

Action Log

Midlothian Council
21 March 2023



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Minute action - prospective crematorium development.	16/11/2021	Scope potential suitable sites for prospective crematorium development.	Chief Officer Place	February 2023	Report deferred to Council in May 2023.
2	Motion Amendment – Loanhead Football Club	16/11/2021	Update the Sports Needs Assessment from 2016 and report to future council meeting	Head of Adult Social Care/ Sport & Leisure Manager	December 2022	Completed Report to Council on March 2023 agenda.
3	Motion - Infrastructure	14/12/2021	Report to Council Strategic Investment Framework	Executive Director Place	May 2023	Strategic Infrastructure Investment Framework 2 nd stage now concluded and full report shall be presented to Council when available.
4	Minute Action - CCTV	14/12/2021	To provide a report outlining an expansion of sites for CCTV	Chief Officer Place	Update for council	Phase 2 expansion needs further consideration with a report deferred to Council in Q2 2023/24.
5	Minute Action – Improving energy efficiency by tackling dampness, condensation and improving ventilation	15/02/2022	a) Provide a report to Council Additional Report – b) Update on Current	Chief Officer Place	February 2023	a) Completed Dampness and Condensation report approved at February 2023 Council. Building

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			Housing Stock that will not meet Energy Efficiency Targets			Maintenance Service standards and report on March 2023 agenda. b) Included in Strategic Housing Investment Plan (SHIP) report to Council later in 2023
6	Arm's Length Company to Manage Industrial Sites in Midlothian	28/06/2022	Explore and outline process for creating an Arm's length company	Head of Development	February 2023	Work progressing on report deferred to Council in May 2023.
7	Briefing - Trauma Informed practice	23/08/2022	Members Briefing on Trauma Practice and Mental Health First Aid	Head of Adult Services	TBC	Trauma training will be arranged when Trauma Lead is in post (recruitment currently in process). Mental Health Training can be provided by Health in Mind who can design bespoke half day training for elected members. Confirmation of date required and then can be arranged with Health in Mind.

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8	Minute of Special Council 31 January 2023	21/02/2023	Amend Minute for Accuracy – <ul style="list-style-type: none"> Clarify the Council Leader write to the Finance Minister to seek a cross party meeting and that Councillor Parry had confirmed she was happy to do so either through BTSG or via Group leaders Minute p.38, the article referred to in the Midlothian Advertiser was in fact accurate, the quote was from the MSP and had highlighted Midlothian had been prioritised 	Democratic Services	March 2023	Completed
9	PRIVATE Minute Volume Index Midlothian Council 21 February 2023	21/02/2023	Amend the minute to accurately reflect Councillor Milligan's position.	Democratic Services	March 2023	Completed
10	Non-Domestic Rates Charging and Relief Policy	21/02/2023	Provide further information on why certain organisations qualify for a discount.	Acting Chief Officer Corporate Solutions	March 2023	Completed

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11	Minute from 21 February 2023	21/02/2023	The Cross-Party Business Transformation Steering Group recommend that the remaining measures be brought back to Council in the form of an updated Medium Term Financial Strategy Transformation Programme.	All lead officers	June 2023	
12	Capital Plan Prioritisation	21/02/2023	Refer approved Council report to BTSG on additional affordability scope and projects.	Executive Director Place	May 2023	Submit to BTSG
13	National Public Holiday for HM The King's Coronation	21/02/2023	Progress the exceptional school closure request for the day from the Scottish Government -	Executive Director Children, Young People and Partnerships	April 2023	Completed
14	Building Maintenance Service - Dampness & Condensation Policy Report	21/02/2023	Tenant handbook would be updated to reflect the changes within the new policy	Executive Director Place	April 2023	Tenant handbook update yet to be completed. Repairs website information updated meantime.