



Midlothian Integration Joint Board

Date	Time	Venue
Thursday 13 February 2020	2.00pm	Conference Room, Melville Housing, The Corn Exchange, 200 High Street, Dalkeith, EH22 1AZ.

Present (voting members):

Cllr Catherine Johnstone (Chair)	Carolyn Hirst (Vice Chair)
Cllr Derek Milligan	
Cllr Pauline Winchester	

Present (non-voting members):

Morag Barrow (Chief Officer)	Claire Flanagan (Chief Finance Officer)
Alison White (Chief Social Work Officer)	Caroline Myles (Chief Nurse)
James Hill (Staff side representative)	Keith Chapman (User/Carer)
Ewan Aitken (Third Sector)	

In attendance:

Mairi Simpson (Integration Manager)	Jamie Megaw (Strategic Programme Manager)
Matthew Curl (TEC Strategic Lead)	Mike Broadway (Clerk)

Apologies:

Cllr Jim Muirhead	Tricia Donald
Alex Joyce	Angus McCann
Fiona Huffer (Head of Dietetics)	Hamish Reid (GP/Clinical Director)
Wanda Fairgrieve (Staff side representative)	Johanne Simpson (Medical Practitioner)
Jill Stacey (Chief Internal Auditor)	

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1. Welcome and introductions

The Chair, Catherine Johnstone, welcomed everyone to this meeting of the Midlothian Integration Joint Board, following which there was a round of introductions.

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

3. Declarations of interest

No declarations of interest were received.

4. Minutes of Previous Meetings

- 4.1 The Minutes of Meeting of the Midlothian Integration Joint Board held on 5 December 2019 were submitted and approved as a correct record.
- 4.2 The Minutes of Meeting of the MIJB Audit and Risk Committee held on 5 September 2019 were submitted and noted.
- 4.3 A Rolling Action Log – February 2020 was submitted.

Thereafter, the Board, having received updates on the various action points detailed therein, agreed:-

- (a) to close off completed actions with the exception of those actions whose expected completion date had not yet passed;
- (b) to note that the quarterly update on progress against delivery of the Transformation Programme was included as part of today's agenda; and
- (c) to note that a working group had been set up to progress the role of the IJB in the Development and Strategic Planning processes; its links into Community Planning and how it interacted with other agencies and that a further report would be brought back to the Board in due course.

(Action: Chief Officer/Chief Finance Officer/Clerk)

5. Public Reports

Report No.	Report Title	Presented by:
5.1	eFrailty: a future model for frailty.	Jamie Megaw

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Executive Summary of Report

The purpose of this report was to outline progress in developing the e frailty programme and to present for the Board's consideration proposals for a future model to address deficits in the frailty system of care which the MIJB were asked to support.

The report highlighted that there had been a 50% increase in people over 75 in Midlothian in the last 20 years and growth in this cohort was predicted to increase faster over the next decade. Frailty was a distinctive health state related to the ageing process where multiple body systems gradually lose their in-built reserves. The increasing prevalence of frailty, as a result of the rapidly growing ageing population, was unsustainable in the current utilisation of the health and care system.

Midlothian Health and Social Care Partnership and Midlothian GP Cluster have been using the electronic frailty index (eFI) to understand service utilisation, the quality of care provided and been using this information to inform strategic direction and service developments. The electronic frailty index (eFI) is a validated method to identify frailty using coding in GP patient records.

The model of care which had emerged builds on the current pilots underway and places Midlothian IJB and HSCP in a strong position to improve outcomes and patient/staff experience and to reduce hospital activity.

Summary of discussion

The Board, having heard from Strategic Programme Manager, Jamie Megaw, who explained the proposals in some detail and thereafter responded to Members' questions and comments, discussed the emerging proposed Model of Care and acknowledged the importance of delivering changes that ensured people got the right support at the right time by the right service.

In response to concerns regarding the ability to successfully deliver all the necessary components required to support the proposed eFrailty Model of Care, Jamie sought to reassure Members by explaining that work was already under way to overcome issues relating to information sharing, ensure the robustness of the electronic frailty index (eFI) building on the tech pathfinder work being undertaken by Matthew's team and to also build on the highly successful pilots already operating. This was seen as the start of a process and there would be on-going dialogue with the Board as the proposals progressed and developed.

