



MIDLOTHIAN IJB STRATEGIC PLANNING GROUP

MS Teams

NOTES OF OUTCOMES AND ACTIONS

Wednesday 25th November 2020

PRESENT: Carolyn Hirst (Chair), Mairi Simpson, Jane Crawford, Jim Sherval, Debbie Crerar, Matthew Curl, Lois Marshall, Alison White, Sheena Wight, Fiona Huffer, Caroline Myles, Rebecca Miller, Aileen Murray, James Hill, Anthea Fraser, Morag Barrow, Anthea Fraser, Graham Kilpatrick, Jane Crawford, Jamie Megaw, Andrew Coull

APOLOGIES: Giovanna Di Tano

			ACTION
1	Welcome and Introductions	Carolyn Hirst welcomed members to the meeting. Apologies noted.	
2	Minutes of Last Meeting	Minutes of meeting on 28 October 2020 approved.	
3	Action Log	<p>Actions from 28 October 2020:</p> <p>(i) <i>JC is looking at how the Third Sector Reference Group can be better supported to influence IJB strategic planning.</i> JC met with Lesley Kelly and will feedback following the next meeting with Third Sector Reference Group on 9th Dec 2020.</p> <p>(ii) <i>Representation from the Independent Sector.</i> MS looking to invite independent sector representative from both Independent Care at Home and Independent Care Home Services groups. Carry forward.</p> <p><i>Representation from Housing sector:</i> MB and MS are meeting Lynne Douglas, CEO of Bield Housing week commencing 30th Nov 2020. Lynne would bring housing and NHS Lothian expertise to the SPG. In progress.</p> <p>(iii) <i>CH to progress requirement for a vice chair from Council.</i> Carry forward.</p> <p>(iv) <i>Equality Outcomes.</i> LM reported on public consultation meetings regarding equality outcomes. JC encouraging involvement of third sector. Further feedback to Strategic Planning</p>	<p>JC</p> <p>MS</p> <p>MB</p> <p>CH</p>

		<p>Group in January 2021.</p> <p>(v) <i>Development of Home First Model.</i> Work ongoing. Single Point of Access to start early Dec 2020. The following related actions to be carried forward.</p> <p>a. GC to include feedback on Glasgow and Fife models when progressing the Home First model locally.</p> <p>b. GC to report back on third sector contribution to the pathway.</p>	<p>LM</p> <p>GC</p> <p>GC</p>
4.	<p>Report on Progress</p> <p>(i)</p> <p>(ii)</p> <p>(iii)</p>	<p>Direction Tracker - Lois Marshall Lois Marshall discussed progress on Directions. Proposed to present update at IJB meeting on 10th Dec 2020.</p> <p>Actions as follows:</p> <p>i. Feedback to Lois on what could be included in the tracker in future. Comments on content and format to LM by 2nd Dec 2020.</p> <p>ii. Consider a Direction on the following and propose to the IJB Board.</p> <p>a. delayed discharges</p> <p>b. falls prevention and injury prevention.</p> <p>iii. Direction leads to add clear performance measures, both qualitative and quantitative where this is appropriate.</p> <p>iv. Direction leads to add clear timescales for review if progress not on track or targets unlikely to be met.</p> <p>v. Direction leads to consider capacity to deliver all aspects of a Direction - is there a need for the prioritising of tasks/objectives?</p> <p>Winter Plan Update - Leah Friedman Leah Friedman delivered a presentation on updated Winter Plan. Plan was presented to IJB in October and update will be discussed at IJB on 10th Dec 2020. Weekly tactical groups are up and running. Original Winter Plan has been checked against Scottish Government Winter Preparedness guidance.</p> <p>Actions as follows: Comments on plan to LF by 27th Nov 2020.</p> <p>Care Homes and Care at Home - (verbal update) Anthea Fraser)</p>	<p>ALL</p> <p>GC SW</p> <p>Direction Leads Direction Leads Direction Leads</p> <p>All</p>

		<p>Care at Home: In process of re-commissioning contract with the aim to be up and running by Sep 2021. Key areas being worked on include terms and conditions for staff with aim of improving staff retention. Also considering use of block contracts so that staff are paid for a full shift rather than just during visits. Aiming for in-house staff consultation in the new year. Keen to promote a care career pathway. Discussions underway with schools and links made with Pan-Lothian Care Academy.</p> <p>Care Homes: Midlothian has 11 homes for older people with 550 beds approx. 85% of places are occupied by Midlothian residents. Care Home Support Team has recently been expanded. There are regular meetings to support care homes alongside other support. Care Home Support Team undertook assurance visits to each care home and these are currently being repeated. Several initiatives are in place to support staff at this challenging time and throughout the winter. Expecting COVID vaccination programme for all care home residents and staff in Dec 2020 and Jan 2021. Care Staff have been asked to highlight if a resident is deteriorating to allow prompt response and reduce risk of hospital admission.</p>	
5.	<p>Developments For Discussion</p> <p>(i)</p> <p>(ii)</p>	<p>Measuring our Performance Update – Jamie Megaw JM reported on the challenges with developing a framework to report performance and the need for better intelligence. Currently improving the use of Tableau software to analyse data across health and care services. Aiming to have performance framework signed off by IJB by end of the financial year. JM requested feedback on what people feel the framework should include. This work supports plans to develop outcome maps for the HSCP. Workshops underway, supported by Matter of Focus.</p> <p>Social Care Review – Alison White AW discussed the Social Care Review paper. The paper reported on key changes that are proposed, areas in need of investment and areas of challenge. AW asked everyone to review the paper and feedback.</p>	<p>All</p> <p>All</p>

	(iii)	<p>Astley Ainsley Redesign – Graham Kirkpatrick</p> <p>GK delivered a presented on the redesign of services at the Astley Ainsley Hospital.</p> <p>Proposal is to shift the balance of care from the hospital to the community.</p> <p>The redesign links to the review of the stroke pathway, plans to provide Speech and Language Therapy locally, plans to increase extra care housing in Midlothian and the review of community nursing.</p> <p>Report highlighted the need for transfer of resources to provide care locally in the community.</p> <p>Progress in some areas has been limited in 2020 due to COVID.</p>	
6.	Strategic Planning Group Report Schedule 2020/21	<p>Suggested reports on 20th January or 17th March 2021:</p> <p>Technology Pathway Programme – Matthew Curl</p> <p>Climate Emergency & Green Health Prescribing – Jim Sherval</p> <p>Redesign of urgent care – Midlothian response</p> <p>Primary Care Improvement Plan – Jamie Megaw</p> <p>Equality Outcomes – update – Lois Marshall</p> <p>MS and CH to confirm schedule.</p>	MS
7.	AOCB	<p>i. MS to update and share the Strategic Planning Group members list.</p> <p>ii. SB asked members to respond to the Midlothian Local Housing Strategy 2021-2026 consultation – https://www.midlothian.gov.uk/news/article/3090/virtual-public-meetings-being-held-for-local-housing-strategy-consultation Some individuals/teams/services have responded.</p> <p>iii. MS to set up a Teams Channel for future meetings</p>	<p>MS</p> <p>ALL</p> <p>MS</p>
9.	Future Meetings	<p>All future meetings below are via MS Teams (meantime)</p> <p>Wed 20th January 2021 2-4pm</p> <p>Wed 17th March 2021 2-4pm</p> <p>Wed 19th May 2021 2-4pm</p> <p>Wed 11th August 2021 2-4pm</p> <p>Wed 29th September 2021 2-4pm</p> <p>Wed 17th November 2021 2-4pm</p>	