

Minute of Meeting

Performance Review and Scrutiny Committee
Tuesday 24 April 2018
Item No 4.1



Performance, Review and Scrutiny Committee

| Date | Time | Venue |
|---------------|---------|--|
| 13 March 2018 | 11.00am | Council Chambers, Midlothian House, Buccleuch Street, Dalkeith |

Present:

| | |
|------------------------|-------|
| Councillor Johnstone | Chair |
| Councillor Alexander | |
| Councillor Baird | |
| Councillor Cassidy | |
| Councillor Hardie | |
| Councillor Lay-Douglas | |
| Councillor Munro | |
| Councillor Russell | |
| Councillor Small | |
| Councillor Winchester | |

Also in Attendance:

| | |
|----------------|--|
| Kenneth Lawrie | Chief Executive |
| Gary Fairley | Head of Finance and Integrated Service Support |
| Kevin Anderson | Head of Customer and Housing Services |
| Joan Tranent | Head of Children's Services |
| Grace Vickers | Head of Education |
| Alison White | Head of Adult Services |
| Ian Johnson | Head of Communities and Economy |
| Ricky Moffat | Head of Commercial Services |
| Garry Sheret | Head of Property and Facilities Management |
| Janet Ritchie | Democratic Services Officer |

1 Apologies

Apologies were received from Councillors Parry, Alexander and McCall.

In the absence of the Chair, Councillor Johnstone was appointed by the Committee and took the Chair.

2 Order of Business

The order of Business was as set out on the Agenda

3 Declarations of Interest

No declarations of interest were intimated.

4 Minutes of Previous Meetings

- 4.1 The minutes of the meeting of 30 January 2018 were submitted and approved as a correct record.

5 Public Reports

| Agenda No | Title | Presented by: |
|---|---|-------------------------------|
| 5.1 | Adult Social Care Quarter 3 Performance Report 2017/18 | Head of Adult Services |
| Outline and summary of item | | |
| <p>The Quarter 3 Performance Report 2017/18 for Adult Social Care was presented by the Head of Adult Services highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Thereafter the Head of Adult Services responded to questions and comments raised by the members of the Committee which included:</p> <ul style="list-style-type: none">• The new Carers (Scotland) Act 2016 and the work of the Carers Act Implementation Planning Group.• Reassurances that all voluntary agencies would be involved in the decision regarding the best use of the Recovery Hub.• The implementation of the Fall Strategy and as from 1 April there will be a Senior Manager with a strategic lead for falls.• The Audiology Clinic and the challenges in progressing new hearing aid maintenance and repair clinics in Libraries. | | |
| Decision | | |
| <ul style="list-style-type: none">• The Head of Adult Services agreed that Councillor Russell as the Carer's Champion would be provided with an update on the work undertaken with regards to the Carers Strategy and Action Plan 2017/19..• To otherwise note the report. | | |

| Action |
|------------------------|
| Head of Adult Services |

| Agenda No | Title | Presented by: |
|---|---|--|
| 5.2 | Customer and Housing Services Quarter 3 Performance Report 2017/18 | Head of Customer and Housing Services |
| Outline and summary of item | | |
| <p>The Quarter 3 Performance Report 2017/18 for Customer and Housing Services was presented by the Head of Customer and Housing Services highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Thereafter the Head of Customer and Housing Services responded to a question raised by Councillor Baird regarding the changes in Universal Credit combined with the new Council Budget passed in February and if these would have any impact on meeting the housing targets in particular regarding homelessness.</p> | | |
| Decision | | |
| To note the report. | | |

| Agenda No | Title | Presented by: |
|---|---|--|
| 5.3 | Children's Services Quarter 3 Performance Report 2017/18 | Head of Children's Services |
| Outline and summary of item | | |
| <p>The Quarter 3 Performance Report 2017/18 for Children's Services was presented by the Head of Children's Services highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Thereafter the Head of Children's Services responded to questions and comments raised by members of the Committee which included:</p> <ul style="list-style-type: none"> • The temporary closure of the Residential House at Woodburn Court and the change to both this house and the one in Penicuik from four bedrooms to 5 en-suite bedrooms. • Increase in secure care and the impact on the Budget. Also the controls around secure care and looking at more creative cost reducing models as well as preventative work. | | |
| Decision | | |
| To note the report. | | |

