



Midlothian Council Action Log

No	Date of meeting	Item No and Title	Action	Action Owner	Expected completion date	Comments
1	21/02/2023	Capital Plan Prioritisation	Refer approved Council report to BTSG on additional affordability scope and projects.	Executive Director Place	<ul style="list-style-type: none"> a) December 2024 b) October 2024 c) December 2024 	<p>Executive Director provided a verbal update to respective BTSG & Council meetings.</p> <p>Capital Plan report on February 2025 Council Agenda</p> <p>a) Learning Estate Strategy options being developed for consideration on conclusion of Edge Analytics pupil product review, expect reporting in December.</p> <p>b) Recommended for closure.</p>

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						Climate Change – Net Zero 2030 / 2045 reporting to October Council – Update approved at Nov Council. c) Recommended for closure. Fleet & Asset Management Plans reported at December Council.
2	19/12/2023	8.4 Non-Domestic Rates Relief Policy	Review of policy to be undertaken in 6 months – 1 year.	Chief Officer Corporate Solutions	No later than April 2025	Report to council to be submitted with income achieved as part of Q4 financial monitoring
3	19/12/2023	8.8 Fleet and Plant Asset Replacement Plan	Considerations around increasing fleet capacity to be brought to BTSG.	Chief Officer Place	Report to BTSG in November and to Council in December 2024	Recommended for closure. Fleet Management Plan reported to December 2024 Council
4	26/03/2024	8.3 Midlothian Council Housing Allocation Policy Review 2023/24	1. Audit of tenancy allocations 2. Distribute ASB option paper to the different political groups and submit at council.	a) Chief Internal Auditor b) Executive Director Place	a) August Council updated. b) ASB options report to	a) Recommended for closure. Audit completed with satisfactory assurance. b) Recommended for closure Update Member Briefing held 5 Sep. on Tenancy

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					political groups in November	Agreements and Anti-Social Behaviour. ASB options report circulated to political groups in November 2024.
5	26/03/2024	8.4 Midlothian Council Mixed Tenure Strategy	Arrange an Elected Member briefing on arm's length organisations (ALEOs)	Executive Director Place	Briefing date to be scheduled post summer recess.	Oak Leaf homes option (MMR & Market Rent) included in MTF5 2025/26 proposals consultation. Option for special purpose vehicle in development and management & maintenance of Mid-Market Rent
6	07/05/2024	8.10 Glyphosate	Paper on neighbourhood service operatives would be undertaking a targeted winter programme of work in springtime 2025.	Chief Officer Place	Winter 2024	Recommended for closure Report to council submitted to February 2025 Council.
7	25/06/2024	8.14 Whitecraig Traveller Site	A full cost report to come back to Council for final approval to include early termination cost	Executive Director Place	When termination costs are known	Align to action jointly with ELC

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			and reinstatement cost unless the cost for this is nil.			
8	27/08/2024	8.1 Financial Monitoring 2024/25 General Fund Revenue	Report on the better utilisation of expensive machinery, such as used for potholes.	Chief Officer Place	ASAP	
9	27/08/2024	8.2 Housing Revenue Account – Revenue Budget and Capital Plan 2024/25	Financial costs of Normandy Court to be provided to all Members. Report to be brought back to Council to look at the allocation of Normandy Court if no resolution reached.	Executive Director Place Executive Director Place	ASAP If required	Email information circulated separately to all elected members. Further information once costs concluded. Recommended for closure. Allocations listed and applicants contacted. Viewings taking place.
10	27/08/2024	8.3 General Services Capital Plan 2024/25 Quarter 1 Monitoring	Provide a final account for clarity to the Elected Members on Hillend Alpine Coaster project costings	Chief Financial Officer	GSCP Q3 Financial Monitoring report to Council in February.	Coaster operational. Final account being concluded and will be reported to members.
11	27/08/2024	8.5 United Nations Convention on the Rights of the Child ('UNCRC') (Incorporation) (Scotland) Act	Information on what the UNCRC is and what it means to be provided to the public.	Executive Director Children, Young People and Partnerships	December 2024	Recommended for closure. the GIRFEC (Getting it Right for Every Child) UNCRC group is working with children and parents/carers to

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						produce child and parent friendly information
12	27/08/2024	8.3 General Services Capital Plan 2024/25 Quarter 1 Monitoring	Report to be presented to Council on a site for Gorebridge High School within six months.	Executive Director Place	End Feb 2025	Site search in progress
13	08/10/2024	8.1 Medium Term Financial Strategy	Heads of Service to look for additional efficiency savings to bridge the budget gap of .3.4 million on top of the savings already suggested in the public budget consultation. This is to be reviewed at November council meeting.	Chief Financial Officer	Proposals presented to November BTSG	Action in progress in MTFS
14	12/10/2024	8.2 Housing Revenue Account – Revenue Budget and Capital Plan 2024/25	To provide details of the multi-year HRA financial model to Elected Members.	Chief Financial Officer	Alongside the next iteration of the Rents Strategy.	Current rent strategy final year is 2025/26. A consultation report will be submitted to Council thereafter.
15	17/12/2024	8.9 Twinning Midlothian	Updated Midlothian Council website to include a dedicated page which lets communities know what Twinning activities are taking place.	Chief Officer Corporate Solutions	2025	
16	17/12/2024	8.13 Animal Boarding	Conduct a review on commercial	Chief Officer	2025	

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		Establishment Licence Conditions	dog walkers, including a review of any existing policy.	Place		
17	17/12/2024	8.6 Review of Scheme of Polling Districts and Polling Places 2024	Revisit the use of the Penicuik Centre as a Polling Station and ensure there is sufficient disability access.	Chief Executive	2025	There is a lift available at the Penicuik Centre and no disability access issues have been raised regarding previous polling scheme iterations. However, if members would prefer, a solution has been identified to move the polling stations at the Penicuik Centre from the first floor to the ground floor. This would require the library to close on polling day to accommodate this change.