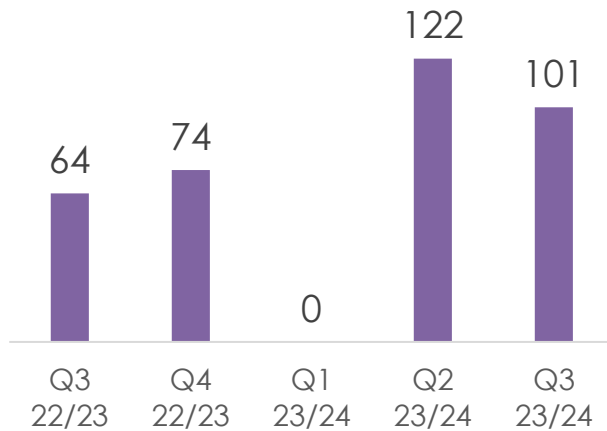


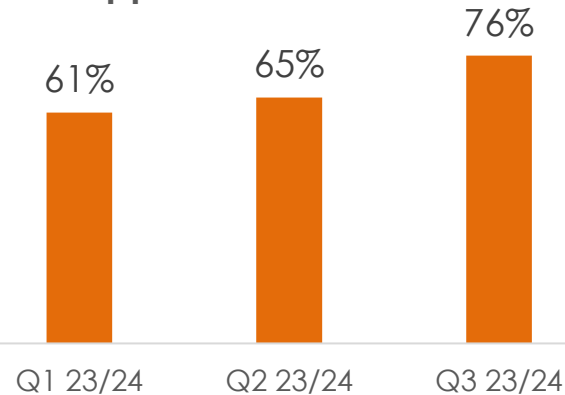
Protective Services - Police and Fire Board Quarter 3 report

Licensing

Number of Liquor Licence applications received

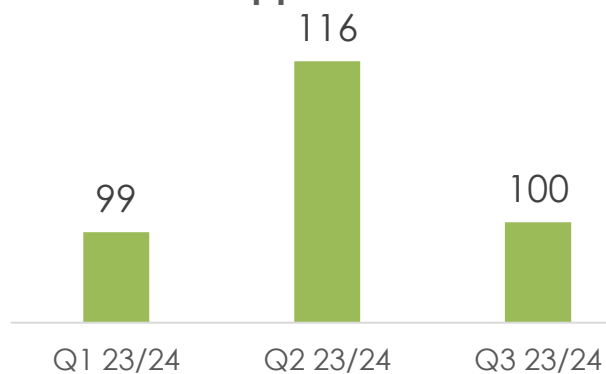


Percentage of Civic Government Licence applications determined

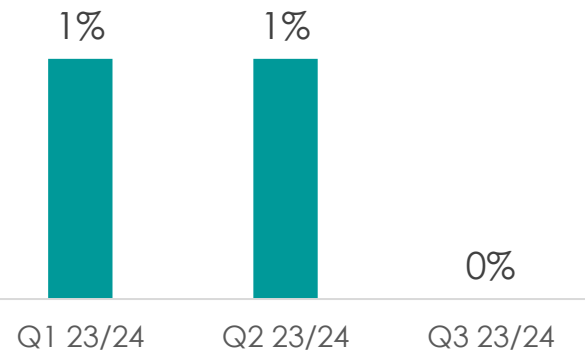


96% of liquor licence applications were determined

Number of Civic Government Licence applications



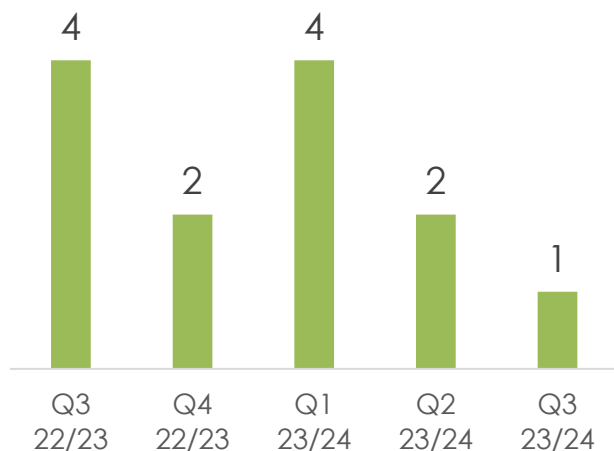
Percentage of Civic Government Act applications referred to the General Purposes Committee



