

Planning Committee – Membership and Terms of Reference

Report by John Blair, Director, Corporate Resources

1 Purpose of Report

This report sets out the membership and terms of reference of the Planning Committee.

2 Membership

On 22 May 2012, the Council agreed that the Planning Committee would comprise of all eighteen Members of the Council and that the Chair would be Councillor Owen Thompson.

3 Terms of Reference

The terms of reference of the Planning Committee are stated in the Scheme of Administration (appended to Standing Orders). An extract is attached.

4 Report Implications**4.1 Resource Implications**

There are no resource implications arising directly from this report.

4.2 Risk Implications

In accordance with the Scheme of Administration the Council is required to appoint Members to the various Committees, etc. Failure to do so could impede the discharge of business.

4.3 Policy Implications**Strategy**

There are no strategy implications arising from this report.

Consultation

No consultations have been undertaken in connection with this report.

Equalities

An equalities impact assessment has not been required in connection with this report.

Sustainability

There are no sustainability implications arising from this report.

5 Recommendations

The Committee is invited to note its membership and terms of reference.

30 May 2012

Report Contact: Name Mike Broadway Tel No 0131 271 3160
Background papers:

Terms of Reference of Planning Committee

Planning Committee

Business – The Planning Committee will be responsible for the following:-

The exercise of the powers and duties of the Council under the provisions of the Town and Country Planning (Scotland) Acts, the Building (Scotland) Acts and other relative Acts, Regulations and Orders regarding the control of development and related matters, and including:-

- (i) disposal of applications for planning permission, listed building consent, conservation consent, advertisement consent and other applications, notifications and consultations;
- (ii) enforcement of planning control;
- (iii) making and enforcing of orders relating to the control of development including tree preservation orders and building preservation orders;
- (iv) defending any decisions made by the Committee which become the subject of an appeal to the Scottish Ministers or of other review procedure;
- (v) preparation of agreements regulating development or use of land;
- (vi) preparation of development briefs and other supplementary planning guidance relating to the detailed control of development; and
- (vii) making and enforcing of orders relating to building control.

Meetings - The Committee will normally meet every four weeks.

Quorum - The quorum for meetings of the Committee will be 6 Members.

Minutes - The Minutes of the Committee will be submitted to the next ordinary meeting of the Committee for approval. They will also be submitted to the Council both for information and to allow the Council to consider any recommendations contained in them.