

# Minute of Meeting



## Midlothian Integration Joint Board

Date	Time	Venue
Thursday 27 October 2016	2pm	Conference Room, Melville Housing, The Corn Exchange, 200 High Street, Dalkeith, EH22 1AZ.

### Present (voting members):

Cllr Catherine Johnstone (Chair)	Alex Joyce
Cllr Bob Constable	Alison McCallum
Cllr Derek Milligan	John Oates
Cllr Bryan Pottinger	

### Present (non voting members):

Eibhlin McHugh (Chief Officer)	Alison White (Chief Social Work Officer)
David King (Chief Finance Officer)	Hamish Reid (GP/Clinical Director)
Caroline Myles (Chief Nurse)	Patsy Eccles (Staff side representative)
Marlene Gill (User/Carer)	Ruth McCabe (Third Sector)

### In attendance:

Colin Briggs (Associate Director, Strategic Planning, NHS Lothian)	Jamie Megaw (Strategic Programme Manager)
Mike Broadway (Clerk)	

### Apologies:

Peter Johnston (Vice Chair)	Dave Caesar (Medical Practitioner)
Aileen Currie (Staff side representative)	Margaret Kane (User/Carer)

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## 1. Welcome and introductions

The Chair, Catherine Johnstone, welcomed everyone to the Meeting of the Midlothian Integration Joint Board, in particular Colin Briggs, Associate Director, Strategic Planning, NHS Lothian.

## 2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

## 3. Declarations of interest

No declarations of interest were received.

## 4. Minutes of Previous Meetings

The following Minutes of Meetings of the Midlothian Integration Joint Board were submitted and approved as correct records:

- Thursday 18 August 2016; and
- Thursday 15 September 2016.

## 5. Public Reports

Report No.	Report Title	Presented by:
5.1	NHS Lothian Hospital Plan	Colin Briggs

### Executive Summary of Report

Colin Briggs, Associate Director, Strategic Planning, NHS Lothian provided the Board with a briefing on the development of the Lothian Hospital Plan.

### Summary of discussion

The Board in discussing the proposed Plan welcomed the potential opportunities that it presented to adopt a different approach towards the provision of functions delegated to the IJBs but delivered in NHS Lothian Hospitals. It was noted that the intention was to present the proposed Plan to the NHS Board in December, following which there would be a period of public consultation.

### Decision

**The Board thanked Colin Briggs for his presentation.**

Report No.	Report Title	Presented by:
5.2	Financial Assurance 2016/17	David King

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## Executive Summary of Report

This report concerned the development of the MIJB's financial strategy and laid out the principles behind redesigning the delivery of services moving from specialist and institutional based services to a more generalist and community based model. The report explained that such a strategy would require a fundamental review of the current services and how they used their resources, which would in turn inform the transformation of services and deliver the efficiencies to allow the IJB to achieve its strategic goals. The Financial Strategy and the Strategic Plan would then work together to ensure the long term sustainability of health and care services in Midlothian.

## Summary of discussion

The Chief Finance Officer in presenting the report highlighted that the real challenge for the MIJB was to deliver the national outcomes for its population within the financial resources available given that these resources were reducing in real terms and that the demand for the MIJB's functions were likely to increase in the coming years. The Board, in discussing the need for change, acknowledged the budgetary and demographic pressures that were likely to be faced, and the importance of working closely with NHS Lothian and Midlothian Council on a tripartite basis going forward.

## Decision

### The Board:

- **Noted the contents of the report;**
- **Agreed the approach to the development of the MIJB's financial strategy as detailed in the report;**
- **Agreed, in principle, the MIJB's lead role in the financial planning process for its delegated functions including the governance around any 'recovery' and efficiency plans; and**
- **Agreed that in 2017/18 the financial planning process would move to being a tripartite process with its two operational partners - NHS Lothian and Midlothian Council**

Report No.	Report Title	Presented by:
5.3	Update on Primary Care Developments in Midlothian	Jamie Megaw

## Executive Summary of Report

This report updated the MIJB on a number of developments within primary care and specifically General Practice in Midlothian.

