

Action Log

Audit Committee
Tuesday 22 June 2021
Item No: 4.2



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Internal Audit Annual Assurance Report 2019/20 – Risk Management Policy and Strategy	22/06/2020	Agreed that a report would be requested on the review and scrutiny of the Risk Management Policy and Strategy	Chief Officer Place	TBC	Linked to update of Local Code. Internal Audit review of Risk Management underway in Q1 2021/22
2	Annual Governance Statement 2019/20 – Financial Improvement Updates	22/06/2020	Agreed that regular financial improvement updates would be provided by the Chief Officer Corporate Solutions (Section 95 Officer) to the Audit Committee	Chief Officer Corporate Solutions (Section 95 Officer)	June 2021	First update reported to the December 2020 meeting. Further report presented to the May 2021 meeting. Completed
3	Financial Reports – Council Meeting - 25 August 2020	18/08/2020	Send reports to the Independent Member of the Audit Committee	Democratic Services	Ongoing	Future Reports with a financial element relevant to Audit to be made available to the Independent Members of the Audit Committee.
4	Internal Audit Recommendations	09/03/2021	Internal Audit will continue to monitor for completion the outstanding recommendations and will provide update reports to the Audit Committee.	Chief Internal Auditor	September 2021	Two follow-up reports per year to Audit Committee as per approved Internal Audit Annual Plan.

No	Subject	Date	Action	Action Owner	Expected completion date	Comments
5	Treasury Management	04/05/2021	EY or provide a report on Treasury Management	EY, External Auditors	June 2021	
6	February Briefing on Treasury Management	04/05/2021	Note of the formal briefing to be circulated to members of the Audit Committee.	Democratic Services	June 2021	
7	Report on reconciliation of Social Housing work in progress and completions	04/05/2021	Report to be circulated to Members of the Audit Committee when completed.	Kevin Anderson	TBC	
8	Property Maintenance	04/05/2021	BTSG report to be circulated to members of the Audit Committee when completed.	Kevin Anderson	TBC	
9	Council House Building Programme update	04/05/2021	Report which will be presented to Council on 11 May 2021 to be circulated to Independent Members of the Audit Committee.	Democratic Services	June 2021	