may be referred to in Standing Orders.

2.6/

- 2.6 Exempt and confidential/private agenda items will be recorded whilst complying with the provisions of the Local Government (Scotland) Act 1973, as amended, and with appropriate employment legislation, however these will not be published or made available for public download.
- 2.7 Arrangements will however be made to give Councillors and Corporate Management Team full access to the exempt and confidential/private business on recordings. This access however will be subject to restriction in the case of any sensitive information which should clearly be withheld.
- 2.8 Meetings will be recorded in WAV or MP3 format on the Council's digital media recorder. A link will be provided to these (the public business only) on a Midlothian YouTube Channel and except in cases where it is necessary to meet disability access requirements, no transcriptions will be provided in view of the additional cost involved.
- 2.9 Recordings will be made available within 5 working days after the date of the meeting.
- 2.10 The Monitoring Officer can decide not to publish a recording or part thereof if considered necessary because all or part of the content of the recording is or is likely to be in breach of any statutory provision or if there is inappropriate language or defamation. It is anticipated that this need should only arise in exceptional circumstances.
- 2.11 In any correspondence notifying potential speakers of a forthcoming meeting the following advice should be included:  
  
***"Please note that an audio recording of the meeting may be made and that the recording will be publicly available following the meeting including publication via the internet."***
- 2.12 The recording system will only record from the Council's microphones in the Council Chamber. Elected members and public speakers should ensure that their microphone is activated and that they speak clearly into the microphone at all times. Speakers are also reminded to deactivate their microphone promptly upon finishing their contribution.
- 2.13 Whilst every effort will be made to ensure that this protocol is adhered to, in terms of recording and publishing as outlined, in the event that there are technical difficulties outwith the Council's control which affect its ability to record, the Council cannot be held responsible for provision of audio recording, as there is no backup/secondary recording facility.
- 2.14 Commercial organisations and the media (i.e. press, tv, radio, etc) could also access the recordings and where they wished to do so, publish or broadcast all or part of them.

## Appendix II (relative to paragraph 15)

### GENERAL SERVICES CAPITAL PLAN 2013/14 QUARTER 1 MONITORING APPROVED PROJECTS

	2013/14 Budget £'000	Actual to 21/07/13 £'000	2013/14 Outturn £'000	2013/14 Variance £'000	Total Project Budget £'000
<b>CORPORATE RESOURCES</b>					
<b>Customer Services</b>					
Corporate ICT Replacements	909	3	909	0	2,477
Anti-Virus - Exchange(Trend)	25	0	0	-25	25
Disaster Recovery	40	0	0	-40	40
Internet Connection	20	0	0	-20	20
Server Replacement	125	0	125	0	125
New ITMIS - Service Improvement	150	0	0	-150	150
Cabling and Power - Midlothian House & Fairfield House	200	0	200	0	200
IT Data Encryption	27	0	27	0	60
IT PCI Compliance	44	3	44	0	68
IT Antivirus Software	4	1	1	-3	65
IT UPS Devices	40	0	40	0	40
IT Air Conditioning Upgrade	15	0	11	-4	15
Midlothian Website Development	13	0	13	0	126
<b>Planning &amp; Development</b>					
Jarnac Court Regeneration	74	0	0	-74	160
Environmental Improvements	748	19	400	-348	1,733
Demolition Costs	27	0	27	0	628
Gorebridge Community Hub	424	0	0	-424	424
Property Asset Management System	18	6	18	0	105
Bonnyrigg Town Centre Environmental Improvements	60	0	0	-60	62
Feasibility & Site Investigation - Barleyknowe	9	0	9	0	35
<b>Commercial Operations</b>					
Lighting Upgrades	969	2	969	0	3,443
Road Upgrades	581	33	581	0	1,500
B6372 Arniston Road realignment	475	0	475	0	475
Structural Road Surveys	6	0	6	0	50
A6106 Lugton	1,772	35	1,772	0	1,894
Millerhill access road works	302	-13	293	-9	380
Purchase of Land at Millerhill	203	252	252	49	248
Beeslack High School Safer Routes to School	55	0	20	-35	228
Cycling, Walking & Safer Streets Projects	99	0	99	0	475
New recycling facility - Penicuik	1,359	33	1,359	0	1,380
Waste Collection Vehicles	1,036	92	1,036	0	3,113
Vehicle & Plant Replacement Programme	2,388	602	2,388	0	4,610
<b>Property &amp; Facilities</b>					
Stobhill Depot Upgrade	569	0	0	-569	624
Property Upgrades	759	0	759	0	759
<b>TOTAL CORPORATE RESOURCES</b>	<b>13,545</b>	<b>1,068</b>	<b>11,833</b>	<b>-1,712</b>	

