

NOTICE OF MEETING

AUDIT COMMITTEE

Venue: Council Chambers
Midlothian House
Buccleuch Street
Dalkeith

Date: Tuesday 18 March 2014

Time: 11.00 am

John Blair
Director, Resources

Audio Recording Notice: Please note that this meeting will be recorded. The recording will be publicly available following the meeting, including publication via the internet. The Council will also comply with its statutory obligations under the Data Protection Act 1998 and the Freedom of Information (Scotland) Act 2002.

AGENDA

- 1 Apologies.
- 2 Order of Business – including notice of new business submitted as urgent for consideration at the end of the meeting.
- 3 Declarations of Interest.
- 4 Minutes of Meeting of 10 December 2013 - For Approval **(Circulated: Pages 3 - 5)**.
- 5 External Auditor's Annual Audit Report 2012/13 **(Circulated : Pages 7 - 32)**.
- 6 External Audit Plan for 2013/14 **(To Follow)**.
- 7 Treasury Management and Investment Strategy 2014/15 & Prudential Indicators - Report by Director, Resources **(Circulated: Pages 33 - 90)**
- 8 Risk Management Quarters 2 and 3 2013/14 – Report by Head of Finance and Integrated Service Support. **(Circulated: Pages 91 – 130)**.
- 9 Internal Audit Plan 2014/15 Report by Internal Audit Manager **(Circulated: Pages 131 - 136)**.
- 10 Public Sector Internal Audit Standards – External Assessment Proposal Report by Internal Audit Manager **(Circulated: Pages 137 - 142)**.

- 11 National Fraud Initiative – 2012/13 Outcomes – Report by Head of Housing and Community **(Circulated: Pages 143 - 145).**
- 12 Anti Money- Laundering Policy - Report by Internal Audit Manager **(Circulated: Pages 147 - 169).**
- 13 Fuel Management - Report by, Director Resources **(Circulated: Pages 171 - 173).**
- 14 Internal Audit Report: Accounts Receivable **(Circulated: Pages 175 - 190).**

THE COMMITTEE IS INVITED (A) TO CONSIDER RESOLVING TO DEAL WITH THE UNDERNOTED BUSINESS IN PRIVATE IN TERMS OF PARAGRAPHS 4,6 AND 14 OF PART 1 OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 - THE RELEVANT REPORTS ARE THEREFORE NOT FOR PUBLICATION; AND (B) TO NOTE THAT NOTWITHSTANDING ANY SUCH RESOLUTION, INFORMATION MAY STILL REQUIRE TO BE RELEASED UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 OR THE ENVIRONMENTAL INFORMATION REGULATIONS 2004

- 15 Internal Audit Report: High Value Electronic Payments **(Circulated: Pages 191 - 206).**
- 16 Internal Audit Report - Use of Term Contractors- Report by Head of Property and Facilities Management **(Circulated: Pages 207 - 214).**
- 17 Esk Bridge Landslide - Report by Director, Resources **(Circulated: Pages 215 - 238).**

11 March 2013