## Summary of discussion

The Board, having heard from the Strategic Programme Manager, welcomed the

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developments that were taking place and acknowledged that they should hopefully go a long way to helping to address the current situation. It was acknowledged that given the projected growth for the area and also the anticipated changing population demographics, in order to ensure the longer term sustainability of the position, further work was likely to be required.

## Decision

### The Board:

- **Noted progress to establish a new practice in Newtongrange and the financial implications for the IJB**
- **Noted progress to establish the Midlothian Quality Cluster**
- **Noted the allocation of Midlothian Primary Care Transformation funding**
- **Noted the planned response to the national review on primary care out of hours services**
- **Noted and approved the proposal to develop a strategic programme and plan for primary care in Midlothian.**

Report No.	Report Title	Presented by:
5.4	Chief Officer's Report	Eibhlin McHugh

## Executive Summary of Report

This report provided a summary of the key issues which had arisen over the past two months in health and social care, highlighting in particular service pressures as well as some recent service developments.

The report also recommended that John Oates, Non-Executive member of NHS Lothian be appointed as a member of the Midlothian IJB Audit and Risk Committee, replacing Alison McCallum, who had previously attended on a temporary basis.

## Decision

### The Board:

- **Noted the issues raised in the report;**
- **Agreed to approve the appointment of John Oates, Non-Executive member of NHS Lothian as a member of the Midlothian IJB Audit and Risk Committee; and**
- **Agreed to record thanks to Alison McCallum for her contributions to the work of the MIJB Audit and Risk Committee.**

Report No.	Report Title	Presented by:
5.5	Health and Social Care Services: Quality Improvement	Hamish Reid

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## Executive Summary of Report

This report explained the changing approach to maintaining an overview of quality in health and care. A new structure, called the Midlothian Quality Improvement Team, had been put in place to identify areas of service delivery which required attention and make proposals regarding improvements. The report also made recommendations about how the MIJB would be kept informed about key issues of concern

## Summary of discussion

Having heard from the Clinical Director, the Board discussed the proposals and the scope for user/carer and third sector representatives to be more involved in the quality improvement process.

## Decision

### The Board:

- To note and approve the establishment of the reformed QIT;
- To note the 2015/16 QIT annual report;
- To approve the future assurance model for QIT; and
- To approve the proposals for keeping the MIJB informed of the work of the QIT.

Report No.	Report Title	Presented by:
5.6	Directions	Eibhlin McHugh

## Executive Summary of Report

This report provided a summary of the progress made by Midlothian Council and NHS Lothian in delivering the Directions set by the MIJB for 2016-17. The Directions were intended to provide further clarity about the key changes which need to be made in the delivery of health and care services in Midlothian as laid out in the Strategic Plan.

## Summary of discussion

Having heard from the Chief Social Work Officer, the Board discussed the good progress that was being made in relation to the development of complex care housing and support; the expansion of wellbeing services; and the provision of mental health advice services. While timescales had slipped, plans for the reprovision of Liberton Hospital beds to Midlothian Community Hospital and enhanced community services were clear and robust. The provision of care home and care at home services had proved particularly difficult in the first 6 months of the year with a serious impact on delayed discharge, however a new Direction had been issued to Midlothian Council to undertake a full review of care at home.

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## Decision

### The Board:

- **Note the progress made in achieving the Directions as outlined in the report.**

## 6. Private Reports

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In view of the nature of the business to be transacted, the Board agreed that the public be excluded from the meeting during discussion of the undernoted item, as contained in the Addendum hereto, as there might be disclosed exempt information as defined in paragraph 3 of Part I of Schedule 7A to the Local Government (Scotland) Act 1973:-

Performance Information – Noted.

## 7. Any other business

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No additional business had been notified to the Chair in advance

## 8. Date of next meeting

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The next meeting of the Midlothian Integration Joint Board would be held on:

- Thursday 17<sup>th</sup> November 2016      2pm      Development Workshop –  
Liberton/Midlothian Community  
Hospital Developments
- Thursday 1<sup>st</sup> December 2016      2pm      **Midlothian Integration Joint Board**

The meeting terminated at 4.27 pm.