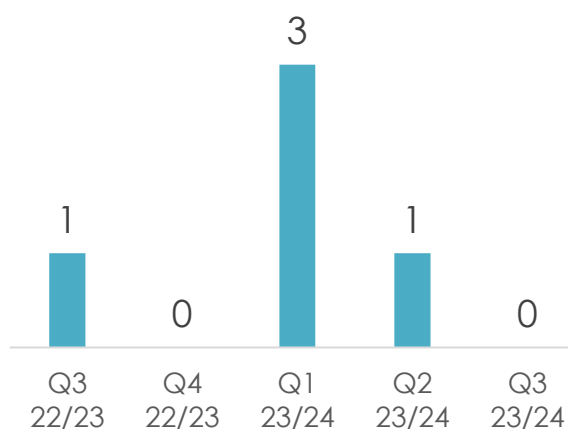
1% of liquor licence applications were referred to the Licensing Board

Workplace Health and Safety

Number of Business Workplace Health and Safety proactive inspections

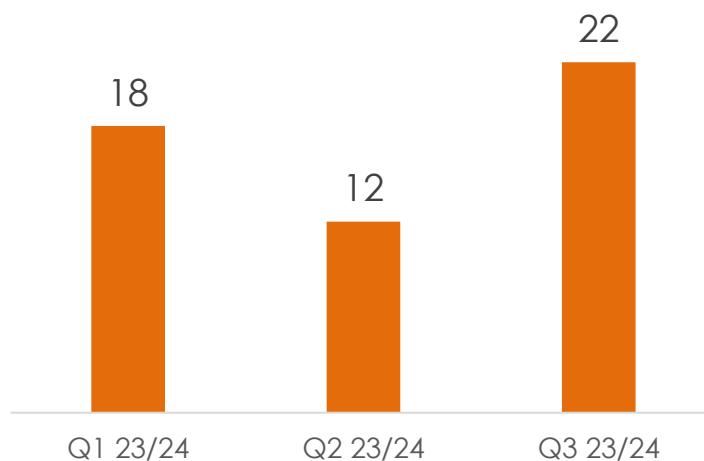


Number of Business Workplace Health and Safety Improvement notices served



There have been no Workplace Health and Safety Prohibition notices served Q1-Q3 23/24

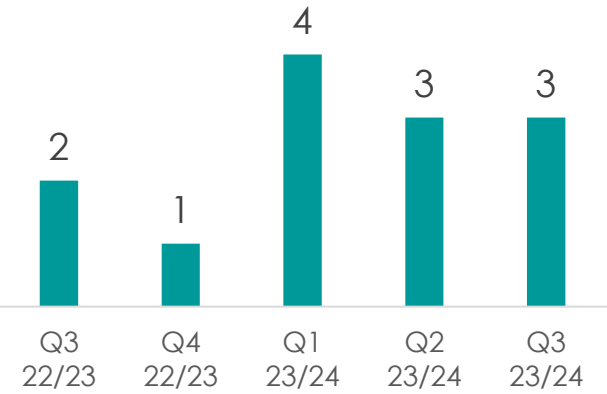
Number of workplace safety RIDDOR reports received



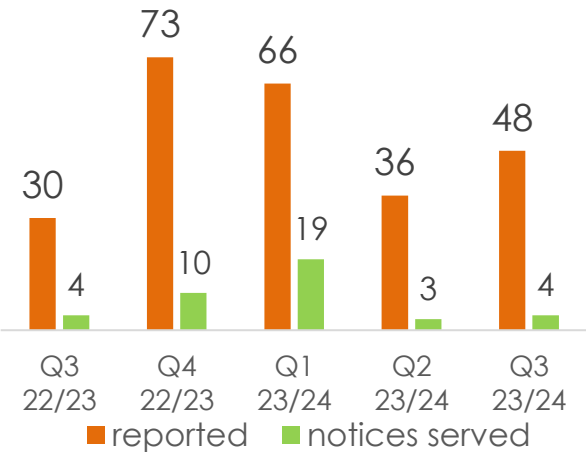
No RIDDOR related visits took place to investigate business workplace health and safety incidents.

