

Action Log

Midlothian Council
Tuesday 19 December 2023
Item No 5.3



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Motion - Infrastructure	14/12/2021	Report to Council on the Strategic Investment Framework	Executive Director Place	December 2023	Recommend for closure: This will be incorporated into the Capital Plan Prioritisation report as in Action No.4 and is scheduled for December 2023 Council
2	Minute Action - CCTV	14/12/2021	To provide a report outlining an expansion of sites for CCTV	Chief Officer Place	Spring 2024	Phase 1 is now complete and live. Agreed at Council on 21 November 2023 that the completion date of the report on Phase 2 proposals to be extended to Spring 2024 to allow time to fully evaluate the benefits of Phase 1.
3	Arm's Length Company to Manage Industrial Sites in Midlothian	28/06/2022	Explore and outline process for creating an arm's length company	Chief Officer Place	March 2024	Amended to March 2024 as this is the next scheduled meeting of Q4 2023/24. To be included as part of the Commercialisation Strategy. Work is in

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						progress to develop the strategy and expected to be presented to Council in Q4 2023/24.
4	Capital Plan Prioritisation	21/02/2023	Refer approved Council report to BTSG on additional affordability scope and projects.	Executive Director Place	August 2023	Recommend for closure: Updates regularly provided to BTSG. A series of thematic BTSG sessions have been delivered over Oct/Nov 2023 and a report is scheduled for December 2023 Council.
5	Tender Returns – Temporary Units (various)	21/03/2023	Councillor visit to temporary units	Head of Development	TBC	Site visit being scheduled
6	Fees and Charges 2023	21/03/2023	Events Charging Policy to be presented to Council for consideration and approval	Chief Officer Place	Q2 2023/24	Recommend to move to February 2024: This is to be included as part of the annual review of fees and charges to be presented to Council in February 2024.
7	Midlothian Council Speed Policy Review	9/05/2023	Proposal for roads with other speed limits and an associated action plan for implementation	Chief Officer Place	December 2024	Recommend to move to Q3 2024/25: Work is in progress to implement the Speed Policy findings from the

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						review. It is anticipated an annual review will take place in Spring/Summer 2024 and a report will be provided thereafter on implementation and any additional roads.
8	Beeslack Community High School and Penicuik Community High School	27/06/2023	Report back to Council on decant strategy and costs for Penicuik High School	Executive Director Place	Q4 2023/24	Report scheduled for December 2023 Council has been deferred as architects appointed to scope the requirement.
9	Standing Order 19.2 Decision – lease Burnbrae Road, Bonnyrigg	29/08/2023	Internal Auditors investigate the position of the retail unit at Burnbrae Road and that the Council are at no undue risk. An update is provided in private on the retail unit currently being constructed adjacent to this building in Buccleuch Street.	Executive Director Place Executive Director Place	TBC October 2023	Audit in progress for report back to Council Retail units construction & handover near completion.
10	Midlothian House and Dalkeith Town Centre	29/08/2023	Briefing/Seminar to be held to further discuss the wider plan for Dalkeith Town Centre	Executive Director Place	Before December 2023 Council	Recommend for closure: Dalkeith Town Centre briefing held and reported to November Council. Midlothian House briefing

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						scheduled for Wednesday 13 December 2023.and report to December Council.
11	Motion - Old Craighall Road	10/10/2023	Report on protocols when dealing with road closures around new developments be presented to a future Planning Committee	Executive Director Place	TBC	Work in progress to report to Planning Committee
12	Midlothian Strategic Housing Investment Plan 2024/25 – 2028/29	10/10/2023	Report to be brought to November or December Council on rent pressure zones	Executive Director Place	Dec 2023	Recommended for closure: RPZ Report scheduled for Council on 19 December 2023.
13	Council House Building Programme – Progress Update 2023	10/10/2023	Update on whether there is recourse in relation to Passivhaus certification/guarantee	Executive Director Place	Dec 2023	Recommend for closure: Passive House is a performance-based building certification that focuses on the significant reduction of energy use for space heating and cooling. It is a set of metrics for energy performance certification that can be achieved. There is not a separate

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						guarantee scheme to the contractors defects liability.
14	Financial Monitoring 2023/24 – General Fund Revenue	21/11/2023	Make enhancements to the report to ensure income targets are explicitly clear.	Chief Financial Officer (Section 95 Officer)	Q4 2023/24	Recommend for closure: Will be included in Q3 Financial Monitoring reports
15	Financial Monitoring 2023/24 – General Fund Revenue	21/11/2023	Write to Michael Gove, Levelling Up Cabinet Secretary, to express Midlothian Council's disappointment that it had received no Levelling Up 3 funding allocation, nor even the opportunity to apply for this funding, and to request that Midlothian Council be considered for any available underspend.	Council Leader	Dec 2023	Recommend for closure: Letter sent to UKG
16	Midlothian Council Housing Allocation Policy Review 2023/24	21/11/2023	Organise a briefing for Elected Members on the allocation policy once the consultation is complete.	Executive Director Place	Following end of consultation period (Feb 2024)	