Decision

After further discussion and questions to Officers, the Board:

- **Noted the progress the GP Cluster and the HSCP have made to understand who has frailty and to improve the quality of care and service provision**
- **Noted that as more people become frail in Midlothian without change this will see by 2026 an increase of 6500 bed days in the Royal Infirmary**
- **Noted that 4% of the population account for 31% of Midlothian's unscheduled care activity in hospitals.**
- **Noted the strategic direction and the need to identify appropriate funding**

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- Agreed to continue consideration of adopting a whole-Midlothian approach or to work across half the county, until the merits of each course of action became clearer
- Agreed that the Chief Officer and Chief Finance Officer explore financial support and funding options within NHS Lothian to allow the e frailty programme to develop and to evaluate its impact across the system.

Action

Chief Officer/Chief Finance Officer/Strategic Programme Manager

Report No.	Report Title	Presented by:
5.2	Appointment of Independent Member of the MIJB Audit and Risk Committee	Morag Barrow

Executive Summary of Report

With reference to paragraph 7.1 of the Minutes of the Audit and Risk Committee of 7 March 2019, there was submitted a report the purpose of which was to gain approval by the MIJB for the appointment of Pam Russell as the independent member of the MIJB Audit and Risk Committee following an open recruitment process to meet best practice. The appointment of the independent member of the MIJB Audit and Risk Committee would be for a fixed period to 31 October 2022.

Decision

Having heard from Chief Officer, Morag Barrow, the Board;

- approved the appointment of Pam Russell as independent member of the MIJB Audit and Risk Committee following an open recruitment process to meet best practice; and
- thanked, and expressed its appreciation, to outgoing independent member Jane Cuthbert for her contributions to the work of the MIJB Audit and Risk Committee.

Action

Chief Officer/Chief Finance Officer/Clerk

Report No.	Report Title	Presented by:
5.3	IJB Improvement Goals Progress	Jamie Megaw

Executive Summary of Report

With reference to paragraph 5.4 of the Minutes of 14 February 2019, there was submitted a report updating the Board on performance and improvement towards achieving the Local Improvement Goals set by the MIJB based on the indicators recommended by the Ministerial Strategic Group for Health and Community Care. The improvement goals focused on reducing unscheduled hospital and institutional care using data provided by the Health and Social Care team at ISD Scotland.

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Summary of discussion

Having heard from Jamie Megaw, Strategic Programme Manager, who responded to Members' questions and comments, the Board in considering the current progress against the local improvement goals discussed the impact of actions resulting from the NHS Lothian Escalation Recovery Plan. It being felt that it would be useful if possible to include before and after information in future reports. The potential for joint working with other IJBs was also raised, with the Chief Officer seeking to reassure Members that this was already being explored. With regards unplanned admissions the difficulties regarding the recording of those admitted to the Emergency and Observation Unit at the Royal Infirmary was acknowledged and although no immediately obvious solution was evident it was accepted that a more suitable mechanism ideally had to be found to record this important information.

Decision

After further discussion, the Board:-

- **Noted the current performance across the improvement goals.**
- **Noted the inclusion of further information about performance in Midlothian against the Core Suite of Indicators.**
- **Noted that where possible information regarding the impact of actions resulting from the NHS Lothian Escalation Recovery Plan would be included in future report.**
- **Noted that efforts would be made to find a more suitable mechanism for recording admissions to the Emergency and Observation Unit.**

Action

Chief Officer/Strategic Programme Manager

Report No.	Report Title	Presented by:
5.4	Partnership Digital Programme	Matthew Curl

Executive Summary of Report

The purpose of this report was to provide the MIJB with an update on the rationale and opportunity for a Partnership Digital Programme to support transformation and integration efforts.

The report provided outline background and context of the strategic importance of digital to support health and social integration and care model transformation. Further, it provided a brief definition of digital not as a thing but as a way of doing things and a broader schema for 'technology' as a concept. The report also outlined a strategic framework for developing a Partnership Digital Programme along with example key workstreams ready or in progress prior to framework approval. The proposal was supported by a new Digital Development IJB Direction; a draft of which was appended to the report.

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Summary of discussion

Having heard from Matthew Curl, TEC Strategic Lead, who responded to Members' questions and comments, the Board in considering the proposal discussed the potential to involve the third sector and also how to engage the 20% predominately older members of the community who don't use digital technology. It being pointed out in the case of the latter that they would be picked up as part of the proposed pathfinder, but that this would hopefully be just one of a suite of measures available in the future. Which in turn raised the issue of the need to future proof the proposals and also the potential for possible UK wide application.