Public Health

Number of Abandoned Vehicles removed for destruction



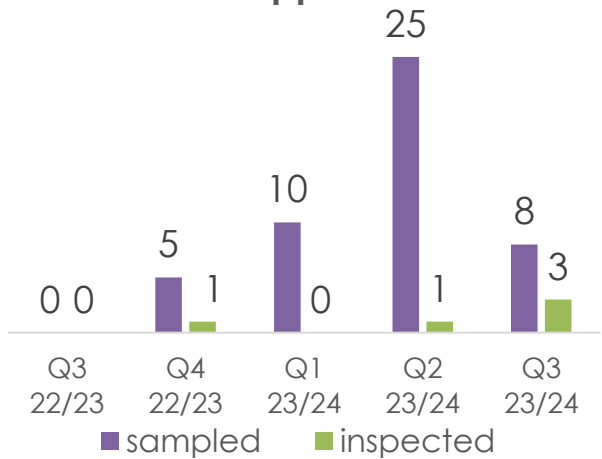
Number of Abandoned Vehicles



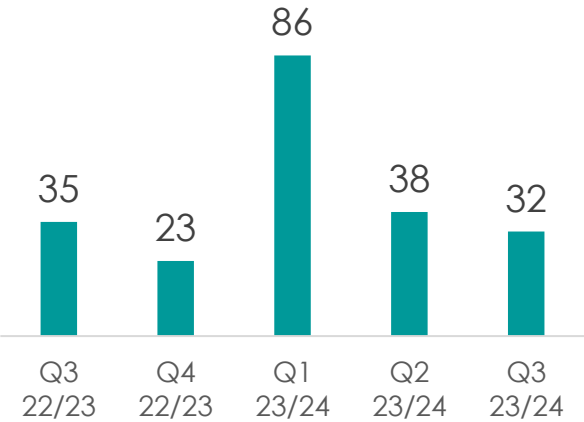
222 Public Health Service requests were received from Midlothian residents and businesses

93% of Public Health complaints received a first response within timescales

Number of Private water supplies



Number of Planning Application consultations received



102 Public Health Service requests were received from internal sources

0 Environmental Protection Abatement 1990 Notices were served

3 short term let Applications received

3 short term let Licences issued

Civil Contingencies and events

Plans and Procedures:

Note: Following on from the Q2 report, progress in some areas this quarter has been impacted by the early departure of a 0.6 FTE team member at the end of May 2023 who was on a temporary contract until October 2023.

Plans and Procedures updated this quarter:

- Emergency Contacts Directory – as and when staff changes have occurred.
- 2023-24 version of the Severe Weather Plan.
- Prevent related guidance document for colleagues who take bookings for Council premises and/or present during the period of the booking.

Plans in progress or awaiting guidance:

- Midlothian Council generic Emergency Plan. Will reflect changes to multi-agency partnership arrangements and internal restructuring. Police Scotland have asked for some specific changes to the text (Dec 23).
- Operation UNICORN. No details received as yet from official sources. Preparations to date are in line with those carried out previously.

Business Continuity Plans:

Confirmation has been received that the current software contract will continue to January 2025. This provides an opportunity, when an appropriate resource is identified (see note above), to support services to review their Business Continuity (BC) plans. Business Continuity Planning remains a key service management requirement, as highlighted during the recent Cyber incident “near miss”. As a result of the latter, Protective Services have linked up with Digital Services to promote BC when Digital Services are delivering inputs on Cyber Attacks.