### EDUCATION & CHILDRENS SERVICES

#### Primary

Burnbrae	445	0	445	0	2,574
Bilston	5,200	0	250	-4,950	6,460

Gorebridge North	4,170	0	250	-3,920	6,260
Rosewell Extension	1,005	9	1,005	0	1,135
Lasswade Roof	327	2	309	-18	350
Paradykes Roof	125	0	90	-35	125
Kings Park PS Classroom conversion	11	0	11	0	11
<b>Secondary</b>					
Lasswade High School	6,887	3,284	6,933	46	37,041
Beeslack Windows	250	0	0	-250	500
Newbattle High School - Preparatory Works	30	0	30	0	65
Saltersgate Security	13	0	21	8	50
<b>General</b>					
IT Development	1,306	99	1,306	0	1,691
PPP1 Land Acquisition	27	0	27	0	27
<b>Children and Families</b>					
Eastfield Childrens Unit	19	4	30	11	299
Woodburn Childrens Unit	96	74	115	19	311
Gorebridge Residential Unit Upgrade	22	0	22	0	49
<b>TOTAL EDUCATION &amp; CHILDREN SERVICES</b>	<b>19,933</b>	<b>3,472</b>	<b>10,844</b>	<b>-9,089</b>	
<b>COMMUNITIES &amp; WELLBEING</b>					
Penicuik Care Home Hub	778	779	779	1	2,400
Penicuik Care Home Hub - Fit Out	150	10	150	0	150
Assistive Technology	303	29	150	-153	603
Travelling Peoples Site Upgrade	83	0	83	0	83
Highbank Old Peoples Home Mechanical Sluices	18	0	18	0	18
IT System	13	15	22	9	235
<b>TOTAL COMMUNITIES &amp; WELLBEING</b>	<b>1,345</b>	<b>833</b>	<b>1,202</b>	<b>-143</b>	
<b>BUSINESS TRANSFORMATION</b>					
Purchase to Pay	88	17	88	0	150
Property Services Review Phase 2	43	0	0	-43	317
Mobile and Flexible Working	17	6	17	0	122
EDRMS	415	138	415	0	416
EWiM	329	102	329	0	608
Midlothian House 3rd Floor	1	0	1	0	42
Unallocated	277	0	277	0	477
<b>TOTAL BUSINESS TRANSFORMATION</b>	<b>1,170</b>	<b>263</b>	<b>1,127</b>	<b>-43</b>	
<b>GENERAL SERVICES CAPITAL PLAN TOTAL</b>	<b>35,993</b>	<b>5,636</b>	<b>25,006</b>	<b>-10,987</b>	



**Appendix III**  
**(relative to paragraph 16)**

**MIDLOTHIAN COUNCIL****HOUSING REVENUE ACCOUNT 2013/14**

	<b>Revised Budget</b>	<b>Projected Outturn</b>	<b>Variation (Under)/Over</b>
<b>Average No of Houses</b>	<b>6,869</b>	<b>6,892</b>	<b>23</b>
	<b>£000's</b>	<b>£000's</b>	<b>£000's</b>
<b>Repairs and Maintenance</b>			
Decant/Compensation	38	38	0
General Repairs	6,155	5,955	(200)
Grounds Maintenance	560	529	(31)
	<b>6,753</b>	<b>6,522</b>	<b>(231)</b>
<b>Administration and Management</b>	4,563	4,563	0
<b>Loan Charges</b>	6,990	7,013	23
<b>Other Expenses</b>	1,366	1,940	574
<b>TOTAL EXPENDITURE</b>	<b>19,672</b>	<b>20,038</b>	<b>366</b>
<b>Rents</b>			
Houses	(21,444)	(21,460)	(16)
Garages	(458)	(458)	0
Others	(550)	(517)	33
<b>TOTAL RENTS</b>	<b>(22,452)</b>	<b>(22,435)</b>	<b>17</b>
<b>NET EXPENDITURE/(INCOME)</b>	<b>(2,780)</b>	<b>(2,397)</b>	<b>383</b>
<b>BALANCE BROUGHT FORWARD</b>	<b>(14,673)</b>	<b>(14,673)</b>	<b>0</b>
<b>BALANCE CARRIED FORWARD</b>	<b>(17,453)</b>	<b>(17,070)</b>	<b>383</b>

## Appendix IV (relative to paragraph 16)

### HOUSING REVENUE ACCOUNT CAPITAL PLAN 2013/14

	Revised Budget	Actuals to 02/08/2013	Projected Outturn	Variation (Under)/Over
	£'000	£'000	£'000	£'000
<b>FUNDING</b>				
Net Receipts from Sales	1,635	441	1,085	(550)
Grants				
-Mortgage to Rent	662	72	650	(12)
-Incentivising New Build Funding	60	25	164	104
Council Tax on Second Homes	109	0	109	0
Borrowing Required	11,783	3,915	15,008	3,225
<b>TOTAL AVAILABLE FUNDING</b>	<b>14,249</b>	<b>4,453</b>	<b>17,016</b>	<b>2,767</b>
<b>APPROVED EXPENDITURE</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
New Build Houses Phase 1	201	184	225	24
New Build Houses Phase 2	5,702	1,333	4,798	(904)
Aids & Adaptations	332	160	450	118
Stabilisation Works	60	0	60	0
Environmental Improvements - McNeill Terrace	416	0	416	0
Homelessness - Mortgage to Rent	1,112	166	1,120	8
Scottish Housing Quality Standard				
-Kitchen Replacement	832	44	832	0
-Upgrade Central Heating Systems	1,309	243	1,309	0
-Sanitary Ware Replacement Programme	4,266	1,119	3,802	(464)
-SHQS Repairs	19	1,204	4,004	3,985
<b>Total Expenditure</b>	<b>14,249</b>	<b>4,453</b>	<b>17,016</b>	<b>2,767</b>