Decision

After further discussion, the Board:

- **Approved and supported the strategic framework and developing Partnership Digital Programme; and**
- **Approved the new IJB direction (first iteration) to support the above.**

Action

Chief Officer/TEC Strategic Lead

Report No.	Report Title	Presented by:
5.5	Clinical and Care Governance Report	Caroline Myles

Executive Summary of Report

With reference to paragraph 5.4 of the Minutes of 14 February 2019, there was submitted a report the purpose of which was to provide assurance to the Midlothian Integrated Joint Board as to the clinical and care governance arrangements within Midlothian, highlighting good practice and identifying any emerging issues or risks. It also set out the proposed areas for monthly reporting.

Summary of discussion

Having heard from Chief Nurse, Caroline Myles who responded to Members' questions and comments, the Board welcome plans for a regular report and also the development of a clinical and care governance dashboard which would provide a summary/overview of agreed reports in one screen.

Decision

After further discussion, the Board:

- **Noted and approved the plan for the content of this monthly report;**
- **Noted the proposed development of a clinical and care governance dashboard; and**
- **Noted the proposal for the Chief Nurse to include a routine report on clinical and care governance to each IJB meeting.**

Action

Chief Nurse

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Report No.	Report Title	Presented by:
5.6	Chief Officer Report	Morag Barrow
Executive Summary of Report		
<p>This report provided a summary of the key service pressures and service developments which had occurred during the previous months in health and social care, highlighting in particular a number of key activities, as well as looking ahead at future developments.</p>		
Summary of discussion		
<p>The Board heard from Morag Barrow (Chief Officer), who highlighted in particular the following –</p> <ul style="list-style-type: none"> • Update on the progress being made on the delivery of the NHS Lothian Recovery Plan, following the decision by Scottish Government to place NHS Lothian on Level 3 of Performance Escalation matrix. • Details of the proposed timeline for the review of the Scheme of Integration. • Midlothian Council had recently restructured to introduce two Directorates (i) People and Partnerships and (ii) Place. The Health and Social Care Partnership was aligned to the People and Partnerships Directorate. • As the plans for the redesign of the Emergency Department in the Royal Infirmary continue to be developed, the option of the provision of a minor injuries service in Midlothian was being considered. • Update on changes within the NHS Lothian Board. • Concerns regarding the spread of coronavirus. <p>In discussing the Chief Officer's report the Board considered the circumstances leading to the departure of the NHS Lothian Board Chair and felt this might provide an opportunity to raise the issue of funding and also to invite his successor to a future meeting of the Midlothian IJB.</p>		
Decision		
<p>After further discussion and questions to the Chief Officer, the Board:-</p> <ul style="list-style-type: none"> • Noted the issues and updates raised in the report. • Agreed to explore the possibility of inviting the new interim chair of the NHS Lothian Board to a future meeting of the MIJB; and • Noted that the issue of IJB funding would be raised through the Chief Officers/Chief Finance Officers groups. 		
Action		
Chief Officer/Chief Finance Officer		

Report No.	Report Title	Presented by:
5.7	Midlothian Primary Care Improvement Plan – Update January 2020	Jamie Megaw

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Executive Summary of Report
With reference to paragraph 4.3 of the Minutes of 7 June 2018, there was submitted a report providing an update on the Primary Care Improvement Plan (PCIP); outlining the impact of the PCIP initiatives for the general practice population; and detailing the future developments in each key area.
Summary of discussion
Having heard from Strategic Programme Manager, Jamie Megaw, who responded to Members' questions and comments, the Board in considering the update, discussed the ongoing pressures within pharmacotherapy services.
Decision
<p>The Board, after further discussion, agreed to:-</p> <ul style="list-style-type: none"> • note the progress made in implementing the Midlothian PCIP; and • support the future developments.
Action
Chief Officer/Strategic Programme Manager