Multi-agency Exercises, Training, Presentations and Work streams:

Team Members Participated in the following. Where appropriate to their areas of work, invitations were extended to colleagues in other services and partners:

- Planning for a Torness related exercise in 2024 which requires representation from Midlothian Council.
- Lothian and Borders Local Resilience Partnership and East of Scotland Regional Resilience Partnership Short Life Working Groups(SLWG) to develop multi-agency frameworks in relation to National Power Outages, Severe Weather, Care for People, Mass Fatalities, Risk Preparedness Assessment. The Care for People SWLG has published the agreed multi-agency Framework and its work is now concluded. Other workstreams remain in progress with most nearing completion. Participation in these is important to avoid any assumptions or obligations being included which might prove to be detrimental to, or unachievable by, Midlothian Council.
- Briefings relating to the Protect Duty/Martyn's Law. The Bill is still in draft form (“Terrorism (Protection of Premises) Draft Bill”) though was mentioned in the King's Speech and is expected to be put before Parliament in the current session, if time allows. Progress continues to be monitored and updates shared with relevant services and stakeholders, including event organisers, voluntary and business sectors.
- Annual series of Met Office briefing sessions on Severe Weather – and promotion of these across services (ongoing).
- Workshop to explore potential consequences of disruption to the fuel supply – for East of Scotland RRP member organisations.
- Workshop to explore potential consequences of a reservoir dam failure – for East of Scotland RRP member organisations.
- Exercise (via MS Teams) to explore potential consequences of severe weather affecting a wide geographical area.

Team members facilitated:

- Attendance of a Council colleague on the November 2023 multi-agency Crisis Management Course organised by the EoS RRP. Another two were scheduled to attend the December 2023 course but this was cancelled. The dates for 2024 have just been issued so those two individuals will re-book along with any new notes of interest.
- A severe weather scenario (via MS teams) for Place (Place) SLT.

Report to Divisional Management Teams/Corporate Management Team:

The last quarterly report noted that a report was being drafted for submission to the Corporate Management Team (CMT) regarding proposed steps to enhance the organisation's preparedness for emergency response. CMT have subsequently requested scenario based inputs and any report will be held over until those have taken place.

Ongoing, routine representation at/participation in:

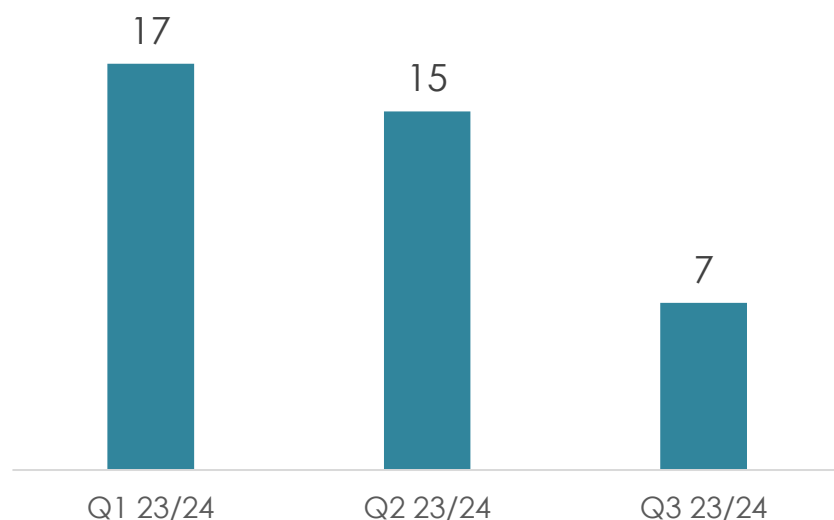
- Local Resilience Partnership meetings – core group, sub groups and Short Life Working Groups as detailed above.
- Lothian and Borders CONTEST group meetings representing the Midlothian CONTEST and Prevent SPOC.
- Internal meetings requiring a Contingency Planning input, including Care for People, Estates Management Safety Groups, internal CONTEST Group (and providing on-going support to the Midlothian SPOC), Safety Advisory Group, support for Business Continuity activities.
- Local Authority Resilience Group Scotland (LARGS) - networking meetings of resilience practitioners.

Ongoing monitoring of events and/or live incidents – disseminating information internally and liaison with external organisations as required.

