

Community Asset Transfer Committee Membership

Kevin Anderson, Executive Director Place

Report for Information

1 Recommendations

Council is asked to note the outcome of the allocation by lot to the Community Asset Transfer Committee and the Community Asset Transfer Review Committee, as detailed below.

2 Purpose of Report/Executive Summary

Council agreed at its meeting of 24 May 2022 that the appointment of members to the Community Asset Transfer Committee, the Community Asset Transfer Review Committee and the substitutes for both, be appointed by lot.

This process has taken place and the appointments for all are listed below.

Date Tuesday 13 December 2022

Report Contact:

Kevin Anderson, Executive Director Place

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3 Background/Main Body of Report

- 3.1** The Council received a valid Community Asset Transfer (CAT) request on 28 September 2022. Under the Community Empowerment (Scotland) Act 2015, the Council is required to convene a CAT Committee within 6 months of receipt to determine the application.
- 3.2** At its meeting of 24 May 2022 Council agreed that the appointment of members to the Community Asset Transfer Committee, the Community Asset Transfer Review Committee and the substitutes for both, be appointed by lot (see excerpt from agreed minute of the meeting of 24 May 2022 below):

Community Asset Transfer Committee	6 members	To be appointed by lot by which the 6 appointed for the Community Asset Transfer Committee cannot be the same members for the Community Asset Transfer Review Committee and then the remaining one member from each ward can be the substitute for either the Community Asset Transfer Committee or Community Asset Transfer Review Committee
Community Asset Transfer Review Committee	6 members	To be appointed by lot by which the 6 appointed for the Community Asset Transfer Review Committee cannot be the same members for the Community Asset Transfer Committee and then the remaining one member from each ward can be the substitute for either the Community Asset Transfer Committee or Community Asset Transfer Review Committee

- 3.3 Following Council on 15 November 2022, the allocation process took place in the Council Chamber using a technical solution (a random name generator). This process was overseen by Group Leaders from the three political groups and the outcome recorded by the clerk. The process was as follows:
- A member from each of the 6 wards is allocated in turn by lot to the Asset Transfer Committee
 - A member from each of the 6 wards is allocated in turn by lot to the Asset Transfer Review Committee
 - The remaining members act as potential substitute members for either the Asset Transfer Committee or Asset Transfer Review Committee
- 3.4 The outcome of this allocation process is shown below. Appendix B gives the full breakdown of how the roles were allocated.

Community Asset Transfer Committee	6 members	Councillor Connor McManus Councillor Dianne Alexander Councillor Colin Cassidy Councillor Kelly Parry Councillor Stuart McKenzie Councillor Ellen Scott
Community Asset Transfer Review Committee	6 members	Councillor Willie McEwan Councillor Derek Milligan Councillor Stephen Curran Councillor Pauline Winchester Councillor Bryan Pottinger Councillor Kelly Drummond
Substitutes	6 members	Councillor Debbi McCall Councillor David Virgo Councillor Margot Russell Councillor Russell Imrie Councillor Peter Smail Councillor Douglas Bowen

- 3.5 Members are asked to note the above.

4 Report Implications (Resource, Digital and Risk)

4.1 Resource

There are no resource implications with the allocation process nor the convening of the required Committee(s).

4.2 Digital

A digital solution was used to determine the allocation.

4.3 Risk

The risk of not allocating members to the Committees is that the Council does not fulfil its statutory obligations under the Community Empowerment (Scotland) Act 2015 by being unable to determine valid Community Asset Transfer requests.

4.4 Ensuring Equalities (if required a separate IIA must be completed)

An IIA is not required for the allocation process.

4.4 Additional Report Implications (See Appendix A)

See Appendix A

Appendices

Appendix A – Additional Report Implications

Appendix B – Detailed allocation results

APPENDIX A – Report Implications

A.1 Key Priorities within the Single Midlothian Plan

The allocation of members allows a Community Asset Transfer request to be determined. When being determined consideration will be given to how the request aligns to the key priorities in the Single Midlothian Plan.

A.2 Key Drivers for Change

Key drivers addressed in this report:

- ☐ Holistic Working
- ☐ Hub and Spoke
- ☒ Modern
- ☐ Sustainable
- ☐ Transformational
- ☐ Preventative
- ☒ Asset-based
- ☐ Continuous Improvement
- ☐ One size fits one
- ☐ None of the above

A.3 Key Delivery Streams

Key delivery streams addressed in this report:

- ☐ One Council Working with you, for you
- ☐ Preventative and Sustainable
- ☒ Efficient and Modern
- ☐ Innovative and Ambitious
- ☐ None of the above

A.4 Delivering Best Value

All asset transfer requests are subject to the Best Value test as part of the request consideration.

A.5 Involving Communities and Other Stakeholders

The asset transfer requests when considered must show how they have given due regard to community and other relevant stakeholders views.

A.6 Impact on Performance and Outcomes

All community asset transfer requests must demonstrate how they will achieve improved outcomes for communities.

A.7 Adopting a Preventative Approach

Asset transfers can generate preventative action for communities through bringing an asset into community use/benefit, therefore advancing equalities and opportunities for all.

A.8 Supporting Sustainable Development

Community Asset Transfers consider sustainability when determining the application.

APPENDIX B

Following the 14 November 2022 Council meeting, members of the Community Asset Transfer Committee and Community Asset Transfer Review Committee were appointed by the drawing of lots, by which the 6 members appointed for the Community Asset Transfer Committee cannot be the same members for the Community Asset Transfer Review Committee and then the remaining one member from each ward can be the substitute for either the Community Asset Transfer Committee or Community Asset Transfer Review Committee.

The outcome of the draw was as follows –

Ward 1 Penicuik 1. Councillor Connor McManus 2. Councillor Willie McEwan 3. Councillor Debbi McCall	Ward 2 Bonnyrigg 1. Councillor Dianne Alexander 2. Councillor Derek Milligan 3. Councillor David Virgo
Ward 3 Dalkeith 1. Councillor Colin Cassidy 2. Councillor Stephen Curran 3. Councillor Margot Russell	Ward 4 Midlothian West 1. Councillor Kelly Parry 2. Councillor Pauline Winchester 3. Councillor Russell Imrie
Ward 5 Midlothian East 1. Councillor Stuart McKenzie 2. Councillor Bryan Pottinger 3. Councillor Peter Smail	Ward 6 Midlothian South 1. Councillor Ellen Scott 2. Councillor Kelly Drummond 3. Councillor Douglas Bowen

Key -

1. Community Asset Transfer Committee
2. Community Asset Transfer Review Committee
3. Substitute member for either the Asset Transfer Committee or Asset Transfer Review Committee

Using the above key this means appointment to the Committees are as follows –

Community Asset Transfer Committee	6 members	Councillor Connor McManus Councillor Dianne Alexander Councillor Colin Cassidy Councillor Kelly Parry Councillor Stuart McKenzie Councillor Ellen Scott
Community Asset Transfer Review Committee	6 members	Councillor Willie McEwan Councillor Derek Milligan Councillor Stephen Curran Councillor Pauline Winchester Councillor Bryan Pottinger Councillor Kelly Drummond
Substitutes	6 members	Councillor Debbi McCall Councillor David Virgo Councillor Margot Russell Councillor Russell Imrie Councillor Peter Smaill Councillor Douglas Bowen