

Notice of meeting and agenda



Audit Committee

Venue: Council Chambers, Midlothian House, Dalkeith, EH22 1DN

Date: Tuesday, 08 December 2015

Time: 11:00

John Blair
Director of Resources

Further Information:

This is a meeting which is open to members of the public.

Audio Recording Notice: Please note that this meeting will be recorded. The recording will be publicly available following the meeting, including publication via the internet. The Council will also comply with its statutory obligations under the Data Protection Act 1998 and the Freedom of Information (Scotland) Act 2002.

1 Welcome, introductions and apologies

1.1 Welcome and Apologies

2 Order of business

2.2 Order of Business

Including notice of new business submitted as urgent for consideration at the end of the meeting.

3 Declaration of interests

3.3 Declarations of interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

4 Minutes

4.4 Committee Membership

To note the appointment of Michael Thomas as Independent Member of the Committee

4.5 Minutes of Meeting of 29 September 2015 - For Approval

5 Questions to the Council Leader

6 Motions

7 Reports

- 7.6 Audit Scotland National Review of Community Planning Report by, Community Planning & Performance Manager 15 - 20**

- 7.7 Risk Management Update for 1 July 2015 to 30 September 21 - 32
– Report by Risk Manager**

- 7.8 National Fraud Initiative Update 2014/15 - Report by Intel Audit Manager 33 - 36**

- 7.9 Progress Update - Report by Internal Audit Manager 37 - 44**

- 7.10 Internal Audit Report: Review of Controls Operating on House Rents 45 - 56**

- 7.11 Financial Monitoring 2015/16 - Report by Director, Resources 57 - 90**

- 7.12 Treasury Management Mid-Year Review Report 2015/16 - Report by Director, Resources 91 - 110**

8 Private Reports

- 8.13 Internal Audit Report; Review of Controls Operating on Commercial Lets**

- 8.14 Internal Audit Recommendations - Report by Internal Audit Manager**

Further information

If you have any questions about the agenda or meeting arrangements, please contact:

Clerk Name: Janet Ritchie

Clerk Telephone: 0131 271 3158

Clerk Email: janet.ritchie@midlothian.gov.uk

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception, Midlothian House, Buccleuch Street, Dalkeith.

The agenda, minutes and public reports for this meeting and all main Council committees can be viewed on line by going to www.midlothian.gov.uk.