To note: Following attendance at meetings, seminars, presentations, training sessions, a summary of all pertinent information is forwarded to senior manager(s) and other colleagues as appropriate. Invitations are also forwarded where the subject might be of direct interest to other services/partners.

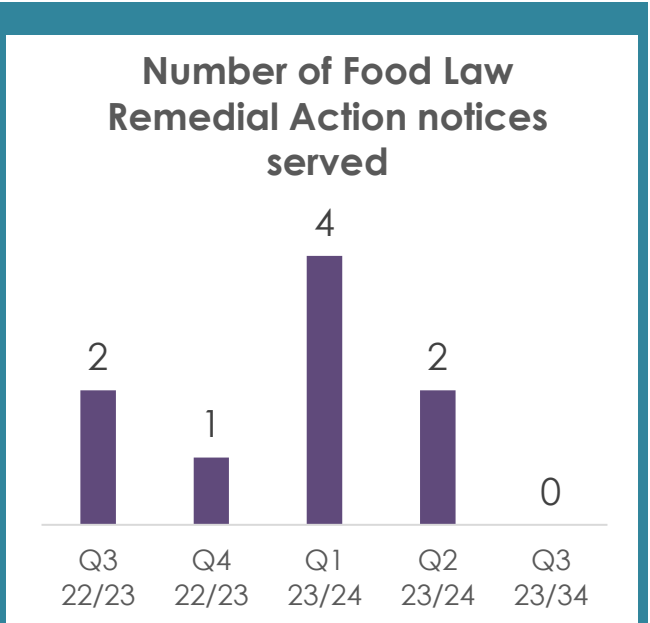
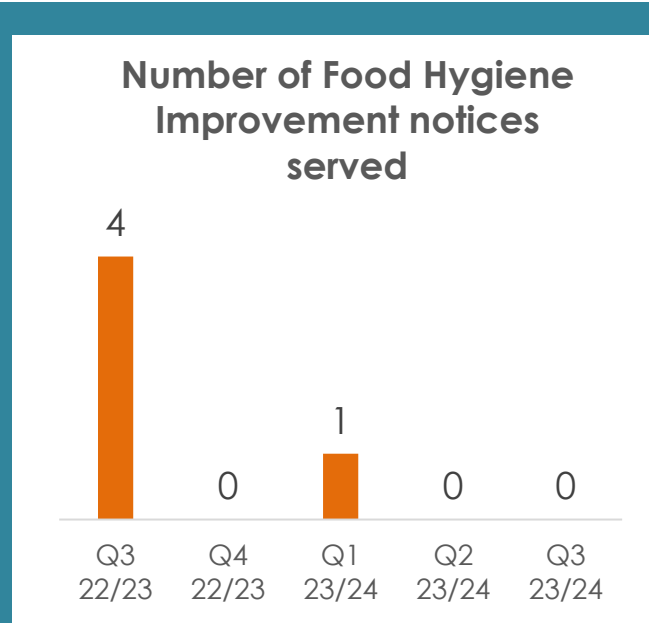
Public events