Report No.	Report Title	Presented by:
5.8	Statutory Guidance on Directions from Integration Authorities to Health Boards and Local Authorities	Mairi Simpson
Executive Summary of Report		
<p>The purpose of this report was to inform the MIJB that the Scottish Government had published Statutory Guidance on Directions from Integration Authorities to Health Boards and Local Authorities.</p> <p>The report explained that it was important that members of the Midlothian IJB were aware of the new guidance and the legislative requirements of the Public Bodies (Joint Working) (Scotland) Act 2014 with regard to Directions and were provided assurance that Midlothian practice would reflect the Guidance.</p>		
Summary of discussion		
Having heard from Integration Manager, Mairi Simpson who responded to Members' questions and comments, the Board considered the use made of Directions and welcomed further clarity on the matter.		
Decision		
<p>After further discussion, the Board noted:</p> <ul style="list-style-type: none"> • the revised statutory guidance on Directions, published on 27 January 2020; and • the actions proposed to ensure that Midlothian IJB was meeting the statutory obligations contained within the guidance and advise on any changes/additions. 		
Action		
Chief Officer/Integration Manager		

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Report No.	Report Title	Presented by:
5.9	Finance Update – IJB Reserves Position	Claire Flanagan
Executive Summary of Report and Summary of discussion		
<p>With reference to paragraph 5.7 of the Minutes of 10 October 2019, there was submitted a report the purpose of which was to provide Members with a reminder about the Reserves Policy, together with an update on the current reserves held.</p> <p>The report also sought support from the MIJB to reinvest funding recently disaggregated from a Medicine of the Elderly ward closure on the Western General site into local unscheduled care functions.</p>		
Decision		
<p>After discussion and having heard from Claire Flanagan, Chief Finance Officer, who responded to Members questions and comments, the Board agreed to:</p> <ul style="list-style-type: none"> • Note the current IJB reserve position. • Funding from the ward closure being used to support local unscheduled care. 		
Action		
Chief Finance Officer/Chief Officer		

Report No.	Report Title	Presented by:
5.10	Finance Update– Quarter 3 2019/20 & Transformation Programme Update	Claire Flanagan
Executive Summary of Report		
<p>This report set out the results of the MIJB's partner's (Midlothian Council and NHS Lothian) quarter three financial reviews, considered how this impacted on the projected financial position for the IJB for 2019/20 and provided an update on the programme of transformation work being undertaken.</p> <p>The report advise that these forecasts projected that the health 'arm' of the MIJB would be underspent and the social care 'arm' of the MIJB would be overspent, although in balance through recovery actions.</p>		
Summary of discussion		
<p>Having heard from Claire Flanagan, Chief Finance Officer, who responded to Members' questions and comments, the Board in reviewing the financial position acknowledged the challenging financial landscape and the importance of the ongoing dialogue with both NHS Lothian and Midlothian Council.</p>		
Decision		
<p>After further discussion, the Board:</p> <ul style="list-style-type: none"> • Noted the position as laid out in the report for the quarter three financial reviews for 2019/20 ; and • Noted the update on the programmes of transformation work. 		
Action		
Chief Finance Officer		

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Report No.	Report Title	Presented by:
5.11	Summary of Midlothian Strategic Planning Group Discussion (8th January 2020)	Mairi Simpson
Executive Summary of Report		
With reference to paragraph 5.6 of the Minutes of 12 December 2019, there was submitted a report the purpose of which was to summarise the key discussion points arising from the Midlothian Strategic Planning Group meeting held on 8 th January 2020.		
Summary of discussion		
Having heard from Mairi Simpson, Integration Manager, who responded to Members questions and comments, the Board welcomed the report.		
Decision		
The Board noted the summary of discussion/decision at the Midlothian Strategic Planning Group on 8th January 2020.		
Action		
Chief Officer/Integration Manager		

6. Private Reports

Exclusion of Members of the Public

In view of the nature of the business to be transacted, the Board agreed that the public be excluded from the meeting during discussion of the undernoted item, as contained in the Addendum hereto, as there might be disclosed exempt information as defined in paragraph 6, 8 and 9 of Part I of Schedule 7A to the Local Government (Scotland) Act 1973:-

Report No.	Report Title	Presented by:
6.1	Vision paper for Care at Home: stage 2	Morag Barrow
Decision		
The Board commented on, and approved, the recommissioning plans.		

7. Date of next meeting

The next meetings of the Midlothian Integration Joint Board would be held on:

- Thursday 12 March 2020 2pm Joint Special Midlothian Integration Joint Board/Development Workshop
- Thursday 9 April 2020 2pm Midlothian Integration Joint Board

(Action: All Members to Note)

The meeting terminated at 3.57 pm.