

# Actions Log



| No | Subject  | Date     | Action   | Action Owner                                   | Expected completion date | Comments   |
|----|--|----------|--|--|--------------------------|--|
| 1  | <b>Annual Governance Statement 2017/18 (2018/19 Areas for Improvement)</b> | 19/06/18 |  | Chief Executive                                | June 2019                | Final AGS 2017/18 included within audited Statement of Accounts 2017/18 for 25/09/2018. Management's proposal is to report on Areas of Improvement progress to Audit Committee on a quarterly basis. |
| 2  | <b>Local Government Workers Pay and Grading</b>                            | 19/06/18 | It was recommended that the Performance, Review and Scrutiny Committee had a role to play in the monitoring process. | Director, Resources                            | Complete                 | Item included within agenda for 25/09/2018 Audit Committee meeting.  |
| 3  | <b>Annual Treasury Management Report 2017-18</b>                           | 19/06/18 | Any potential implications arising from fair value accounting to be fed back to Members directly.                    | Head of Finance and Integrated Service Support | Complete                 | Update provided at 25/09/2018 meeting by Chief Internal Auditor as part of Minutes / Action Tracker.   |

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| 4  | <b>Follow-up Review of Audit Recommendations</b>             | 25/09/18 | Updates to be provided to Members on - staff arrears in Health and Social Care, and use of the Council's secure email system (Egress) by care home providers to send monthly performance reports and accident/incident reports. | Joint Director, Health and Social Care                         | January 2019             | H&SC staff arrears update to Members tba<br><br>Further reminders have been issued to care home providers to send reports securely and compliance checks are carried out in accordance with contract T&Cs. |
| 5  | <b>External Annual Audit Report 2017/18</b>                  | 25/09/18 | Agreed to recommend that the Annual Audit Report be referred to the Council meeting on 2 October 2018 as an additional item of urgent business  | External Auditors/ Democratic Services                         | Complete                 | Annual Audit Report submitted to the Council meeting on 2 October 2018   |
| 6  | <b>Financial Statements for the year ended 31 March 2018</b> | 25/09/18 | Adjustment of the wording of the final paragraph on page 26 of the Annual Governance Statement  | Chief Executive/Head of Finance and Integrated Service Support | Complete                 | Wording adjusted for signature   |
|    |  |          |   |  |                          |  |