Number of organisations engaged with the Safety Advisory Group or similar



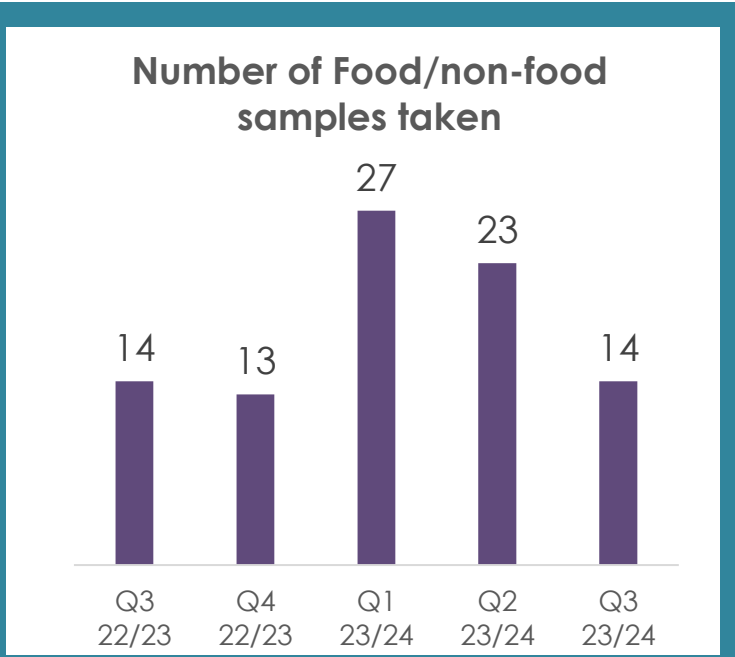
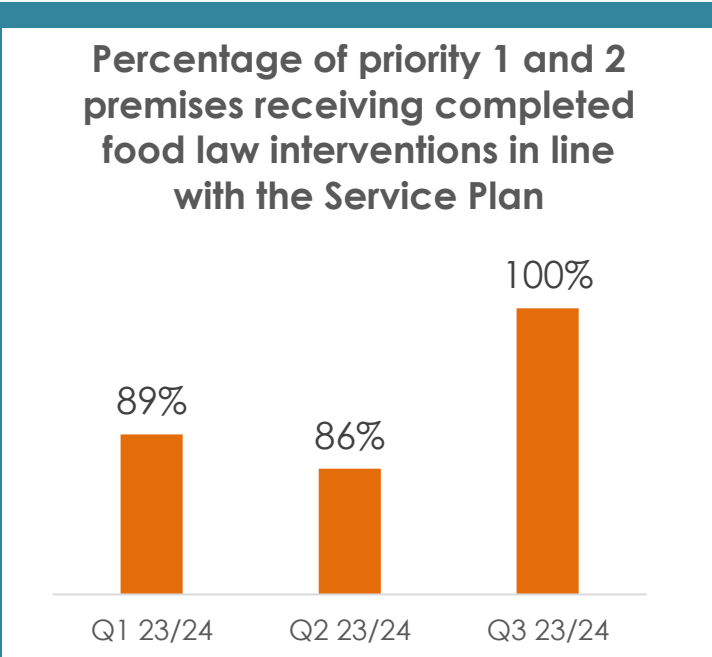
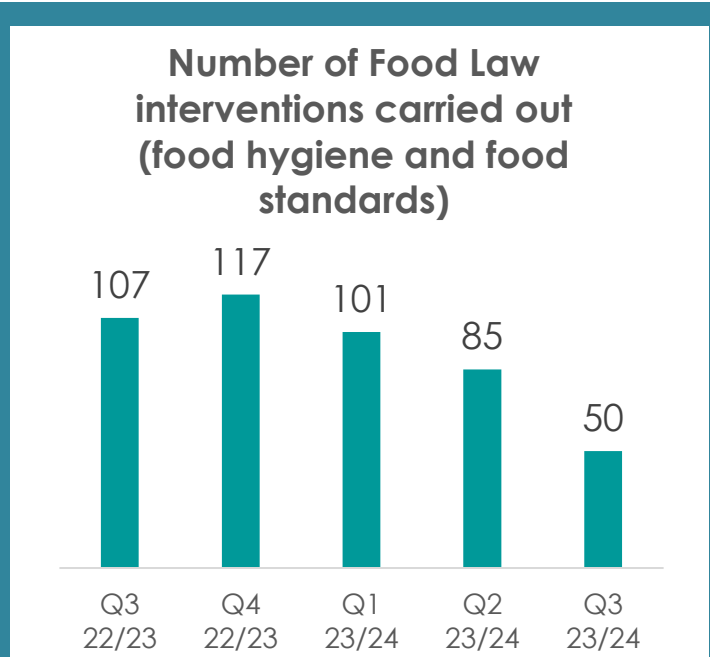
7 x Medium or High-risk events were brought to the Safety Advisory Group during Q3, with oversight of smaller, recurring events taken off table (including all 12 Remembrance events/parades, and 7 lower risk Festive lighting switch on events). Engagement has commenced with gala committees regarding summer 2024 events.