| Agenda No | Title | Presented by: |
|---|---|--|
| 5.4 | Communities and Economy Quarter 3 Performance Report 2017/18 | Head of Communities and Economy |
| Outline and summary of item | | |
| <p>The Quarter 3 Performance Report 2017/18 for Communities and Economy was presented by the Head of Communities and Economy highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Thereafter the Head of Communities and Economy responded to questions and comments raised by members of the Committee which included:</p> <ul style="list-style-type: none"> • Child Poverty Action Plan. • Update of Dalkeith Town Centre improvements. • The Tyne Esk LEADER programme. • Tobacco testing and the appointment a Tobacco Monitoring Officer. | | |
| Decision | | |
| <ul style="list-style-type: none"> • To set up a development session for Members to provide an update on the Child Poverty Action Plan. • To congratulate Midlothian Council's Planning Service on the two national awards. • To otherwise note the report. | | |
| Action | | |
| Head of Communities and Economy | | |

| Agenda No | Title | Presented by: |
|--|---|--------------------------|
| 5.5 | Education Quarter 3 Performance Report 2017/18 | Head of Education |
| Outline and summary of item | | |
| <p>The Quarter 3 Performance Report 2017/18 for Education was presented by the Head of Education highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Thereafter the Head of Education responded to comments and questions raised by members of the Committee which included:</p> <ul style="list-style-type: none"> • Budget challenges. • Lifelong Learning and Employability Service and positive destinations. | | |

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| <ul style="list-style-type: none"> • Education (Scotland) Act 2015 and Gaelic provision. • Expansion of 1140 hrs by 2020 and plans to implement this. • Scottish Index of Multiple Deprivation in relation to the expansion of 1140 hours |
| Decision |
| To note the report |

| Agenda No | Title | Presented by: |
|--|---|--------------------------------------|
| 5.6 | Commercial Operations Quarter 3 Performance Report 2017/18 | Head of Commercial Operations |
| Outline and summary of item | | |
| <p>The Quarter 3 Performance Report 2017/18 for Commercial Operations was presented by the Head of Commercial Operations highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the Report.</p> <p>Thereafter the Head of Commercial Operations responded to questions and comments raised by Members which included:</p> <ul style="list-style-type: none"> • Challenges during the bad weather and the good work done by the staff in keeping the roads open. • Recruitment issues affecting income. • Health and Safety Audit which consists of three phases, planning and implementing which is complete and the final stage auditing which is now in place. | | |
| Decision | | |
| To note the report | | |

| Agenda No | Title | Presented by: |
|--|--|----------------------------------|
| 5.7 | Finance and Integrated Service Support Quarter 3 Performance Report 2017/18 | Business Services Manager |
| Outline and summary of item | | |
| <p>The Quarter 3 Performance Report 2017/18 for Finance and Integrated Service Support was presented by the Head of Finance and Integrated Service Support highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> | | |

Thereafter the Head of Finance and Integrated Service Support responded to questions and comments raised by Members which included:

- Newbattle High School and any financial issues.
- Equal pay cases and any outstanding settlement.
- The development and improvement of the purchasing process and contract management.
- Best Value Audit timescale.
- Reserves and the impact of the bad weather.

Decision

To note the report.

| Agenda No | Title | Presented by: |
|---|--|--|
| 5.8 | Property and Facilities Management Quarter 3 Performance Report 2017/18 | Head of Commercial Operations |
| Outline and summary of item | | |
| <p>The Quarter 3 Performance Report 2017/18 for Property and Facilities Management was presented by the Head of Commercial Operations highlighting the progress in the delivery of strategic outcomes and a summary of the emerging challenges going forward as detailed in the report.</p> <p>Thereafter the Head of Commercial Operations responded to questions and comments raised by Members which included:</p> <ul style="list-style-type: none"> • Dalkeith Toilets repair costs and the procedure in place in assessing the damage and the cost of repairs. • Destination Hillend project. • Proposal to reduce the Janitorial Primary School estate. • Catering in schools and the issue of queuing for school lunches. | | |
| Decision | | |
| To note the report. | | |

| Agenda No | Title | Presented by: |
|--|--|------------------------|
| 5.9 | Midlothian Council Quarter 3 Performance Report 2017/18 | Chief Executive |
| Outline and summary of item | | |
| <p>The Chief Executive presented the Midlothian Council Quarter 3 Performance report detailing the delivery of Midlothian Council's priorities through the Community Planning Partnership and the Single Midlothian Plan. The Council Transformation Strategy and Individual Service Plans outlined how Midlothian Council would deliver its contribution to the Single Midlothian Plan.</p> <p>Thereafter the Chief Executive responded to questions and comments raised by several members of the Committee regarding the complaint procedure and the timescales in responding to complaints.</p> <p>The Chief Executive also responded to questions raised with regards to any projected overspend and the financial challenges moving forward. He further provided examples of joint working across all Directorates as well partnership working with communities.</p> | | |
| Decision | | |
| To note the report. | | |

The meeting terminated at 1.15 pm