Food Hygiene and Standards



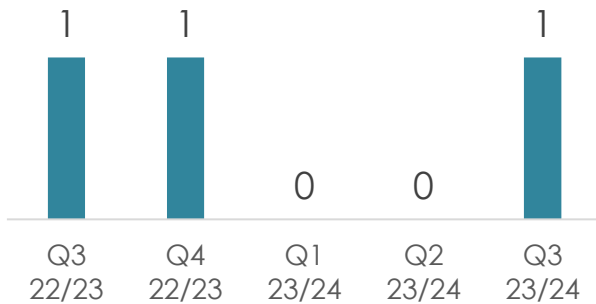
49 Food law service requests were received from Midlothian residents and businesses. (Includes food safety and food standards).

88% of food related service requests from Midlothian residents and businesses were responded to within the target response time of 5 working days. (Includes food safety and food standards).

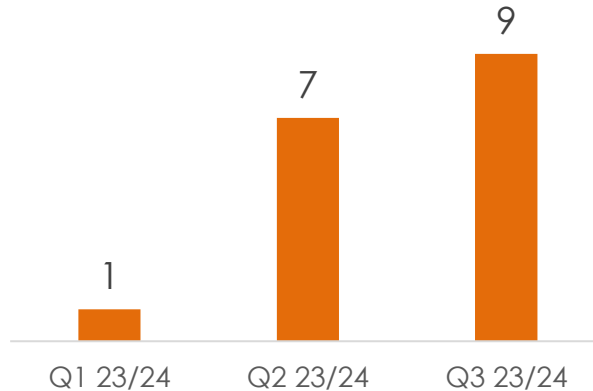


Trading Standards

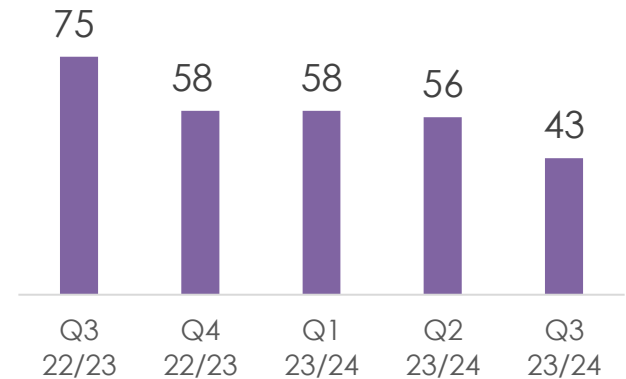
Number of cases reported to Crown Office and Procurator Fiscal Service



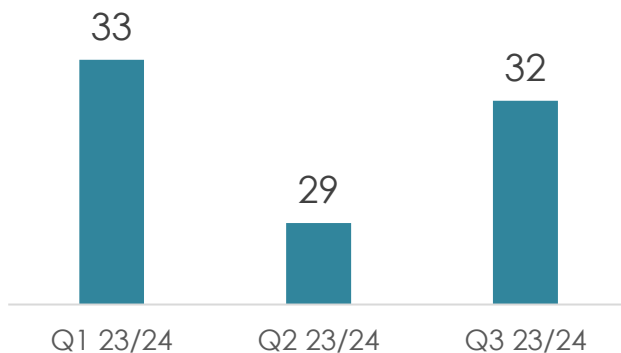
Number of business advice requests received by Trading Standards



Number of consumer complaints received by Trading Standards



Number of intelligence logs input to Intelligence Database (IDB)



100% of Business advice requests were responded to within 5 working days.

100% of Business advice requests were completed within 14 days.

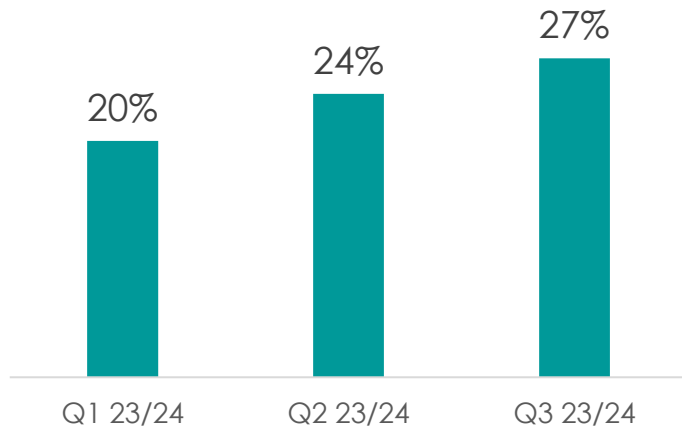
100% of Consumer complaints were responded to within 5 working days.

97% of Consumer complaints were completed within 14 days.

Working to implement a Trusted Trader Scheme to support Midlothian businesses.

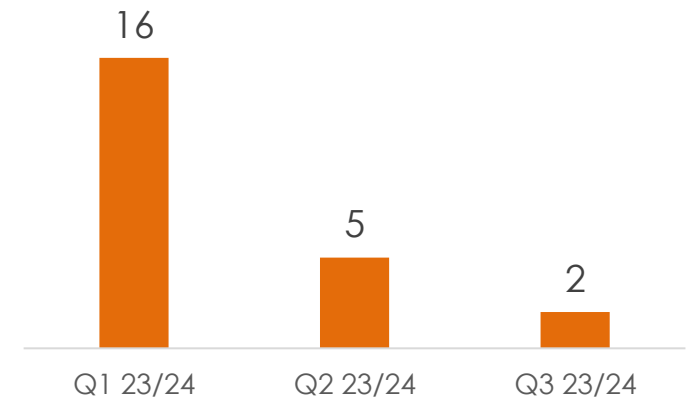
Trading Standards

Percentage of planned inspections achieved in line with the Service Plan

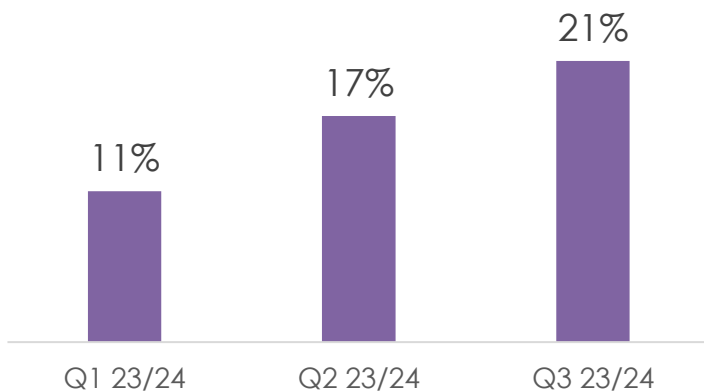


74 Trading Standards Primary Inspections were carried out this quarter including 12 under Animal Health and Welfare.

Number of interventions carried out regarding tobacco and nicotine containing products



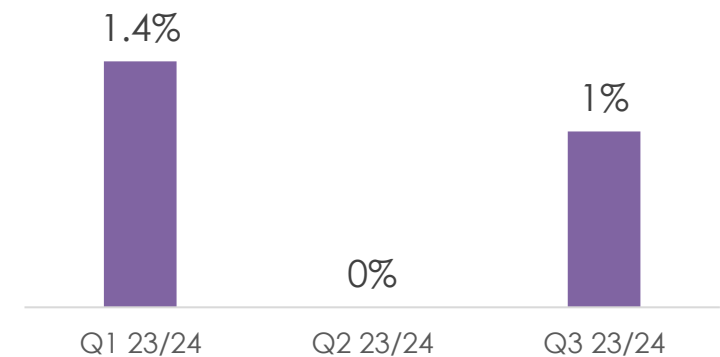
Percentage of businesses registered for tobacco/vapes in Midlothian visited



A total of **145** premises are believed to be registered and selling tobacco and/or vapes at 01/04/23.

5 were visited this quarter which is a total of 29 visited so far this year and the target has been met.

Percentage of businesses registered for tobacco/vapes in Midlothian where a test purchase was carried out



Environmental Crime Pilot – Fixed Penalty Notices

Fixed Penalty Notices issued in Q3

